Town of Fletcher
Town Council Agenda Review Meeting
Minutes
January 5, 2026

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Trevor Lance
Councilmember Jim Player
Councilmember Amber McKinney
Councilmember Keith Reed
Planning & Zoning Director Tyler Morrow
Town Manager Mark Biberdorf.

Budget Workshop on this past year accomplishments and emerging issues FY 2026-2027 Budget. (Regular Meeting)

Moment of Silence:

No comments were made at this time.

Pledge of Allegiance:

No comments were made at this time.

Public Comments:

No comments were made at this time.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting December 1, 2025

Regular Meeting December 8, 2025

No comments were made at this time on the minutes.

Council Updates

No comments were made at this time.

Consent Agenda

Approval of Resolution R-26-01 to sell surplus property at public auction.

Tax refunds/releases

Setting a Public Hearing Date — Town Code Text Amendment – Entry Gates (25-04-CTA) – Tyler Morrow– Planning & Zoning Director

Mayor Blakely asked if there were any questions or comments on the consent agenda?

Planning & Zoning Director Tyler Morrow answered some questions that council had for him about this item.

Discussion Followed:

Mayor Pro-Tem Trevor Lance has requested to meet with the Planning & Zoning Director to change some of the verbiage in the amendments.

Discussion Items

Presentation of the year-end audit report for FY 2024/2025 — Carol Avery, Lowdermilk Church & Co

Mayor Blakely stated that Carol Avery would be here next week for the annual audit report.

Public Hearing — Conditional Zoning District – Fletcher Village Bakery (25-01-CZD) – Tyler Morrow, Planning & Zoning Director

Mayor Blakely stated that next week we will have a Public Hearing for the conditional rezoning for Fletcher Village Bakery. Are there any questions about this?

Mayor Pro-Tem Trevor Lance stated," I see that an emergency gate has been added to the plan. (Pressley Hill Road)

Discussion Followed:

Presentation of the recommended five-year capital improvement plan for FY 2026/2027 through FY 2030/2031 - Mark Biberdorf, Town Manager

Town Manager Mark Biberdorf went over his recommendations for the upcoming CIP plan for 2026 through 2031.

Discussion Followed:

Council has made some recommendations for the timelines of specific items on the plan and the Town Manager will make the changes and bring them back before council at the regular meeting.

Town Manager Report

I shared with you about the state revolving funds that we put our application in for the sewer

project and got turned down because we did not have enough hurricane-related damage. I shared with LOS that maybe we could still apply in another round that is not Helene related for state revolving funds. We maybe could also use some of our unassigned fund balance to cover this project, as we are at 75% in the unassigned balance. Our policy says to keep our balance between 45 - 65%.

In February, we are going to lose this room (council room) due to the elections board using it. We can meet in the multipurpose room, but the police dept has a class in there during this time and there is going to be a lot of setting up and breaking down of the tables and chairs etc. It has been suggested that we have one meeting instead of two in February due to the circumstances.

Council agrees to only one council meeting in February on February 9th in the multipurpose room.

I wanted to give you an update on some issues with The Super 8 motel on Underwood Road, as we have met with the property owner(s) recently as this is a nuisance abatement issue. We met with the owners back on December 16th and we have a Memorandum of Understanding with them to abide by something that would cut down on the illicit activity there. It is not fully executed as yet because some of the owners are out of the country. We are already seeing some small improvements, and we hope this will continue.

Department Reports

December Reports

Adjourn

Mayor Blakely asked for a motion to adjourn.

Mayor Pro-Tem Trevor Lance motioned to adjourn, and it was seconded by Councilmember Amber Mckinney.

Motion all in favor.

Adjourned at: 6:50 pm

Upcoming Events

Regular Meeting January 12, 2025, at 4:00 pm
Paint with Love class January 23, 2025
Agenda Review Meeting February 2, 2025, at 6:00 pm
Father Daughter Dance February 7, 2025
Regular Meeting February 9, 2025, at 6:00 pm
Easter Egg Hunt March 28th

Approved.

Date

Signed