Town of Black Mountain Advisory Board and Commission Application

Thank you for your interest in being a member of the Town of Black Mountain's Advisory Boards & Commissions. To ensure that your application will receive full consideration, please answer all questions completely. Incomplete applications will not be considered. Please note this application is a public record upon submittal per N.C.G.S. Chapter 132.-1. Submitted applications will be kept on file for a period of twelve months.

For more information about each board/commission, visit Town of Black Mountain Advisory Boards & Commissions Webpage

Name
Jack Heinen

Do you live inside the Incorporated Town (City) Limits of Black Mountain?
Yes

Physical Address
18 RED PLUM LANE, BLACK MOUNTAIN, North Carolina 28711

Mailing Address (if different than above)
18 RED PLUM LANE, BLACK MOUNTAIN, North Carolina 28711

Primary Email
jhheinen53@gmail.com

Primary Phone
(616) 828-3333

Other Phone (if applicable)

Are you seeking reappointment?
No

Please select the Board or Commission you wish to apply for (or seeking reappointment to).
ABC Board
Recreation Commission
Black Mountain Library Maintenance Board*

Primary Preference
ABC Board

Secondary Preference
Recreation Commission

Please list any relevant experience related to the board/commission you are applying for and any prior (or current) civic involvement.
Civic experience: 6 years Black Mountain Chamber Board. 4 years board member and treasurer Black Mountain Center for the Arts. 3 years advisory board Black Mountain YMCA. 2 years board member and treasurer Harvard Club of Western North Carolina. Volunteer actor in Black Mountain and Asheville theater productions

Why do you wish to serve (or continue serving) the Town in this capacity as a Board or

Commission member?
I believe that when living in a small town service to that town is important. Active involved citizens help create a vital community. I am retired from fulltime employment and want to use my flexible schedule to serve worth causes.

Experience, Education, Certifications
MBA Harvard Business School. 40 years experience as a CFO / VP Finance in a variety of industries including higher education, food, medical, long term care.

For the ABC Board I have extensive experience developing, reviewing and managing budgets. I have HR management experience so I understand the importance of employees. Early in my career I worked in retail and food service, gaining knowledge related to the work of the ABC store

For Recreation Commission I co-managed the $3 million development of the Black Mountain Vance Avenues sports complex for Montreat College. As VP Finance I worked closely with the athletic director and coaches in many areas of management of sports.

Optional- Please provide any other helpful information you'd like to share about your intentions to serve as a Board/Commission member.
I know Larry Harris fairly well and would enjoy working with him on the ABC Board

I understand that by submitting this application it becomes a public record per N.C.G.S. Chapter 132-1.
Yes

Signature



Date
6/18/2025

Please read this information below for next steps in the appointment process and general information.

- Applications will be compiled and presented to the Town Council for consideration of appointment at an upcoming meeting. Typically this will occur at the July Council meeting for annual appointments, but if resignations occur, the Council may consider appointments at other times during the year. Submitted applications will remain on file for a period of one (1) year.
- Individuals selected for appointment by the Town Council will assume their position once they are duly sworn in. The Town Clerk will contact you to make arrangements for swearing in upon appointment. If you are being reappointed to another term, you will also need to be sworn in.
- **Some Boards & Commissions require that members must reside within the Black Mountain Town Limits to be eligible to serve.** Exceptions to the above statement may exist for some

boards, and for purposes of regional memberships.

- All Town of Black Mountain Advisory Board and Commission members must operate under the following policies set forth by the Town Council and are included in the 'Handbook for Advisory Board, Commission & Committee Members' last adopted by Town Council on November 4, 2019.
    - ***1) Code of Ethics***
    - ***2) Attendance Policy***
    - ***3) Policies & Procedures for Administering Boards and Commissions.***
- Each appointed member will be provided the current Handbook for Advisory Board, Commission & Committee Members, and must indicate they have received and will abide by said material by signing an acknowledgement form, which will be kept on file by the Town Clerk's office for the duration of their term.
- For any application or appointment questions, please contact the Town Clerk's office via: town.clerk@tobm.org, or 828-419-9310.