Town of Fletcher
Town Council Agenda Review Meeting
Minutes
December 1, 2025

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Trevor Lance
Councilmember Jim Player
Councilmember Keith Reed
Councilmember Amber McKinney
Planning & Zoning Director Tyler Morrow
Police Chief Dan Terry
Town Manager Mark Biberdorf

Moment of Silence:

No comments were made at this time.

Pledge of Allegiance:

No comments were made at this time.

Public Comments:

No comments were made at this time.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting November 3, 2025

Regular Meeting November 11, 2025

No comments were made at this time.

Council Updates

Mayor Blakely commented on the basketball game with Veritas and the Fletcher police department. He stated that it was well done.

Consent Agenda

Tax refunds/releases

Setting Public Hearing | Conditional Zoning District – Fletcher Village Bakery (25-01-CZD) –Tyler Morrow, Planning & Zoning Director

Discussion Items

Discussion and review of applicants to select an individual to fill at large vacancy on the Planning Board.

The candidate(s) for the at-large vacancies each introduced themselves to the council and stated why they would like to serve on the planning & zoning board.

The candidates are as follows:
Julia Fogel
Jacob Compher
Michael Tancredi

Phillip Jones did not attend this meeting.

Discussion Followed:

Two candidates will be selected at the regular meeting next week.

Presentation from Fletcher Youth Baseball.

Mayor Blakely stated that Fletcher Youth Baseball will be here next week to do their presentation.

Donation of surplus property to the Henderson County Sheriff's Office with Resolution R-25-11.

Police Chief Dan Terry spoke on his request that the town donate the 2018 Harley Electra Glide motorcycle to the Henderson County Sheriff's Department.

Council is agreeable to this and this item will go on the Consent Agenda for approval at the regular meeting.

Presentation of plan for extension of Cane Creek Greenway - Ben Cathey, McGill Associates

Ben Cathey of McGill Associates gave a brief overview from last month on the Cane Creek Greenway extension. His recommendation is to work on sections 3 and 4 at this time and if the bids come in really well, possibly add section 1 as well as a bid alternate.

Discussion Followed:

This item will be moved to the consent agenda for approval next week.

Proposed street resurfacing projects for 2026 and cost estimate - Ben Cathey, McGill Associates

Ben Cathey of McGill Associates is recommending Meadow Pathway Drive, Meadow Walk Court & Stafford Court for paving this budget year. He stated that Meadow Pathway Drive may need more additional work than originally projected and, due to the cost, we may need to move Stafford Court to next year for paving.

Discussion Followed:

Budget process for Fiscal Year 2026-2027 - Mark Biberdorf, Town Manager

Town Manager Mark Biberdorf went over a suggested timeline of the upcoming budget process for next fiscal year. The CIP items have just been submitted to me as the deadline was last Wednesday and I will be going over those. By January, we will be presenting these and giving you a list of recommended items with a new five-year plan. He asked council to check their calendars for the suggested dates that he has on the timeline in the packet.

Revisions to grant guidelines for Stormwater Off-of-Right-of-Way Grant Program - Mark Biberdorf

Town Manager Mark Biberdorf went over some recommended changes to the stormwater grant program that was recently implemented. He stated that he ran them by Ben Cathey of McGill Associates, and he had a couple of things that he recommended be changed.

Discussion Followed:

Council agrees to move this item to the Consent Agenda for approval next week.

Town Manager Report

The filing period for elections (as we tried to get it moved to July by switching to the plurality method) is currently noon on December 1 until noon on December 19.

The Christmas in the Park event is this Saturday from 11:00 am to 2:00 pm. We will have carriage rides, santa and a vendor market.

Councilmember Jim Player mentioned the upcoming public hearing in January and his concerns about the traffic on Pressley Hill Road. He stated that he would prefer that an exit from the proposed business not be coming out onto Pressley Hill Road. Those roads are small and very narrow and the residents do not need the extra traffic there either.

Department Reports

November Reports

Closed Session per NCGS 143-318 (6) "Personnel Matters"

Note: held at regular meeting.

Adjourn

Mayor Blakely asked for a motion to adjourn.

Councilmember Jim Player motioned to adjourn, and it was seconded by Councilmember Keith Reed.

Motion all in favor.

Adjourned at: 6:52 pm

Upcoming Events

Christmas in the Park December 6, 2025 12:00 to 2:00 pm
Regular Meeting December 8, 2025, at 6:00 pm
Agenda Review Meeting January 5. 2026 at 6:00 pm
Regular Meeting January 8, 2026 at 6:00 pm

Approved.

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Date Signed