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Friday, May 16, 2025

Dear Smart Start Helene Recovery Grant Applicant,

Congratulations! This email confirms that your grant application has been approved for funding.

BPFC had planned to include the approved amount in this notification, BUT just this week we received more detailed instructions from the North Carolina Partnership for Children about the grant agreement process and kinds of documentation we must have on file for specific kinds of requests, etc. Because this new information requires another close review of each application, ***we will be working with applicants over the next two weeks to finalize documentation and develop a grant agreement specific to their request***. A few important things to note about this funding:

1. Helene-related expenses already incurred and properly documented will be paid at 100%.

2. For work or purchases estimated at more than $5,000 that have yet to be done, these funds will front 50% of the written quote so you can get work started. (For documentation, please provide the quote from the vendor you are using along with an invoice for an initial installment). As the job is drawing to a close, you can submit the final invoice for payment.

3. For work or purchases under $5,000 that have yet to be done, you will receive 100% of the provided estimate up front. However, if submitted receipts show that the actual cost was less than the grant funds awarded, *you will be required to pay back any unused funds*.

4. Helene-related, properly documented loss of revenue will be paid at 100% (in combination with previously awarded Dogwood Health Trust funds, in the case of most licensed child care programs).

5. Several applicants requested reimbursement for regular staff salaries/payroll paid out when programs were closed after Helene. However, because this grant (plus previous Dogwood Health Trust funds, in some cases) covers 100% of documented lost revenue, it cannot additionally cover regular/pre-Helene payroll.

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6. This round of funding can only reimburse expenses related to materials and services for trauma/mental health supports that were incurred before the grant application was submitted.

Deanna LaMotte will be in touch soon to address any remaining documentation needs and finalize the grant agreement with you. If you have urgent questions, you can reach out to her at deanna@buncombepfc.org or 828-407-2052. Thank you for your patience.

With appreciation,
Amy Barry

Amy Barry

Executive Director
Buncombe Partnership for Children