ESTABLISHMENT OF THE CONVENIENCE SITE WATER LINE EXTENSION PROJECT ORDINANCE

WHEREAS, there is a need to extend a water line to the Collettsville convenience site.

WHEREAS, Caldwell County has been approved for State funding for this project.

NOW, THEREFORE, BE IT RESOLVED by the Caldwell County Board of Commissioners that:

Section 1. The governing board hereby creates a project fund for the purpose of extending a water line to the Collettsville Convenience Site

State Grants	$323,164
Construction	$323,164

Section 2. The fund will remain operational until completion of the project and the disbursement of all project funds.

Section 3. The project shall be effective February 23, 2026.

Adopted February 23, 2026

ATTEST:

Iris Whitt
Interim Clerk to the Board

Randy Church
Chairman

Budget Revision # _____

Item No. _____

Date: _____

Caldwell County Board of Commissioners

BUDGET REVISION

Subject:

Background and explanation for the Budget Revision:

The county has received a state grant for a the convenience site water line extension in Collettsville. This budget revision creates the budget for this to be spent.

The Budget Ordinance is hereby amended by making a Supplemental Appropriation with appropriations and revenues being adjusted as follows:

SUPPLEMENTAL APPROPRIATION

Line Item #	Title	I/D		Amount
43.9000.330000.10216	Grants	I	$	323,164.00
Total				**323,164.00**

Line Item #	Title	I/D		Amount
43.9000.45900.10216	Construction	I	$	323,164.00
Total				**323,164.00**

Attachments (Yes or No): No

Public Hearing (Yes or No):

Distribution:
Original - Finance Office
Duplicate - Clerk to the Board
Triplicate - Department Head

Staff Recommendation:

Board Action:

Department Head	Date	Finance Director	Date	County Manager	Date
			02/06/26		

Anthony (Tony) Helton

From: Jimmy Harrison
Sent: Friday, February 6, 2026 1:10 PM
To: Anthony (Tony) Helton
Subject: Fw: Helene Capital Grant Program – Next Steps

From: Lindley, Brigid L <brigid.lindley@osbm.nc.gov>
Sent: Monday, December 15, 2025 12:57 PM
To: Jimmy Harrison <jharrison@caldwellcountync.org>
Subject: Helene Capital Grant Program – Next Steps

Dear James,

Your organization has received funding through the Helene Local Government Capital Grants Program. The Office of State Budget and Management is the administering agency for your grant.

If you have been approved for multiple projects, you will receive an email for each project. You will only need to submit documents 1-4 once, **each project will need a separate Scope of Work form.**

Use the hyperlink below to register for our upcoming training on how to submit required documents:
Wednesday, December 17 at 11 a.m.

Grantee Legal Name: **Caldwell**
Grant Amount (FY25-26): **$323,163.46**
Grant ID: **201014**
Grant Funding Source: **Hurricane Helene Local Gov't Capital Grant Program**
Grant Project Title: **Convenience Site Water Line Extension**
Grant Description: **The grants shall be used for capital projects to repair, renovate, or replace infrastructure damaged by Hurricane Helene. These capital projects must be projects that are not eligible for FEMA Public Assistance reimbursement.**

Required Documents *(must submit using forms provided below)*:

1. Office of the State Controller's Substitute W-9 Form
2. Vendor Electronic Payment Form
    - **Include supporting document** verifying the account number provided on Vendor Electronic Payment Form (i.e. voided check, bank statement, letter from bank)
        - State grant funds cannot be comingled with any other sources of funds. If you do not have an accounting system capable of fund accounting, you will need to hold these

funds in a separate bank account. The state accounting system will only keep one bank account on file, so you can transfer the funds to its own account as soon as you have received it.

3. Conflict of Interest Policy
    - Copy of your organization's Conflict of Interest Policy (see G.S. 143C-6-23.(b)).
    - Here is a sample policy you can download and use if your organization does not have one.
4. No Overdue Tax Form
    - Sworn statement that your organization does not have overdue tax debts (see G.S. 143C-6-23.(b)).
5. Scope of Work outlining what will be accomplished with grant funds.

Scope of Work Example:

- Directed Grant
    - Grant Description: Provides a directed grant to organization.

Please submit the required forms using your grant's secure upload link: https://bit.ly/OSBMCaldwellCo

-If the link does not work by clicking on it, please copy and paste it into your web browser.

Once all documents are received and approved, OSBM will prepare a grant agreement for grant recipients to sign prior to disbursing funds.

Please visit the OSBM Grants website for upcoming training webinars, additional information about the grant process, and frequently asked questions.

With gratitude,
Brigid

Brigid Lindley
Legislative Liaison & Grant Administrator
NC Office of State Budget & Management
W: (984) 236-0616
C: (910) 242-3537
brigid.lindley@osbm.nc.gov



Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.