THE CITY OF ASHEVILLE
NORTH CAROLINA

CIVIL SERVICE BOARD
Thursday, July 3, 2025 2:30 PM
In Person Meeting (City Hall 1st Floor)

These action minutes are intended to provide the reader with an overview of the committee meeting and actions made during the meeting.

BOARD MEMBERS PRESENT: Alan Escovitz, Carter Webb, Rick Devereaux, Mike Hahn

QUORUM: Yes

PRESENT STAFF:
Emily Provance, Human Resources Director
Terri Rodriguez, HR Business Specialist
Amelia Friday, HR Intern
Chief Chirs Budinski
Julie Hooten, Contracted City Counsel

AGENDA

Meeting Start: Called to order at 2:30 pm
Meeting End: Motion to adjourn at 3:36 pm

AGENDA ITEM	ACTION
Approval of Minutes	November 7, 2024 minutes approved
Update/Reports	None
Unfinished Business	None
New Business AFD Request to change promotional requirements As follows: AFM ● Switch to Advertise As needed vs 11/1 ● 6:0 Approved by PCAC Lieutenant ● Add EMS instructor as an option to Fire instructor 1 ● 6:0 Approved by PCAC Captain ● Add Qualified EMS instructor as an option to Qualified Fire Instructor	The Board unanimously approved all AFD requests as presented.

- 6:0 Approved by PCAC

Approval of CPT 2 process

- Change Title of STO to CPT 2
- Advertise in July vs October List to be established 9/1 vs 11/1for this year only
- If the 3 months would be an issue we will make it preferred for those affected
- This list since out of schedule will go through Jan 1 2027 (15months vs 12 months)
- For this year process only, make the ISO and HSO class within 1 yr of promotion
- Must have Qualified instructor in a specialty: qualified Instructor per NC OFM or NCOEMS for something other than FF i.e. EMS / Driver Operator Aerial and Pump / TR General / Live Fire /
- 6:0 Approved by PCAC

Removal of Child Seat requirement for all but FLSE 1 and 2 AFM & DFM and FI1 & FI2

- 5:1 Approved by PCAC

For BC

- Change Wording that states “4yrs as CoOFC and current rank of CPT or above”
- If no Internal Candidate meets required then allow for External candidate with Preferred required for the following
    - TR/Fire Insp 1/ FLSE 1 / AFD Comp OFC / ICS L305 or Local IMT
    - ICISF Peer support classes
- (Essentially we are removing the NC Specific as required and AFD Specific)
- 5:1 Approved by PCAC

For DC

- Remove the Bureaus listing in the titles
- If no Internal Candidate meets required then allow for External candidate with Preferred required for the following
    - TR/Fire Insp 1/ FLSE 1 / AFD Comp OFC / ICS L305 or Local IMT
    - ICISF Peer support classes / except for current rank of Chief Officer
- (Essentially we are removing the NC Specific as required and AFD Specific)
- 5:1 Approved by PCAC

Removal of Assistant Fire Chief and Deputy Fire Chief from
CSB list because those positions are exempt

Public Comment None

Informal Discussion/Future Agenda Items None