Memorandum

To: Mayor & Town Council

CC: Mark Biberdorf, Town Manager

From: Heather N. Taylor, Assistant Town Manager

Date: 02/23/2026

Re: Agenda Item for Consent: Audit Contract with Lowdermilk Church & Co. FY 25/26

Attached is the audit contract and engagement letter with Lowdermilk Church & Co. for our audit of FY 25/26.

Town Council is required to yearly approve the audit contract, and the amount for the FY 25/26 audit is $19,100 per the terms of this contract. This audit contract will also include any single audit requirements to cover any grants the Town receives (FEMA, Greenway, etc.).

I request that you approve this audit contract with Lowdermilk Church and Co. for the FY 25/26 audit.