LINCOLNTON
AGENDA ITEM SUMMARY

To: The Honorable Mayor and City Council

Date: June 5, 2025

From: Pamela McBryde; Finance Director

Subject: Renewal Option for Time Clock Plus – City of Lincolnton's Time Tracking Software

Summary:
Multi-Year renewal option for the City of Lincolnton's Time Tracking Software

Background:
The City of Lincolnton and Time Clock Plus entered into an agreement back in 2022. This agreement was the integration of a time clock tracking system with the City's financial software; Incode10. The purpose of this integration was to streamline the payroll time input from a manual process to an automatic process. The renewal process is automatic and the costs have persistently increased by ~10% each year. Due to the City's efficient use of the TCP software, the company is extending a discounted opportunity for multi-year rates to the City of Lincolnton for the license, hardware support and maintenance.

Fiscal Impact:
The estimated costs savings over the 5 year period is $20,987 for the Enterprise License and $7,671 for the hardware support & maintenance. Total estimated savings of $28,658.

Recommendation:
Staff recommend approving the multi-year renewal.

Attachments:
TCP City of Lincolnton Renewal Options



Renewal Options

City of Lincolnton

(323800)

TimeClock Plus

Multi-Years Commitment Plan

CSM | Rohail Azam

Tel: +1 (325) 223-7540

May 9th, 2025.

Dear Pamela,

RE: TCP Software Renewal proposal-2025

Your efficient use of our TCP software service allowed us to extend discounted multi-years rates, and We appreciate your continued trust and are proud to support your success.

Your renewal is coming up on 08/26/2025, and we'd love to offer you the most beneficial options before it processes. Please keep in mind that 30 days before the due date, your subscription will be auto-renew for another year with an up to 10% uplift as per the contract, and an invoice will be issued in-case of no response. Upfront payments are not required you will still be paying year-to-year as normal.

Enterprise License Annual Plan

Annual Renewal's for Five Years:

Five Year Total				
Year	**Licenses**	**Uplift**	**Per Licenses**	**Total**
0	220	-	$62.58	$13,767.60
1	220	10%	$68.84	$15,144.36
2	220	10%	$75.72	$16,658.80
3	220	10%	$83.29	$18,324.68
4	220	10%	$91.62	$20,157.14
5	220	10%	$100.79	$22,172.86
Total				**$106,225.43**

5-Year Discounted Plan:

5-Year Plan				
Year	**Licenses**	**Uplift**	**Per Licenses**	**Total**
0	220	-	$62.58	$13,767.60
1	220	3%	$64.46	$14,180.63
2	220	0%	$64.46	$14,180.63
3	220	0%	$64.46	$14,180.63
4	220	2%	$65.75	$14,464.24
5	220	0%	$65.75	$14,464.24
Total				**$85,237.97**

5-Year Savings: $20,987

Hardware Support & Maintenance

Annual Renewal's for Five Years:

Five Year Total			
Year	**HSM Renewal**	**Uplift**	**Price**
1	$5,031.97	10%	$5,535.17
2	$5,535.17	10%	$6,088.68
3	$6,088.68	10%	$6,697.55
4	$6,697.55	10%	$7,367.31
5	$7,367.31	10%	$8,104.04
Total Amount.			**$33,792.75**

5-Year Discounted Plan:

5-Year Plan			
Year	**HSM Renewal**	**Uplift**	**Price**
1	$5,031.97	3%	$5,182.93
2	$5,182.93	0%	$5,182.93
3	$5,182.93	0%	$5,182.93
4	$5,182.93	2%	$5,286.59
5	$5,286.59	0%	$5,286.59
Total Amount.			**$26,121.96**

5-Year Savings: $7,671

Thank you, and waiting for your response!