MINUTES
BREVARD ABC BOARD
JUNE 26, 2025

The Brevard ABC Board met for their monthly meeting at 10:00 AM on June 26, 2025. The meeting was held in the conference room of Store #1 at 350A North Broad Street. The following were in attendance:

Board Members:	Lisa Conner, Chair
	Ron Brewer
	Frank Pearsall
	Susan Miller
	Paula McKeller
Staff:	Jackie Jarvis, General Manager
	Paxton McAbee, Assistant Manager
	Glenda Sansosti, Acting Secretary

Welcome and Call to Order

Board Chair Lisa Conner called the meeting to order and welcomed those present.

Certification Of Quorum

Acting Secretary Glenda Sansosti noted the presence of all Board Members and further certified a quorum present. There was no conflict of interest or appearance of a conflict of interest expressed by any Board Member on any agenda item pursuant to G.S. 18B-201.

Approval of Agenda

A motion was made by Ms. Miller, seconded by Mr. Pearsall and unanimously passed approving the agenda as presented.

Approval of Minutes

A motion was made by Ms. Miller, seconded by Mr. Brewer and unanimously passed approving the Minutes as presented.

Manager's Report

Manager Jarvis stated revenues were up approximately $20,000 during June. The Bourbon Raffle was very successful and helped increase revenues. There were no problems and the raffle was very successful.

Election of ABC Board Chair

Upon motion by Mr. Brewer, seconded by Mr. Pearsall and unanimously passed, Lisa Conner was nominated and elected to serve another year as Chair of the ABC Board.

Review of Correspondence and Voting Ballot from the State ABC Association

The Board of Directors for the ABC State Association is accepting comments extending the terms of office from two terms to three consecutive terms. Following discussion, the Board was in favor of extending the terms for the State ABC Association Board of Directors. Upon motion by Ms. McKeller, seconded by Mr. Pearsall and unanimously passed, Ms. Conner was directed and authorized to convey to the North Carolina ABC Association that all members of the Brevard ABC Board are in favor of extending the terms for the North Carolina ABC Association Board of Directors from two terms to three consecutive terms.

Approval of FY 2025-2026

Following review of the proposed Budget for FY 2025-2026, a motion was made by Mr. Pearsall, seconded by Mr. Brewer and unanimously passed to approve the FY2025-2026 Budget as presented. The Budget is on file in the office of the General Manager. A copy of the Budget will be provided to the ABC Commission and to the City of Brevard.

Review of ABC Commission Report

The Board acknowledged receipt of the ABC Commissions report following review of performance standards by Mr. Edwin on May 22, 2025. The Board was pleased with the report, especially since this was his first visit since 2015. Following a brief discussion on Ethics Training, Ms. Jarvis advised everyone was current; however, she will check on frequence required. The report is on file in the Office of the General Manager.

Recess to Closed Session: Personnel Matter

Motion by Mr. Pearsall, seconded by Mr. Brewer and unanimously passed the meeting recessed to closed session at 10:35 AM for the purpose of discussing a personnel issue. No action was taken in the closed session.

Return to Regular Session

Motion by Mr. Pearsall, seconded by Mr. Brewer and unanimously passed, closed session adjourned into regular session at 11:03 AM. A motion was made by Mr. Pearsall, seconded by Mr. Brewer and unanimously passed increasing General Manager Jackie Jarvis' annual salary to $95,000 effective July 1, 2025.

Motion was made by Mr. Pearsall, seconded by Mr. Brewer and unanimously passed nominating Ms. McKeller and Ms. Miller to review resumes and conduct interviews and make a recommendation to the Board on hiring a replacement for Ms. Jarvis when she retires.

Adjourn

Upon motion by Mr. Brewer, seconded by Ms. McKeller and unanimously passed the meeting adjourned at 10:40 AM.

Minutes Approved: July 24, 2025

Lisa Conner, Board Chair

Jackie Jarvis, General Manager

Glenda Sansosti, Acting Secretary

Next Meeting: July 24, 2025 10:00 AM