City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 7/2/2025

2. **Primary contact person and Department requesting agenda item:** Jes Foster, Public Works - Sanitation

3. **Requested Council meeting date:** 7/29/2025

4. **Subject:** Litter & Cleanliness Program

5. **Action Requested:** Adoption of a resolution authorizing the City Manager to execute contract amendments with WNC Landscaping LLC and Steri-Clean of NC to increase total contract amounts, and authorizing an increase in the total project funding for the Litter & Cleanliness Program.

6. **Note if time sensitive, and why:** Current funds are expended and new funds need to be added to continue the programs

7. **Potential fiscal impact(s), if known by staff at time of request:** $85,000 in additional ARPA funding, and $115,000 from Sanitation's FY26 general fund budget

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Original funding for this project was provided through a federal grant (ARPA), and followed federal outreach guidelines for the contracting process.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - In 2023, City Council adopted resolutions authorizing the City Manager to enter into 2 contracts for the Litter and Cleanliness Program for a total combined project amount not to exceed $500,000.
    - The Litter and Cleanliness Program contracts are with WNC Landscaping for roadside and hotspot litter collection and Steri-Clean of NC for biohazardous waste collection.
    - The original $500,000 for the program was provided via ARPA grant funding and has been expended.
    - In FY25, additional general fund savings were added to the contracts to extend the service through the FY, bringing the total project amount to $618,640.
    - For FY26, $110,000 will initially be added to the WNC Landscaping roadside litter and hot spot collection contract, bringing the contract total to $273,719.31.
    - For FY26, $90,000 will initially be added to the Steri-Clean of NC biohazardous waste collection contract, bringing the contract total to $505,000
    - The new combined project total amount will be $818,640.
    - As with the original project resolution, the new resolution will authorize the City Manager to execute any amendments and change orders to adjust the total amount of each individual contract, as well as change orders for individual contract renewals, within the new total project not-to-exceed amount of $818,640.