# Division of Public Health
# Agreement Addendum
# FY 26-27



| | |
|---|---|
| Caldwell County Health Department<br>**Local Health Department Legal Name** | Local Community Support /<br>Local Technical Assistance and Training<br>**DPH Section / Branch Name** |
| 122 Hurricane Helene Essential Functions Support<br>**Activity Number and Description** | Susan H. Little, 919-215-4471<br>susan.little@dhhs.nc.gov<br>**DPH Program Contact**<br>(name, phone number, and email) |
| 06/01/2026 – 05/31/2027<br>**Service Period** | **DPH Program Signature** **Date**<br>(only required for a negotiable Agreement Addendum) |
| 07/01/2026 – 06/30/2027<br>**Payment Period** | |

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # ___

**I. <u>Background</u>:**

Hurricane Helene was an extremely strong Category 4 hurricane with maximum sustained winds of 140 miles per hour that made landfall on September 26, 2024, and severely impacted the entire Southeastern United States. Hurricane Helene caused widespread heavy rainfall, record flooding, and significant loss of human life and property in North Carolina. As a result of Hurricane Helene, Western North Carolina endured record-breaking rainfall that created several 1,000-year flood events in several counties, devastating the people, infrastructure, businesses, and schools of entire communities. A total of 39 counties in North Carolina were declared a major disaster by the President of the United States under the Stafford Act (P.L. 93-288), approving individual and public assistance for affected counties.

In Session Law 2024-51, the North Carolina General Assembly (NCGA) established the Hurricane Helene Disaster Recovery Fund (HHDRF) to provide necessary and appropriate relief and assistance from the effects of Hurricane Helene. In Session Law 2024-53, the NCGA appropriated $12,000,000 from the HHDRF to the North Carolina Department of Health and Human Services, Division of Public Health to aid local health departments under federal major disaster declaration number FEMA DR-4827-NC.

In FY24-25, the funding formula allocated 40% as a constant base amount, divided equally among the counties that received the federal declaration as major disaster areas, and 60% as a percentage per county based on the Business Disruption model[1] multiplied by a factor of population.

[1] Source: https://www.osbm.nc.gov/hurricane-helene-dna/open

Health Director Signature (use blue ink or verifiable digital signature) _____ Date _____

LHD to complete:
[For DPH to contact in case follow-up information is needed.]
LHD program contact name: _____
Phone and email address: _____

**Signature on this page signifies you have read and accepted all pages of this document.**

## II. Purpose:

This Activity provides financial relief to the North Carolina local health departments and districts in counties under federal major disaster declaration number FEMA DR-4827-NC, which are restoring their essential functions and addressing the post-disaster needs of the local public health system during recovery.

A total of $12 million in state appropriations from the Hurricane Helene Disaster Recovery Fund was made available for eligible local health departments and districts in FY24-25.

## III. Scope of Work and Deliverables:

As a Local Health Department (LHD) serving one of the counties under federal major disaster declaration number FEMA DR-4827-NC, the LHD may use these funds for its work in assisting with restoring essential functions, including temporary staffing, communicable disease and infection prevention efforts, environmental health efforts, and private well water quality efforts.

## IV. Performance Measures / Reporting Requirements:

Per Session Law 2024-53 Section 7.1.(h), the LHD must comply with the following requirements:

1. **Prepare and complete an Activity 122 Hurricane Helene Essential Functions Support Budget Plan** ("**Activity 122 Budget Plan**") for restoring essential functions and addressing the post-disaster needs of the local public health system during recovery via Smartsheet[2] **by October 1, 2026**. A separate budget plan must be submitted for each county, providing 1) planned expenses, 2) amounts, and 3) brief descriptions of the expenses. Updated Activity 122 Budget Plans can be submitted as needed via Smartsheet.

2. **Reporting Requirements via Smartsheet**
   The DPH Smartsheet Reporting Portal is the centralized website for the LHD to submit required reports. The Main Page provides a link to each active DPH Activity Page and is accessed at https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb

   a. Submit one Quarterly Report per quarter for each county via Smartsheet according to the following schedule:

| Reporting Periods | **Due Dates** |
|---|---|
| June 1 – August 31, 2026 | **September 15, 2026** |
| September 1 – November 30, 2026 | **December 15, 2026** |
| December 1, 2026 – February 28, 2027 | **March 15, 2027** |
| March 1 – May 31, 2027 | **June 15, 2027** |

   b. Each Quarterly Report (for each county) shall include the following items:
      1. Total funds spent for the quarter reported.
      2. List of activities funded by this AA to restore essential functions.
      3. Remittance information (in accordance with the Funding Guidelines or Restrictions of this AA):
      4. List of activities originally funded by this AA that have subsequently been paid for by other federal (including FEMA) or local funds.
      5. Total amount of State funds to be remitted by the LHD to the Division of Public Health (DPH).
      6. Total aggregate amount of State funds remitted by the LHD to DPH.
      7. Current year-to-date (YTD) spent

[2] https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb

8. Cumulative amount of funds spent to date (across all fiscal years).

c. The final Quarterly Report (for each county) for this AA shall also include the following items:
   1. **Total funds spent** for the State Fiscal Year (funds drawn for work performed in the Service Period June 1, 2026 – May 31, 2027).
   2. **Statement of Impact Report**: LHD will provide at least one example from Fiscal Year 2027 that demonstrates how these funds have improved Hurricane Helene recovery efforts in your community.

3. The LHD shall assist and fully cooperate with DPH to provide any additional reports or information requested by the Fiscal Research Division or the North Carolina Office of State Budget and Management (OSBM).

4. **Reporting Required Subcontract Information**
In accordance with revised NCDHHS guidelines effective October 1, 2024, the LHD must provide the information listed below for every subcontract receiving funding from the LHD to carry out any or all of this AA's work.

   This information is not to be returned with the signed AA but is to be provided to DPH when the entities are known by the LHD.

   a. Subcontracts are contracts or agreements issued by the LHD to a vendor ("Subcontractor") or a pass-through entity ("Subrecipient").
      1. Subcontractors are vendors hired by the LHD via a contract to provide a good or service required by the LHD to perform or accomplish specific work outlined in the executed AA. For example, if the LHD needed to build a data system to satisfy an AA's reporting requirements, the vendor hired by the LHD to build the data system would be a Subcontractor. (However, not all Vendors are considered Subcontractors. Entities performing general administrative services for the LHD (e.g., certified professional accountants) are not considered Subcontractors.
      2. Subrecipients of the LHD are those that receive DPH pass-through funding from the LHD via a contract or agreement for them to carry out all or a portion of the programmatic responsibilities outlined in the executed AA. (Subrecipients are also referred to as Subgrantees in NCAC.)

   The following information must be submitted via Smartsheet for review prior to the entity being awarded a contract or agreement from the LHD:
   - Organization or Individual's Name (if an individual, include the person's title)
   - EIN or Tax ID
   - Street Address or PO Box
   - City, State and ZIP Code
   - Contact Name
   - Contact Email
   - Contact Telephone
   - Fiscal Year End Date (of the entity)
   - State whether the entity is functioning as a pass-through entity Subcontractor or subrecipient of the LHD.

## V. Performance Monitoring and Quality Assurance:

1. The Local Technical Assistance and Training (LTAT) Branch will assess the LHD's performance through:
   a. Reviewing the LHD's Quarterly Reports and ad hoc reports;
   b. Reviewing funding draws by the LHD in the Aid-to-Counties system (ATC);
   c. Reviewing annual county single audits; and
   d. Desk reviews.

2. If the assessment results in compliance concerns, DPH shall conduct conference calls with the LHD to provide technical assistance.

## VI. Funding Guidelines or Restrictions:

1. **Federal Funding Requirements**: where federal grant dollars received by the Division of Public Health (DPH) are passed through to the Local Health Department (LHD) for all or any part of this Agreement Addendum (AA).
   a. Requirements for Pass-through Entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, DPH provides Federal Award Reporting Supplements (FASs) to the LHD receiving federally funded AAs.
      1. Definition: An FAS discloses the required elements of a single federal award. FASs address elements of federal funding sources only; state funding elements will not be included in the FAS. An AA funded by more than one federal award will receive a disclosure FAS for each federal award.
      2. Frequency: An FAS will be generated as DPH receives information for federal grants. FASs will be issued to the LHD throughout the state fiscal year. For a federally funded AA, an FAS will accompany the original AA. If an AA is revised and if the revision affects federal funds, the AA Revision will include an FAS. FASs can also be sent to the LHD even if no change is needed to an AA. In those instances, the FAS will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
   b. Required Reporting Certifications: Per the revised Uniform Guidance, 2 CFR 200, if awarded federal pass-through funds, the LHD as well as all subrecipients of the LHD must certify the following whenever 1) applying for funds, 2) requesting payment, and 3) submitting financial reports:

      "I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812."

2. **Funding Reductions and Terminations**: In the event a funding source supporting this Agreement Addendum (AA) is reduced or withdrawn by the original Awarding Agency, the Local Health Department (LHD) shall be required to return to the Division of Public Health (DPH) a share commensurate with the reduction of funds previously obligated and/or disbursed to the LHD.
   a. The original Awarding Agency is the entity that awarded the funding to NCDHHS. The Awarding Agency will be either a federal agency (identified on the Federal Award Supplement [FAS] document sent to the LHD) or the North Carolina General Assembly.

b. Reductions and/or terminations may be implemented retroactively to align with the original Awarding Agency's funding directive.

c. The repayment amount will be determined by DPH, based on the reduction applied to the LHD's funding allocation.

d. Funding reductions and terminations will be processed as an AA revision and will include a revised Budgetary Estimate (BE), a revised FAS, and repayment instructions.

3. Funds from the Hurricane Helene Disaster Recovery Fund that are not expended by the LHD by May 31, 2030, and drawn by June 30, 2030, shall be returned to the State.

4. Per Session Law 2024-53 Section 3.1.(d), the LHD must comply with the following requirements:

   a. Receipt of Allocations. A recipient of State funds under this act [the LHD] shall use best efforts and take all reasonable steps to obtain alternative funds that cover the losses or needs for which the State funds are provided, including funds from insurance policies in effect and available federal aid. State funds paid under this act are declared to be excess over funds received by a recipient from the settlement of a claim for loss or damage covered under the recipient's applicable insurance policy in effect or federal aid. Where a recipient is an institution of higher education or a non-State entity, the requirement regarding alternative funds, and the calculation of alternative funds received, under this subsection includes seeking private donations to help cover the losses or needs for which State funds are provided.[3]

   b. Remittance of Funds. If a recipient [the LHD] obtains alternative funds pursuant to […] [the Receipt of Allocations section above], the recipient shall remit the funds to the State agency from which the State funds were received. A recipient is not required to remit any amount in excess of the State funds provided to the recipient under this act.[4]

[3] Session Law 2024-53 (S743) Section 3.1.(b)
[4] Session Law 2024-53 (S743) Section 3.1.(c)

# DHHS-Aid-To-Counties

## Fiscal Year: 26/27

## Budgetary Estimate No. : **0**

| Activity 122<br><br>Service Period<br><br>Payment Period | | AA | 230333<br>2B0HHEL<br>20H0000012<br><br>06/01-05/31<br><br>07/01-06/30 | Total Allocated | Proposed Total | New Total |
|---|---|---|---|---|---|---|
| 01 Alamance | | | 0 | $0.00 | 0 | 0 |
| D1 Albemarle | | | 0 | $0.00 | 0 | 0 |
| 02 Alexander | | | 0 | $0.00 | 0 | 0 |
| 04 Anson | | | 0 | $0.00 | 0 | 0 |
| D2 Appalachian | | | 0 | $0.00 | 0 | 0 |
| 07 Beaufort | | | 0 | $0.00 | 0 | 0 |
| 09 Bladen | | | 0 | $0.00 | 0 | 0 |
| 10 Brunswick | | | 0 | $0.00 | 0 | 0 |
| 11 Buncombe | * | 0 | 1,027,792 | $0.00 | 1,027,792 | 1,027,792 |
| 12 Burke | * | 0 | 593,294 | $0.00 | 593,294 | 593,294 |
| 13 Cabarrus | | | 0 | $0.00 | 0 | 0 |
| 14 Caldwell | * | 0 | 784,094 | $0.00 | 784,094 | 784,094 |
| 16 Carteret | | | 0 | $0.00 | 0 | 0 |
| 17 Caswell | | | 0 | $0.00 | 0 | 0 |
| 18 Catawba | | | 0 | $0.00 | 0 | 0 |
| 19 Chatham | | | 0 | $0.00 | 0 | 0 |
| 20 Cherokee | | | 0 | $0.00 | 0 | 0 |
| 22 Clay | * | 0 | 245,610 | $0.00 | 245,610 | 245,610 |
| 23 Cleveland | * | 0 | 394,873 | $0.00 | 394,873 | 394,873 |
| 24 Columbus | | | 0 | $0.00 | 0 | 0 |
| 25 Craven | | | 0 | $0.00 | 0 | 0 |
| 26 Cumberland | | | 0 | $0.00 | 0 | 0 |
| 28 Dare | | | 0 | $0.00 | 0 | 0 |
| 29 Davidson | | | 0 | $0.00 | 0 | 0 |
| 30 Davie | | | 0 | $0.00 | 0 | 0 |
| 31 Duplin | | | 0 | $0.00 | 0 | 0 |

| | | | | | | |
|---|---|---|---|---|---|---|
| **32 Durham** | | | 0 | **$0.00** | 0 | 0 |
| **33 Edgecombe** | | | 0 | **$0.00** | 0 | 0 |
| **D7 Foothills** | * | **0** | 793,530 | **$0.00** | 793,530 | 793,530 |
| **34 Forsyth** | | | 0 | **$0.00** | 0 | 0 |
| **35 Franklin** | | | 0 | **$0.00** | 0 | 0 |
| **36 Gaston** | | | 0 | **$0.00** | 0 | 0 |
| **38 Graham** | * | **0** | 124,745 | **$0.00** | 124,745 | 124,745 |
| **D3 Gran-Vance** | | | 0 | **$0.00** | 0 | 0 |
| **40 Greene** | | | 0 | **$0.00** | 0 | 0 |
| **41 Guilford** | | | 0 | **$0.00** | 0 | 0 |
| **42 Halifax** | | | 0 | **$0.00** | 0 | 0 |
| **43 Harnett** | | | 0 | **$0.00** | 0 | 0 |
| **44 Haywood** | * | **0** | 534,988 | **$0.00** | 534,988 | 534,988 |
| **45 Henderson** | * | **0** | 822,520 | **$0.00** | 822,520 | 822,520 |
| **47 Hoke** | | | 0 | **$0.00** | 0 | 0 |
| **48 Hyde** | | | 0 | **$0.00** | 0 | 0 |
| **49 Iredell** | | | 0 | **$0.00** | 0 | 0 |
| **50 Jackson** | * | **0** | 239,562 | **$0.00** | 239,562 | 239,562 |
| **51 Johnston** | | | 0 | **$0.00** | 0 | 0 |
| **52 Jones** | | | 0 | **$0.00** | 0 | 0 |
| **53 Lee** | | | 0 | **$0.00** | 0 | 0 |
| **54 Lenoir** | | | 0 | **$0.00** | 0 | 0 |
| **55 Lincoln** | | | 0 | **$0.00** | 0 | 0 |
| **56 Macon** | * | **0** | 167,139 | **$0.00** | 167,139 | 167,139 |
| **57 Madison** | * | **0** | 276,799 | **$0.00** | 276,799 | 276,799 |
| **D4 M-T-W** | | | 0 | **$0.00** | 0 | 0 |
| **60 Mecklenburg** | | | 0 | **$0.00** | 0 | 0 |
| **62 Montgomery** | | | 0 | **$0.00** | 0 | 0 |
| **63 Moore** | | | 0 | **$0.00** | 0 | 0 |
| **64 Nash** | | | 0 | **$0.00** | 0 | 0 |
| **65 New Hanover** | | | 0 | **$0.00** | 0 | 0 |
| **66 Northampton** | | | 0 | **$0.00** | 0 | 0 |
| **67 Onslow** | | | 0 | **$0.00** | 0 | 0 |
| **68 Orange** | | | 0 | **$0.00** | 0 | 0 |
| **69 Pamlico** | | | 0 | **$0.00** | 0 | 0 |
| **71 Pender** | | | 0 | **$0.00** | 0 | 0 |
| **73 Person** | | | 0 | **$0.00** | 0 | 0 |
| **74 Pitt** | | | 0 | **$0.00** | 0 | 0 |

| | | | | | | |
|---|---|---|---|---|---|---|
| **75 Polk** | * | **0** | 286,320 | **$0.00** | 286,320 | 286,320 |
| **76 Randolph** | | | 0 | **$0.00** | 0 | 0 |
| **77 Richmond** | | | 0 | **$0.00** | 0 | 0 |
| **78 Robeson** | | | 0 | **$0.00** | 0 | 0 |
| **79 Rockingham** | | | 0 | **$0.00** | 0 | 0 |
| **80 Rowan** | | | 0 | **$0.00** | 0 | 0 |
| **82 Sampson** | | | 0 | **$0.00** | 0 | 0 |
| **83 Scotland** | | | 0 | **$0.00** | 0 | 0 |
| **84 Stanly** | | | 0 | **$0.00** | 0 | 0 |
| **85 Stokes** | | | 0 | **$0.00** | 0 | 0 |
| **86 Surry** | | | 0 | **$0.00** | 0 | 0 |
| **87 Swain** | * | **0** | 250,650 | **$0.00** | 250,650 | 250,650 |
| **D6 Toe River** | * | **0** | 504,382 | **$0.00** | 504,382 | 504,382 |
| **88 Transylvania** | * | **0** | 384,184 | **$0.00** | 384,184 | 384,184 |
| **90 Union** | | | 0 | **$0.00** | 0 | 0 |
| **92 Wake** | | | 0 | **$0.00** | 0 | 0 |
| **93 Warren** | | | 0 | **$0.00** | 0 | 0 |
| **96 Wayne** | | | 0 | **$0.00** | 0 | 0 |
| **97 Wilkes** | | | 0 | **$0.00** | 0 | 0 |
| **98 Wilson** | | | 0 | **$0.00** | 0 | 0 |
| **99 Yadkin** | | | 0 | **$0.00** | 0 | 0 |
| **00 Yancey** | * | **0** | 244,868 | **$0.00** | 244,868 | 244,868 |
| **Totals** | | | 7,675,350 | 0 | 7,675,350 | 7,675,350 |

Sign and Date - DHHS Program Administrator

Signed by: Susan Little BD22B67CD714491...

07/22/26 | 12:46 PM EDT

Sign and Date - DHHS Section Chief

Signed by: 7EEF0EDC43664E7...

07/23/26 | 12:27 PM EDT

Sign and Date - DHHS Budget Office – ATC Coordinator

7/23/2026

Sign and Date - DHHS Budget Officer

7/24/2026

SH 7/23/2026