ESTABLISHMENT OF THE WILSON CREEK VISITOR CENTER REPAIRS AND RENOVATIONS PROJECT ORDINANCE

WHEREAS, there is a need to repair storm damage at the Wilson Creek Visitor Center.

WHEREAS, Caldwell County has been approved for State funding for this project.

NOW, THEREFORE, BE IT RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund for the purpose of repairing storm damage at the Wilson Creek Visitor Center

State Grants	$1,183,347
Construction	$1,183,347

Section 2. The fund will remain operational until completion of the project and the disbursement of all project funds.

Section 3. The project shall be effective February 23, 2026.

Adopted February 23, 2026

ATTEST:

Iris Whitt
Interim Clerk to the Board

Randy Church
Chairman

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The county has been awarded a grant from the state for repairs at the Wilson Creek Visitor Center. This revision sets up the budget for this project

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount	Line Item #	Title	I/D		Amount
43.9000.330000.10215	Grants	I	$	1,183,347.00	43.9000.459600.10215	Construction	I	$	1,183,347.00
Total				**1,183,347.00**	**Total**				**1,183,347.00**

Attachments (Yes or No): Yes

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			02/06/26		

Anthony (Tony) Helton

From: Jimmy Harrison
Sent: Friday, February 6, 2026 1:10 PM
To: Anthony (Tony) Helton
Subject: Fw: Helene Capital Grant Program – Next Steps

From: Lindley, Brigid L <brigid.lindley@osbm.nc.gov>
Sent: Monday, December 15, 2025 12:57 PM
To: Jimmy Harrison <jharrison@caldwellcountync.org>
Subject: Helene Capital Grant Program – Next Steps

Dear James,

Your organization has received funding through the Helene Local Government Capital Grants Program. The Office of State Budget and Management is the administering agency for your grant.

If you have been approved for multiple projects, you will receive an email for each project. You will only need to submit documents 1-4 once, **each project will need a separate Scope of Work form.**

Use the hyperlink below to register for our upcoming training on how to submit required documents:
Wednesday, December 17 at 11 a.m.

Grantee Legal Name: **Caldwell**
Grant Amount (FY25-26): **$1,183,346.10**
Grant ID: **201015**
Grant Funding Source: **Hurricane Helene Local Gov't Capital Grant Program**
Grant Project Title: **Wilson Creek Visitor Center Multi-Use Area Repair and Renovation Project**
Grant Description: **The grants shall be used for capital projects to repair, renovate, or replace infrastructure damaged by Hurricane Helene. These capital projects must be projects that are not eligible for FEMA Public Assistance reimbursement.**

Required Documents *(must submit using forms provided below)*:

1. Office of the State Controller's Substitute W-9 Form
2. Vendor Electronic Payment Form
    - **Include supporting document** verifying the account number provided on Vendor Electronic Payment Form (i.e. voided check, bank statement, letter from bank)
        - State grant funds cannot be comingled with any other sources of funds. If you do not have an accounting system capable of fund accounting, you will need to hold these

funds in a separate bank account. The state accounting system will only keep one bank account on file, so you can transfer the funds to its own account as soon as you have received it.

3. Conflict of Interest Policy
    - Copy of your organization's Conflict of Interest Policy (see G.S. 143C-6-23.(b)).
    - Here is a sample policy you can download and use if your organization does not have one.
4. No Overdue Tax Form
    - Sworn statement that your organization does not have overdue tax debts (see G.S. 143C-6-23.(b)).
5. Scope of Work outlining what will be accomplished with grant funds.

    Scope of Work Example:
    - Directed Grant
        - Grant Description: Provides a directed grant to organization.

Please submit the required forms using your grant's secure upload link: https://bit.ly/OSBMCaldwellCo

-If the link does not work by clicking on it, please copy and paste it into your web browser.

Once all documents are received and approved, OSBM will prepare a grant agreement for grant recipients to sign prior to disbursing funds.

Please visit the OSBM Grants website for upcoming training webinars, additional information about the grant process, and frequently asked questions.

With gratitude,
Brigid

Brigid Lindley
Legislative Liaison & Grant Administrator
NC Office of State Budget & Management
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brigid.lindley@osbm.nc.gov



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