WithersRavenel
Our People. Your Success.

August 17, 2026

Scott Clark, Assistant City Manager
City of Lincolnton
114 W Sycamore St
Lincolnton, NC 28092

RE: Agreement for Task Order 9
Lincolnton Fall 2026 Sewer AIA Application
Lincolnton, North Carolina
WR Project No. 24-0085-009

Dear Mr. Clark,

WithersRavenel is pleased to provide this Task Order 9 Agreement for Professional Services. We look forward to working with you on this project. If you have any questions or concerns about this agreement, please do not hesitate to call me at the number listed below.

Sincerely,
WithersRavenel

Megan Powell
Funding Team Lead, Funding and Asset Management

mpowell@withersravenel.com
Ph. 828.575.9728 | Mobile. 252.671.0975

Attachment:

Agreement for Professional Services

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City of Lincolnton
Task Order No. 9
Lincolnton, North Carolina
Agreement for Professional Services

A. Preliminary Matters

This Task Order is hereby included as an addition to and incorporated as part of the Agreement Between Client and Consultant for Services, Task Order Edition signed 2024/08/23 between City of Lincolnton ("City") and WithersRavenel, Inc. ("Consultant").

B. Project Description

This fee agreement is intended to provide the scope of services and associated fees to provide consulting services per request of City of Lincolnton and formalize an agreement for the implementation and logistics for these services.

This agreement is based on the project located in Lincolnton, North Carolina.

Listed below is a summary of the key aspects of the project based on discussions and preliminary research. Refer to the Scope of Services and Additional Services/Exclusions for further detailed information.

For the purposes of this agreement and any subsequent agreements the following references shall apply:

1. City of Lincolnton shall be known as the "Client" or "City."
2. WithersRavenel shall be known as the "Consultant."
3. The property and overall project shall be known as the "Project."
4. North Carolina Department of Environmental Quality shall be known as "NCDEQ."
5. Division of Water Infrastructure shall be known as "DWI."
6. Asset Inventory and Assessment Grant Program shall be known as "AIA."
7. The executed agreement shall be known as the "Agreement."

The Client wishes to pursue funding assistance from NCDEQ DWI's Asset Inventory and Assessment Grant Program (AIA) and would like assistance with completing the application for the Fall 2026 funding cycle (Project). The Project provides funding to complete an inventory of existing infrastructure, to document the condition of the inventoried infrastructure, and to prepare tools to help manage the system, such as an Asset Management Plan.

C. Timeline for Services

Consultant will begin work upon receipt of executed Agreement and written notice to proceed from the Client. Services will complete upon Consultant's submission of the proposed application to the North Carolina Division of Water Infrastructure by the Fall 2026 application deadline, which is 09/30/2026, and delivery of an application copy to the Client.

D. Scope of Services

Consultant shall provide the services identified under each task below as its "Basic Services" under the Agreement.

Task 1 - Application Preparation, Submittal, and Support

A. Assemble all materials necessary for the applications as outlined in DWI's AIA 2026 program guidance.

B. Prepare all forms, narratives, and all required documents to support the application process.

C. Coordinate collection of any supporting information required for the applications.

D. Draft required application resolutions for Client to present to Council for adoption to support the application process.

E. Meet with Client representatives to discuss the scope of the projects which may be via web-based conferencing.

F. Circulate application information to the Client for review and approval.

G. Participate in any teleconferences with DWI and Client as needed.

H. Provide other assistance, as required, to facilitate the complete application process.

I. Work with Client to support obtaining needed signatures of the application materials from the Client representative.

J. Submit application to DWI, using the prescribed method, by their submittal deadline.

K. Provide a PDF copy of the submitted application to Client. Hardcopy to be provided upon request.

E. Exclusions/Additional Services

Services that are not included in the Scope of Services or are specifically excluded from this Agreement (see below) shall be considered Additional Services if those services can be performed by Consultant and its agents if requested in writing by the Client and accepted by Consultant. Additional services shall be paid by the Client in accordance with the Fee & Expense Schedule outlined in Exhibit II. The exclusions are described below but are not limited to the following:

General

- All plan submittal, review, or permitting fees;
- Any work previously provided in other agreements;
- Any other services not specifically listed within the Scope of Services.

The above list is not all inclusive, and the Scope of Services defines the services to be provided by Consultant for this project.

F. Client Responsibilities

The following are responsibilities of the Client and Consultant will rely upon the accuracy and completeness of this information:

1. General:
    a. Provide representative for communications and decisions;
    b. Preferred media platforms for communications with the Client;
    c. Provide any information needed to complete the Project not specifically addressed in the Scope of Services;
    d. Provide all available information pertinent to the Project, including any GIS information, reports, maps, drawings, and any other data relative to the Project;
    e. Examine all agreements, reports, sketches, estimates and other documents presented by the Consultant and render in writing decisions pertaining thereto within a reasonable period so as not to delay the services of the Consultant;
    f. Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project or the services of Consultant;
    g. Attend one (1) virtual City meeting as required/needed;
    h. Coordinate adoption of the required DWI resolution ahead of the application deadline;
    i. Review and execution of application materials by authorized official ahead of the application deadline.

G. Compensation for Services

Consultant proposes to provide the Basic Services outlined in the Scope of Services on a lump sum basis with budgets as shown below plus reimbursable expenses in accordance with Exhibit II. The amounts set forth below have been determined based on the nature, scope and complexity of the Project as represented in the information provided to Consultant by Client prior to submittal of this agreement; subsequent changes thereto may result in additional fees. Budgeted amount reflects a discounted fee due to Client contracting for multiple application projects.

Task No.	Task Name	Fee
1	Application Preparation, Submittal, and Support	$5,000
	TOTAL	**$5,000**

(Hourly) Denotes hourly tasks. The fee budgets represented with hourly tasks are good faith estimates of what can be expected during the performance of this contract.

1. Invoices will be issued monthly, based on the percentage of completion for each lump sum task and the hourly rate for Consultant personnel in accordance with Exhibit II for hourly tasks, as accomplished during the billing period. Payment is due upon receipt of invoice.
2. The above fees are based on the estimated timelines noted in the Timeline for Services. Any adjustments to those timelines may result in additional fees.
3. The attached Exhibit II, Fee & Expense Schedule, is based on Consultant's rates as of the date of this agreement and may be subject to change for hourly tasks and any Additional Services that occur after any adjustments to such rates go into effect.

Payment

The Client will pay Consultant for services and expenses in accordance with periodic invoices to Client and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to Client. Invoices are past due after 30 days. If the Project is reliant on State and/or Federal Funds, then the Client will pay Consultant for all invoices within three (3) banking days of receipt of those State or Federal Funds. The Client is ultimately responsible for payment of all invoices with or without receipt of State or Federal Funds.

H. Acceptance

This agreement is valid for 15 days from the date it is transmitted to Client. Receipt of an executed copy of this agreement will serve as the written Agreement between WithersRavenel and City of Lincolnton. All Exhibit(s) identified after the signature blocks below, including the Fee & Expense Schedule (Exhibit II), are incorporated herein and are integral parts of the Agreement.

OFFERED BY:

WITHERSRAVENEL

Digitally signed by Megan Powell
Date: 2026.08.17 15:35:38 -04'00'

Signature Date

Megan Powell
Name

Funding Team Lead
Funding and Asset Management
Title

Digitally signed by Amanda Whitaker
Date: 2026.08.17 15:32:56 -04'00'

Signature Date

Amanda Whitaker
Name

Director, Funding Services
Funding and Asset Management
Title

ACCEPTED BY:

CITY OF LINCOLNTON

Signature Date

Name

Title

PREAUDIT STATEMENT: *This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act (NC G.S. 159-28(a)).*

Signature of Finance Officer: _____

Printed Name: _____

Date: _____

Attachments:

Exhibit II- Fee & Expense Schedule

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EXHIBIT II

2026 Fee & Expense Schedule

Description	Rate
Engineering, Landscape Architecture & Planning	
CAD Technician I	$ 115
CAD Technician II	$ 130
Senior CAD Technician	$ 155
Designer I	$ 145
Designer II	$ 165
Senior Designer	$ 185
Landscape Architect I	$ 165
Landscape Architect II	$ 190
Landscape Architect III	$ 215
Senior Landscape Architect	$ 240
Landscape Designer I	$ 145
Landscape Designer II	$ 155
Landscape Designer III	$ 160
Planning Professional I	$ 130
Planning Professional II	$ 140
Planning Professional III	$ 160
Planning Assistant Project Manager	$ 170
Planning Project Manager I	$ 185
Planning Project Manager II	$ 195
Senior Planning Project Manager	$ 205
Planning Director	$ 255
Project Engineer I	$ 190
Project Engineer II	$ 200
Project Engineer III	$ 220
Senior Project Engineer	$ 255
Assistant Project Manager	$ 200
Project Manager I	$ 220
Project Manager II	$ 230
Project Manager III	$ 235
Senior Project Manager	$ 240
Associate Practice Professional	$ 75
Practice Professional I	$ 155
Practice Professional II	$ 160
Practice Professional III	$ 170
Practice Professional IV	$ 180
Senior Practice Professional	$ 190
Technical Consultant	$ 240
Senior Technical Consultant	$ 280
Director	$ 275
Principal	$ 290
Zoning Specialist	$ 400
Construction Administration	
Resident Project Representative I	$ 115
Resident Project Representative II	$ 135
Resident Project Representative III	$ 150
Senior Resident Project Representative	$ 160
Construction Project Professional	$ 165
Assistant Construction Project Manager	$ 170
Construction Project Manager I	$ 180
Construction Project Manager II	$ 190
Construction Project Manager III	$ 200
Senior Construction Project Manager	$ 215
Other	
Implementation Consultant	$ 165
Senior Implementation Consultant	$ 175
Expert Witness	$ 400

Description	Rate
Funding & Asset Management	
GIS Senior Specialist	$ 185
GIS Specialist	$ 165
GIS Technician	$ 110
GIS Analyst I	$ 135
GIS Analyst II	$ 150
GIS Project Manager	$ 185
FAM Assistant Project Manager	$ 180
FAM Project Consultant I	$ 135
FAM Project Consultant II	$ 145
FAM Project Consultant III	$ 150
FAM Project Consultant IV	$ 155
FAM Senior Project Consultant I	$ 165
FAM Senior Project Consultant II	$ 170
FAM Project Manager	$ 185
FAM Director	$ 260
FAM Principal	$ 290
FAM Staff Professional I	$ 80
FAM Staff Professional II	$ 130
FAM Staff Professional III	$ 170
FAM Staff Professional IV	$ 215
FAM Senior Project Manager	$ 240
FAM Senior Technical Consultant	$ 275
Geomatics	
Geomatics CAD Technician I	$ 115
Geomatics CAD Technician II	$ 135
Geomatics CAD Technician III	$ 150
GIS Survey Technician I	$ 90
GIS Survey Technician II	$ 115
GIS Survey Technician III	$ 135
GIS Survey Lead	$ 150
Geomatics Project Manager I	$ 185
Geomatics Project Manager II	$ 200
Geomatics Project Manager III	$ 230
Geomatics Project Professional I	$ 165
Geomatics Project Professional II	$ 190
Geomatics Principal	$ 270
Geomatics Remote Sensing Crew I	$ 240
Geomatics Remote Sensing Crew II	$ 340
Geomatics Survey Crew I	$ 170
Geomatics Survey Crew II (2 Man)	$ 195
Geomatics Survey Crew III (3 Man)	$ 255
Geomatics Senior Manager	$ 240
Geomatics Survey Tech I	$ 70
Geomatics Survey Tech II	$ 105
Geomatics Survey Tech III	$ 135
Geomatics Survey Tech IV	$ 145
Geomatics Sr. Technical Consultant	$ 245
Geomatics SUE Crew 1	$ 195
Geomatics SUE Crew 2	$ 285
Project Coordinators	
Project Coordinator I	$ 105
Project Coordinator II	$ 125
Project Coordinator III	$ 135
Senior Project Coordinator	$ 145
Lead Project Coordinator	$ 155

Description	Rate
Environmental	
Environmental Technician I	$ 95
Environmental Technician II	$ 110
Environmental Technician III	$ 115
Environmental Senior Technician	$ 130
Environmental Project Geologist I	$ 165
Environmental Project Geologist II	$ 180
Environmental Project Geologist III	$ 210
Environmental Senior Project Geologist	$ 230
Environmental Assistant Project Manager	$ 180
Environmental Project Manager	$ 210
Environmental Senior Project Manager	$ 230
Environmental Director	$ 260
Environmental Project Engineer I	$ 165
Environmental Project Engineer II	$ 180
Environmental Project Engineer III	$ 210
Environmental Senior Project Engineer	$ 230
Environmental Principal	$ 285
Environmental Project Scientist I	$ 165
Environmental Project Scientist II	$ 180
Environmental Project Scientist III	$ 210
Environmental Senior Project Scientist	$ 230
Environmental Scientist I	$ 120
Environmental Scientist II	$ 145
Environmental Scientist III	$ 155
Environmental Geologist I	$ 120
Environmental Geologist II	$ 145
Environmental Geologist III	$ 155
Environmental Professional I	$ 120
Environmental Professional II	$ 145
Environmental Professional III	$ 155
Environmental Senior Technical Consultant	$ 255
Client Experience	
Client Experience Manager	$ 250
Administrative	
Administrative Assistant	$ 75
Administrative Assistant I	$ 95
Administrative Assistant II	$ 105
Administrative Assistant III	$ 115
Marketing Administration I	$ 105
Marketing Administration II	$ 125
Marketing Administration III	$ 135
Marketing Administration IV	$ 145
Marketing Administration V	$ 155
Director of Marketing	$ 165
Office Administration	$ 80
Office Administrator I	$ 135
Office Administrator II	$ 140
Office Administrator III	$ 145
Expenses	
Bond Prints (Per Sheet)	$ 1.75
Mylar Prints (Per Sheet)	$ 11.00
Mileage	Per IRS
Delivery – Project Specific (Distance & Priority)	
Subcontractor Fees (Markup)	1.15
Expenses / Reprod. / Permits (Markup)	1.15

Effective January 1, 2026 – Schedule is subject to change