Sec. 2-92. Attendance.

(a) Regular attendance at board and commission meetings by the members is expected by the board of commissioners.

(b) No member of any board or commission shall, without good and sufficient reason, fail to attend three consecutive meetings or fail to attend 50 percent of all the regularly scheduled meetings in one calendar year. Any member who at any time does not comply with this requirement shall be deemed to have abandoned and forfeited membership on such board or commission and the term of office of such absentee shall thereby terminate. It shall be the responsibility of the chairperson to then notify the clerk to the board of commissioners that a vacancy exists on the board or commission.

(c) The board or commission may excuse absences for good and sufficient reason. Such reason must be documented in the minutes of that particular board or commission meeting.

(d) Upon notification that a vacancy in the membership of a board or commission exists, the board of commissioners will advertise the vacancy and thereafter appoint a member to fill such vacancy for the duration of the unexpired term.

(e) If a regular meeting of a board or commission is not held, the chairperson shall notify the clerk to the board of commissioners of the reason for not meeting immediately.

(f) If a regular meeting of a board or commission is not held due to the lack of a quorum, the chairperson shall name the members absent and notify the clerk to the board of commissioners immediately. The minutes of the next board or commission meeting shall document who was absent at the meeting not held due to the lack of a quorum, and the absence shall be counted as provided in subsection (b) of this section.

(g) Upon satisfactory completion of an appointed term on a board or commission, appointees shall be recognized for their service to the county by letter from the board of commissioners.

(Code 1993, § 2-92; Ord. of 8-7-1984, § 7)