Town of Fletcher
Town Council Agenda Review Meeting
Minutes
July 7, 2025

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Trevor Lance
Councilmember Jim Player
Councilmember Amber MCKinney
Planning & Zoning Director Eric Rufa
Tax Collector Candy Broome
Town Manager Mark Biberdorf

Councilmember Keith Reed did not attend this meeting.

Moment of Silence:

No comments were made at this time.

Pledge of Allegiance:

No comments were made at this time.

Public Comments:

No comments were made at this time.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting June 2, 2025

Regular Meeting June 9, 2025

Special Call Meeting June 20, 2025

FY Budget close out meeting June 30, 2025

No comments were made at this time.

Council Updates

No comments were made at this time.

Consent Agenda

Tax Releases/refunds

Reappointment and charge Tax Collector Cynthia Broome to collect property taxes for 2025-2026 for the Town of Fletcher

Approval of request from Jackson Family Developers LLC to release performance bond for Heritage Park Subdivision

Approval of request from Windsor Built Homes to revise the performance bond covering improvements in Phase I of the Authors Subdivision (off Rutledge Road).

Reappointment of Bob Davy to serve a 5yr term on the Henderson County Historic Resources Board.

Notice to terminate lease of Town-owned property located near Town Hall - Mark Biberdorf

Approval of Apple Country transit service funding agreement.

Mayor Blakely asked if there were any comments on the consent agenda at this time.

There were no comments from the council at this time on the consent agenda.

Discussion Items

Discussion and selection of individual to fill the vacant seat in District 4 on the Planning & Zoning Board.

Mayor Blakely stated that he would ask the potential applicants to come up and introduce themselves and speak about why they wish to serve on the planning board.

Candidates are as follows:

Douglas Ferguson
Phillip Jones
Johanna Spindola

Each candidate came to the podium and spoke about themselves and their desire to serve on the board.

Discussion Followed:

Mayor Blakely stated that council will vote to select a candidate at the regular meeting next week.

Year-end Tax Collectors report for FY 24/25 - Cynthia Broome, Tax Collector.

Tax Collector Cynthia Broome gave her year-end tax report for the FY 24/25 and answered questions that the council had for her.

2024

Original Levy	$4,918,122.84
Discoveries	$ 62,821.01
Releases	$ (888.50)
Total Levy	$4,980,055.35
Total Levy	$ 4,980,055.35
Total Payments	$(4,972,636.09)
Balance	$ 7,419.26

Discussion Followed:

Discussion on the location of the summer concert that is to take place on August 16 - Josh Queen, Parks & Recreation Director.

Mayor Blakely stated that Parks & Recreation Director Josh Queen will be here next week to discuss this with council.

Presentation of development scenarios on Town Center property - Ben Cathey and Scott Burwell, McGill Associates

Scott Burwell and Ben Cathey gave a PowerPoint presentation of potential scenarios for the development of the town center property.

Discussion Followed:

Presentation and annual report from Asheville Regional Airport - Lew Bleweis, President & CEO

Town Manager Report

On the park repairs, we are moving forward, but we are having some issues getting it completed with the contractor. We are very close to getting it all completed. (95%) We are hoping to do a walk-thru soon.

On the repairs to the bridge and streambank(s), we approved a lowbidder contract with Bradley & Conner to do the work. We are working on a contract and a construction meeting so that they can get started.

For the Helene cleanup, a contractor has been approved to clean up the waterways. They are a local contractor (L&S) and they are working on getting right of entry approval so that they can get access to Cane Creek.

On our storm water issue off of 96 Wilkie Way, we had McGill Associates look at it to see if anything in particular could be done. They are working on a couple of different options, and it will be the August meeting before we can bring this back.

Discussion Followed:

I encourage you to read through the brochure (Stormwater) as it distinguishes between town-maintained right of way and stormwater improvements within the town right of way versus the private right of way.

On the Town Center project, we have been working on the updated marketing agreement and I shared a draft with you. I know that we wanted updated pictures, and they flew a drone over the area to get updated aerials of the site. We continue to get inquiries about this.

We were very encouraged to see the Office of the State Fire Marshal shared with us the latest results on the fire rating for the town. It came in at a 3, which is very good.

Discussion Followed:

Department Reports

June Reports

Adjourn
Mayor Blakely asked for a motion to adjourn.

Councilemmber Jim Player motioned to adjourn and it was seconded by Mayor Pro-Tem Trevor Lance

Motion all in favor.

Adjourned at: 07:28

Upcoming Events

Regular Meeting July 14, 2025, at 6:00 pm
LGCCA July 15, 2025, at 3:00 pm "Laurel Park Hosting"
Agenda Review Meeting August 4, 2025, at 6:00 pm
Regular Meeting August 11, 2025, at 6:00 pm
Painting Class August 16, 2025, in Bill Moore Community Park
Concert in the Park August 16, 2025

Approved.

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Date Signed