THE CITY OF ASHEVILLE

STAFF REPORT

Council Meeting Date: January 13, 2026

Subject: Contract for Traffic Calming Policy & Implementation Process Updates

Staff Resource(s): Ashley Haire, Director of Transportation
Anna Sexton, Urban Planner III

Action Requested: Adoption of a resolution authorizing the City Manager to execute a contract with Kittelson & Associates to update the City's Traffic Calming Policy & Implementation Process

Background:

- In the existing Traffic Calming Policy, which was last updated in 2014, Asheville supports neighborhood livability and multimodal viability by managing vehicle speeds and volume on local residential streets maintained by the City.
- The current policy process is resource-intensive, requiring extensive staff time, neighborhood petitions, and multiple steps before implementation, leading to long project timelines and unmet resident expectations.
- The project will produce a Traffic Calming Guide and updated Traffic Calming policy, through the evaluation and modification/ definition of:
    - Policy/Program structure,
    - Eligible streets for the program,
    - Appropriate traffic calming treatments applied through the program,
    - Prioritization methodology for scoring/ranking the eligible streets, and
    - Implementation framework.
- The project will include numerous opportunities for public engagement and input/ feedback, including the formation of a project working group.
- The project is expected to last approximately 12 months.
- Traffic calming will continue to be reviewed under the current policy while policy revisions are considered. Though funding can impact speed of delivery, there is no intention to pause programming qualified traffic calming projects for construction.

Vendor Outreach Efforts:

- Funding for this project is provided through City general fund and/or operating budgets.
- As a result the outreach and engagement followed the City's business inclusion processes.
- These processes at a minimum require staff to outreach businesses that have a documented contracting disparity directly and/or through prime contractors.

Council Goal(s):

- A Well-Planned and Livable Community
- Transportation and Accessibility

Committee(s):

- N/A

Pro(s):

- Increased safety on City roadways for all users through the implementation of traffic calming to reduce motor vehicle speeds
- An updated policy and implementation process that will streamline review of traffic calming requests

Con(s):

- None

Fiscal Impact:

- The project is funded through the General Fund's Traffic Safety Account. The total contract amount is $99,696.99.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to execute a contract with Kittelson & Associates to update the City's Traffic Calming Policy & Implementation Process and sign all related documents.

Attachment(s):

- Resolution

RESOLUTION NO. 26-____

RESOLUTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH KITTELSON & ASSOCIATES TO UPDATE THE CITY'S TRAFFIC CALMING POLICY AND IMPLEMENTATION PROCESS.

WHEREAS, the City of Asheville has authority pursuant to N.C.G.S. § 160A-20.1 to enter into contracts for services; and

WHEREAS, Kittelson & Associates will assist the City in updating its 2014 Neighborhood Traffic Calming Policy; and

WHEREAS, the current policy process is resource-intensive, requiring extensive staff time, neighborhood petitions, and multiple steps before implementation, leading to long project timelines and unmet resident expectations; and

WHEREAS, the scope of the project includes the production of a Traffic Calming Guide and updated City of Asheville Traffic Calming Policy; and

WHEREAS, the project will include numerous opportunities for public engagement and input/ feedback.

WHEREAS, the City Council determines that the execution of this agreement is in the best interest of the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

That the City Manager is hereby authorized to execute a contract with Kittelson & Associates to update the City's Traffic Calming Policy & Implementation Process, and to take all other actions required to effectuate the intent of this Resolution.

Read, approved and adopted this the 13th day of January, 2026.

_____ _____

City Clerk Mayor

Approved as to form:

_____

City Attorney