Polk County Schools

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Sandra Hughes
Finance Officer
Polk County Government

Jul 14, 2025

Dear Sandra,

Polk County Schools is requesting the transfer of **$231,923.96** from the County's Capital Reserve account. The funds will reimburse Polk County Schools for capital expenses paid this year.

Project	Amount to Reimburse Schools
PCHS - Road Drainage and Paving Project	$231,923.96
Total	**$231,923.96**

Any questions about this transfer should be directed to Polk County Schools' Finance Officer Debbie Lovelace. Thank you for your consideration of this request and your continued support of our schools.

Sincerely,

Brandon Schweitzer
Director of Operations
Polk County Schools

BUDGET AMENDMENT: CAPITAL RESERVE FUND BALANCE/ADDITON To GF

DATE: 7/21/2025 BOC Meeting BATCH #: _____ LINE_____

Dept.: Capital Reserve-School Sales Tax/Transfer to School Capital

Amendment # : 1-F Fund balance/ Addition #2

INCREASE EXPENSE/REVENUE			INCREASE FUND BALANCE APPROPRIATED		
GL ACCOUNT #			GL ACCOUNT #		
10-3981-9822	Trans-in	$ (231,924)	22-3931-0000	Fund Balance Approp	$ (231,924)
10-5910-6313-0	Sales tax-School	231,924	22-8168-9800-0	Trans-out (School Capital)	$ 231,924
		-			-

EXPLANATION: To appropriate Capital Reserve fund balance for the funds that were reserved in prior years from the sales tax set-aside computation & to be transferred to the General Fund School Capital account for reimbursement of capital spending

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Date approved and entered into the BOC minutes

COUNTY MANAGER **FINANCE OFFICER**