FARMER'S MARKET GROUNDS AND PAVILION
Policies and Procedures

The Farmer's Market pavilion and grounds, located at the corner of West Water and South High Streets, lies on 1.61 acres and is home to the Lincoln County Farmers Market. The market grounds feature the following amenities: covered pavilion, restrooms, parking lot, and open green space.

- ❖ Market grounds and parking lot hours are as follows: Monday through Sunday from 7:00am – 10:00pm.

- ❖ Restroom hours are as follows: Pavilion restrooms will only be opened for organized community programs and special events.

***The market grounds and pavilion will not be made available for private rental. ***

So that all may enjoy the market grounds, we ask that you please abide by the following rules:

- No trespassing after hours per Section 96.01 of the City of Lincolnton Code of Ordinances.
- No overnight parking is allowed. Violators will be towed at the owner's expense.
- No trucks with 3 or more axles are allowed in the parking lot.
- Illegal weapons, drugs, fireworks, smoking, etc. are not permitted on the premises.
- The possession or use of alcohol is prohibited unless permitted through the City of Lincolnton's special events permitting process.
- Market grounds and facilities are tobacco free.
- All pets must be leashed and under control. Please clean up after your pets.
- No solicitation is allowed unless permitted by the City of Lincolnton.
- It is a criminal violation of the City of Lincolnton Code of Ordinances, section 96.02, for any Registered Sex Offender to be on or about this recreation facility/grounds. Violators are subject to immediate arrest and punishable by fines and/or incarceration.
- Littering is prohibited. To help maintain a clean and safe environment for market visitors, put trash in designated receptacles.

Pavilion and Grounds Use

The Farmer's Market Pavilion and Grounds will only be made available for organized community or recreation programs and special events. Reservations for use may be made by contacting Lincolnton Parks and Recreation at (704) 735-2671, Monday through Friday during the hours of 9:00 a.m. – 5:00 p.m.

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The reservation applications and/or special event permit applications must be completed and signed by a person at least twenty-one years of age.

A. The City of Lincolnton and/or the Director of Lincolnton Parks and Recreation reserves the right to cancel or refuse any community program or special event not deemed to be in the best interest of the City of Lincolnton and the public. Any group not complying with the policies and procedures for the use of Farmer's Market Pavilion and Grounds, will not be considered for future use of the facility.

B. The use must be in compliance with all policies and procedures for Farmer's Market Pavilion and Grounds and Lincolnton Parks and Recreation. Any damage to the facility and/or grounds must be repaired and any loss replaced. The person signing the application will be held responsible for all damages and for the conduct of the group.

FOR ORGANIZED PUBLIC EVENTS:

- Sale of certain food items may require permits from Lincoln County Environmental Health. It is the responsibility of the group using the facility to comply with all such regulations. **Contact Environmental Health at least two weeks prior to the event at: (704) 736-8426.*

- **Certificate of Insurance:** Certificate of insurance naming the City of Lincolnton as additional insured must be provided with a signed "Facility Use Application" for organizations requesting use of the Farmer's Market Pavilion and Grounds. Certificate coverage shall be in the amount of One Million Dollars ($1,000,000) for each occurrence with a Two Million Dollar ($2,000,000) aggregate.

By making the Farmer's Market Pavilion and Grounds available to sponsors, groups, and organizations, the City of Lincolnton, including its officials and Recreation staff, shall be held faultless.
The City assumes no responsibility or liability for any loss, damage, or injury that may occur during the use of these premises, as governed by the applicable policies and procedures.

The Lincolnton Police Department has full authority to enforce all regulations pertaining to the use of the Farmer's Market Pavilion and Grounds.

FOR QUESTIONS OR TO REPORT ANY PROBLEMS, PLEASE CALL THE LINCOLNTON RECREATION DEPARTMENT AT (704) 735-2671.

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Market Pavilion Policies & Procedures:

NO ELECTRICAL OUTLETS OR WATER AVAILABLE

- The pavilion can be used from March through November of each year.
- Reservations may be made in-person, Monday through Friday, at the Lentz Gym from 9:00 a.m. – 5:00 p.m.
- Reservations for the use of the pavilion will be made for each year, beginning with the first working day in January.
- Reservations will not be accepted by phone. Individuals interested in reserving the pavilion may call to check availability, however; the pavilion will remain on a first come, first serve basis for community or recreation programming or special events.
- Reservation applications must be signed by a person of at least twenty-one years of age. The person signing the application will be responsible for the conduct of the group in compliance with the policies and procedures of the pavilion.
- Merchandise sales are prohibited unless they gain the approval of the Recreation Director. Exceptions may occur when the proceeds of such sales are to be used for charitable, educational, church, civic or cultural purposes.
- You may not tape signs, balloons, streamers, etc. to the walls or support pillars of the market pavilion.
- **NO CHARCOAL OR GAS GRILLS ALLOWED UNDER THE PAVILION. NO COOKING OF ANY KIND IS ALLOWED UNDERNEATH THE PAVILION!**
- NO ALCOHOLIC BEVERAGES, FIREWORKS OR WEAPONS WILL BE ALLOWED ON THE PREMISES!!
- Any group not complying with the policies and procedures of the pavilion could be denied future use of the facility.
- The Lincolnton Police Department has full authority to enforce all regulations pertaining to pavilion and market grounds use.
- No vehicles are allowed to park under the pavilion.
- In making the Farmer's Market Pavilion and Grounds available to sponsors, groups, and organizations, The City of Lincolnton, City Officials and Recreation Staff, shall be held harmless and shall assume no responsibility or liability for any loss or damage which may occur during the use of these premises governed by the foregoing policies and procedures.

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