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Ed L. Hatley, Mayor
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CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
dingram@lincolntonnc.org
CITY ATTORNEY
John M. Friguglietti, Jr.

STAFF REPORT

TO:	**City Council**
VIA:	Ritchie Haynes, City Manager
DATE:	June 25, 2026
FROM:	Scott Clark, Assistant City Manager
PREPARED BY:	Scott Clark, Assistant City Manager
SUBJECT:	Unmetered Fire Lines

SUMMARY STATEMENT

Staff requests that the City Council grant authorization to install low-flow water meters on all unmetered private fire lines within the City's water distribution network.

REVIEW

Our community has 20-30 unmetered private fire lines for older facilities. These lines require high-volume annual testing and are frequently tapped for unauthorized domestic use.

Installing low-flow meters is essential for network oversight. This integration allows the City to monitor discrepancies, capture all water usage, and protect infrastructure integrity while minimizing unaccounted water loss.

RECOMMENDATION

Staff requests City Council authorization for the following:

- Purchase and install 1-inch meters on unmetered fire lines using City or contracted resources at City expense
- Update utility accounts to include these meters
- Apply monthly 1-inch fixed charges ($16.55 inside city; $33.10 outside) and usage fees per the Schedule of Fees