City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** May 8, 2025

2. **Primary contact person and Department requesting agenda item:** Rebecca Cipriano, Capital Management

3. **Requested Council meeting date:** July 29, 2025

4. **Subject:** Walton Street Park Improvements

5. **Action Requested:** Resolution authorizing the City Manager to execute a design contract with Progressive Companies for the Walton Street Park Improvements.

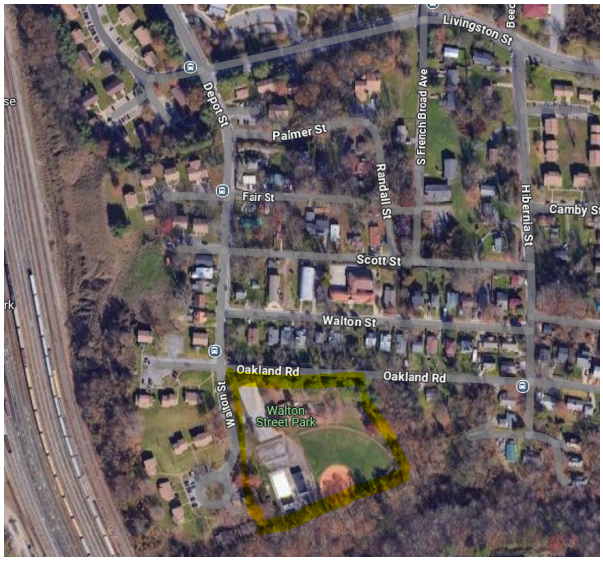
6. **Note if time sensitive, and why:** This is time sensitive due to public interest.

7. **Potential fiscal impact(s) - if known by staff at time of request:** This project currently has funding from the 2024 GO Bond.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).**
    - Staff performed outreach to minority and women owned businesses through solicitation processes which included posting on the State's Interactive Purchasing System.
    - All A/E design firms on the City's MWBE list were emailed prior to advertising the project to inform them of upcoming City of Asheville Design Projects.
    - Four firms submitted design qualifications for this project. Progressive Companies, CHA Consulting, Peacock Architects, Urban Design Partners. A team of City representatives reviewed the teams and ranked them based on qualifications. The design team led by Progressive Companies from Asheville and Durham, was selected as the most qualified to provide design services. Additionally, two of the Progressive team subconsultants are local and minority owned.
    - The design contract amount is estimated to be $140,00 plus contingency.

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** N/A

10. **Identify key issues:**
    - The scope of the design contract is to provide planning, budgeting, design documents, community meetings, construction documents and construction oversight for the historic Walton Street Park Improvements.


Livingston St
Depot St
Palmer St
S French Broad Ave
Randall St
Fair St
Hibernia St
Camby St
Scott St
Walton St
Oakland Rd
Oakland Rd
Walton Street Park