TOWN OF BLACK MOUNTAIN

AGENDA ITEM SUMMARY

SUBMITTER: Tammy Holland, *Finance Director* **MEETING DATE:** June 09, 2025

AGENDA SECTION: **CONSENT AGENDA** **DEPARTMENT:** Finance

TITLE OF ITEM: Community Garden Special Revenue Fund

SUGGESTED MOTION(S):

MOTION TO: Approve the Parks and Rec Community Garden Grant Special Revenue Ordinance and Budget Amendment as presented and recommended.

SUMMARY:

The Town of Black Mountain periodically establishes special revenue grant ordinances for endeavors that involve funding in whole or in part by revenues received from the non-governmental, Local, Federal and/or State Government. The operating or capital expenditure defined within the grant contract may require a time frame greater than one fiscal year to complete. Consequently, the adoption of a special revenue grant ordinance allows the governmental entity to appropriate funds for the life of the project without the governing board having to reallocate funding each fiscal year.

This agenda item is to consider the creation of a new Special Revenue Grant Ordinance and budget amendment for the Community Garden Restoration. The WNC Community Foundation approved a grant award directive in the amount of $50,000 with no Town Match, to the Town of Black Mountain. These funds were made available through the Emergency and Disaster Response Fund Grant program from the Foundation.

These funds are intended to support projects that restore and strengthen the Dr. John Wilson Community Garden Post-Helene efforts. The Town of Black Mountain will use funding to establish a well for the Town Community Garden.

RECOMMENDATION:

The Finance Department requests to accept and appropriate $50,000 of revenue from the awarded Grant. Staff recommend approving the special revenue grant ordinance and budget amendment as presented and recommended.

BUDGET IMPACT: Yes

Increase of budgeted Revenues and Expenditures within the Special Revenue Grant Fund of $50,000.

ATTACHMENTS:

- **i.** Special Revenue Grant Ordinance
- **ii.** Budget Amendment
- **iii.** Grant Contract Award Letter

Ordinance: O-25-14
Board Meeting: June 9, 2025

Town of Black Mountain
The Community Foundation
Emergency and Disaster Response Fund Grant
Special Revenue Grant Fund Ordinance

WHERAS, the Community Foundation of Western North Carolina, has awarded a grant in the amount of $50,000 to the Town of Black Mountain Parks and Rec Department through the Emergency and Disaster Response Fund Grant – Local Agency; and

WHEREAS, grant funds will be used to help support the Town in the restoring and strengthening of the Dr. John Wilson Community Garden due to impacts of Helene. This will be funding with local grant proceeds requiring no local match.

Section 1. Authorizing the Acceptance of the Community Foundation Emergency and Disaster Response Grant Funds.

Section 2: The officers of this unit are hereby directed to proceed with the special revenue project within the terms of the grant documents, and the budget contained herein.

Section 3. The following anticipated Revenues are hereby adopted:

Budgeted Revenues	
Revenue Type	***Anticipated Revenues***
CFWNC Grant	$50,000.00
Total Funds	**$50,000.00**

Section 4. The following anticipated appropriations are hereby adopted:

Budgeted Expenditures	
Expense Type	***Anticipated Expenditures***
Capital Outlay - Land Improvements	$50,000.00
Total Expenditures	**$50,000.00**

Section 5. The Finance Director is hereby directed to maintain within the Special Revenue Grant Fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6. Copies of this Special Revenue Grant Ordinance shall be furnished to the Town Clerk, the Town Manager and the Finance Director for the direction in carrying out this project.

Section 7. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

Duly adopted by the Town Council of Black Mountain on this the 9th day of June, 2025.

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C. Michael Sobol
Mayor

ATTEST:

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Wesley Barker
Town Clerk

TOWN OF BLACK MOUNTAIN BUDGET AMENDMENT REPORT

BE IT ORDAINED by the Town Council of The Town of Black Mountain, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Adjustment Number	Summary	Description	Account Number	Account Name	Account Type	Amended Amount
BA25-0000173	**Community Garden Grant**	Acceptance of CFWNC Grant for the Community Gard	**260-8807-43400**	Grant Revenues- Nongovernmental	Revenue	$50,000.00
			260-8807-57210	Capital Outlay - Land Improvements	Expense	$50,000.00

THE COMMUNITY FOUNDATION of WESTERN NORTH CAROLINA

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President

May 28, 2025

Mr. Josh Harrold
Town of Black Mountain
160 Midland Avenue
Black Mountain, NC 28711

Dear Mr. Josh Harrold:

The Community Foundation of Western North Carolina (the "Foundation") is pleased to announce an Emergency and Disaster Response Fund Grant of **$50,000.00** to Town of Black Mountain ("Grantee") for the project entitled "Recreation and Parks: Restoring and Strengthening the Dr. John Wilson Community Garden Post-Helene" to be used during the period beginning on the date of this letter and ending on the date specified in the online grant system.

This grant is made subject to Grantee's acceptance of certain conditions, which are outlined below. **By accepting the payment, Grantee is agreeing to the terms of the grant**.

Conditions of the grant are as follows:

1) Grantee shall use this grant solely for the purpose described in the grant request. The funded project is subject to modification only with the Foundation's prior written approval. Grantee shall return to the Foundation any portion of the grant not used for the purpose for which it was approved.

2) Grantee agrees to participate in our grants monitoring process, which includes the completion of one or more online written reports. You will find the Foundation's grant reporting date(s) and form(s) in our online grant system.

3) Grantee agrees to maintain, and make available to the Foundation upon request, records of the expenditure of the grant and of Grantee's operations.

4) The Foundation reports grants to the public through its annual report and periodic listings of grants in various media. The Foundation strongly encourages Grantee organizations to make public announcements acknowledging the Foundation as grantor. See instructions for "Communicating Your Grant" on our website at hiips://cfwnc.org/grantseekers/communicating-your-grant. Please send a copy of any announcements and public references to the Foundation for our records.

5) The Foundation retains the right to revoke funding if the Foundation determines that Grantee has not performed in accordance with this agreement or if Grantee loses its tax-exempt status.

COMMUNITY ACCREDITED FOUNDATION

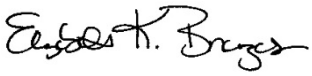
6) In accepting this grant, Grantee agrees to indemnify, defend, and hold harmless the Foundation from any liability, loss, cost, injury, damage, or other expense, including, without limitation, attorney and other professional fees, that may be incurred by the Foundation as a result of the Foundation's funding of the project or any action or non-action taken in connection with the project.

7) Grantee shall comply with the special conditions, if any, previously discussed with the Foundation and documented in the Foundation's online grant system.

8) If Grantee receives government funds that cover some or all the costs of the funded project, the Foundation reserves the right to request the return of that portion of the grant covered by the government funding.

The Community Foundation of Western North Carolina thanks you for your effort to assist our region's people and communities through this grant.

Sincerely,



Elizabeth K. Brazas
President