Town of Fletcher
Town Council Regular Meeting
Minutes
November 10, 2025

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Pro-TemTrevor Lance
Councilmember Amber Mckinney
Councilmember Keith Reed
Town Manager Mark Biberdorf.

Mayor Preston Blakely did not attend this meeting.
Councilmember Jim Player did not attend this meeting.

Moment of Silence:

Mayor Pro-Tem Trevor Lance led the group in a moment of silence.

Pledge of Allegiance:

Mayor Pro-Tem Trevor Lance led the group in the Pledge of Allegiance.

Public Comments:

No comments were made at this time.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting October 6, 2025

Regular Meeting October 13, 2025

Special Call Meeting October 29, 2025

Mayor Pro-Tem Trevor Lance asked were there any additions, corrections or deletions to the minutes as presented and if not do I have a motion to approve the minutes.

Councilmember Amber McKinney motioned to approve the minutes, and it was seconded by Councilmember Keith Reed.

Motion all in favor.

Council Updates

No comments were made at this time.

Consent Agenda

Tax releases/refunds

Approval of Budget Amendment # 1 to the FEMA project grant ordinance.

Approval of Resolution R-25-09 to appoint Susan Heafner Deputy Finance Officer

Approval of Resolution R-25-10 to appoint Susan Heafner Tax Collector.

Mayor Pro-Tem Trevor Lance asked for a motion to approve the consent agenda.

Councilmember Keith Reed motioned to approve the consent agenda and it was seconded by Councilmember Amber McKinney.

Motion all in favor.

Discussion Items

Presentation of plan for extension of Cane Creek Greenway - Ben Cathey, McGill Associates

Ben Cathey of McGill Associates went over the options for extending the Cane Creek Greenway.

Discussion Followed:

It has been recommended to complete section 3 (parking lot at Rockwell Drive to US-25) and section 4 (loop connector to section 3) and if the bids come in lower than expected, to possibly do section 1 (Fernleaf section to Railroad Bridge) as well.

Since Mayor Blakely and Councilmember Jim Player are absent from this meeting, Mayor Pro-Tem Trevor Lance has suggested that we bring this back at the December meeting so that they can have some input on this matter.

Instructions for update to the five-year capital improvement plan - Mark Biberdorf, Town Manager

Town Manager Mark Biberdorf stated that last week he went over all the instructions for the CIP update. The submissions from department heads will be due by November 26th. If council has any projects that you are interested in, please let me know. Jim did ask for the potential of additional lighting on the other ball fields in the park.

Discussion Followed:

Approval of grant submission from the Stormwater Off-Right-of-Way Grant Program - Mark Biberdorf, Town Manager

Town Manager Mark Biberdorf stated we received our first grant application from a homeowner at 96 Wilkie Way. The lowest bid for this project was $6,110. This will increase if there is additional tree removal. Our advisory panel met on Thursday of last week to discuss this (myself, Public Works Director Jabbo Pressley and Mayor Pro-Tem Trevor Lance). We went over this and are comfortable with it. If this approved the town pays 90% and the homeowner pays the other 10%, which is part of the agreement.

Mayor Pro-Tem Trevor Lance asked for a motion to approve the submission of the grant for 96 Wilkie Way.

Councilmember Keith Reed motioned to approve the grant and it was seconded by Councilmember Amber McKinney.

Motion all in favor.

Town Manager Report

On the debris removal in town, we were still trying to get the state and the contractor to remove the stumps. We were not making any progress, and we had public works get an estimate to get this completed. They were able to get this completed, and it cost less than originally estimated. (original $4,700) I don't have that exact figure at the moment.

I emailed you all recently, and I wanted our Planning & Zoning Director, Tyler Morrow, to spend some time with each of you to hear your perspective on development in town.

The Fire Chief reached out to Tyler Morrow on regulations for gated communities. If we might want to consider our own ordinance to regulate that. How is access allowed and battery backup etc.

Department Reports

October Reports

Adjourn

Mayor Pro-Tem Trevor Lance asked for a motion to adjourn

Councilmember Keith Reed motioned to adjourn, and it was seconded by Councilmember Amber McKinney.

Motion all in favor.

Adjourned at: 6:45 pm

Upcoming Events

Fall Food Pantry October 27, to November 15, 2025
Agenda Review Meeting December 1, 2025, at 6:00 pm
Christmas in the Park December 6, 2025 12:00 to 2:00 pm
Regular Meeting December 8, 2025, at 6:00 pm

Approved.

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Date Signed