THE CITY OF ASHEVILLE

STAFF REPORT

Council Meeting Date: January 13, 2026

Subject: Memorandum of Agreement between City of Asheville and Buncombe County detailing terms of use for the Buncombe County Emergency Services Training Facility.

Staff Resource(s): Jade Dundas, Assistant City Manager
Jackie Stepp, Interim Chief Asheville Police Department
Mike Cayse, Chief Asheville Fire Department

Action Requested: Adoption of resolution authorizing the City Manager to execute a memorandum of agreement (MOA) with Buncombe County detailing the general terms of use of the Buncombe County Emergency Services Training Facility.

Background:

- This MOA replaces an existing agreement.
- Having an MOA in place is necessary to ensure that the terms of use are established for the City and for the County.
- Having appropriate access to the facility is necessary to ensure that the training of Asheville Public Safety personnel can continue uninterrupted.
- As two of the largest public safety agencies in Buncombe County, Asheville Fire and Police Departments have unique needs related to the safety training facility. In order to document how these needs will be addressed, the City and County are committed to working on an addendum to this MOA which will establish the specific requirements and allowable uses of the facility. Examples of some unique uses include:
    - Access to administrative and training spaces that accommodate two fire recruit classes annually.
    - Access to the facility and scheduling arrangements that allow for required training of all Asheville public safety personnel.
    - Facility maintenance agreements for the City and Buncombe County to ensure efficient and safe use of the facility.
- The addendum is under development and is anticipated to be complete in the spring of 2026. This document will be brought to the City Council for review and approval upon completion.
- As an interim solution to having an addendum in place, the County has agreed to allow Asheville Fire Training staff to continue to operate as they have under the previous agreement. This will ensure that the spring 2026 recruit class will have access to the facilities without disruption to their training protocol.

Vendor Outreach Efforts:

- N/A
- As an interjurisdictional agreement with another government agency outreach is not performed.

Council Goal(s):

- A well-planned and livable community

Committee(s):

- This has not been through any committee as this is a replacement for an existing agreement.

Pro(s):

- This document creates an up to date user agreement between the City and the County.
- This document clarifies the general terms of use and the expectations of both parties.

- There is a commitment to completing an addendum to this document which will determine the specific uses of the facility in order to meet the unique needs of the Asheville Public Safety Departments

Con(s):
- None

Fiscal Impact:
- None

Suggested Motion:
- Motion to authorize the City Manager to execute a memorandum of agreement with Buncombe County detailing the general terms of use of the Buncombe County Emergency Services Training Facility.

Attachment(s)
- Resolution

RESOLUTION NO. 26-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF AGREEMENT WITH BUNCOMBE COUNTY DETAILING THE GENERAL TERMS OF USE OF THE BUNCOMBE COUNTY EMERGENCY SERVICES TRAINING FACILITY

WHEREAS, the City of Asheville has authority pursuant to Article 20 of Chapter 160A of the North Carolina General Statutes to enter into interlocal agreements with other government entities; and

WHEREAS, pursuant to N.C.G.S. § 160A-461 interlocal cooperation contracts and agreements must be ratified by resolution of the governing boards entering into an agreement**;** and

WHEREAS, the City of Asheville Agreements and Partnerships policy requires that interlocal agreements be presented to and authorized by the City Council; and

WHEREAS, the memorandum of agreement between the City of Asheville and Buncombe County establishes a general terms of use agreement for access and use of the Buncombe County Emergency Services Training Facility; and

WHEREAS, having appropriate access to the facility is necessary to ensure that the training of City of Asheville Public Safety personnel can continue uninterrupted; and

WHEREAS, there is no financial impact to the City by entering into this agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to execute a memorandum of agreement with Buncombe County detailing the general terms of use of the Buncombe County Emergency Services Training Facility.

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Read, approved and adopted this the 13th day of January, 2026.

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City Clerk Mayor

Approved as to form:

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City Attorney