Burke County 2027 Revaluation Taskforce Committee Meeting Minutes
November 4, 2025 | 9:00 AM
Burke County Commissioners Chambers | 110 N. Green St., Door E, Morganton, NC
Livestream Link: https://www.youtube.com/watch?v=-8XVFsP0Esc

Committee Members Present: Jerry Norvel; Evan Crawley; Johnnie Carswell; Tim Newton; Kevin Farris

Staff Present: Brian Epley, John Bridgers, Emma Mathews

I. Call to Order

The meeting was called to order at 8:01am by County Manager Brian Epley. Mr. Epley made introductions to the committee and explained the basis and goal of the 2027 Revaluation Taskforce. Committee members introduced themselves. John Bridgers invited his staff present at the meeting to introduce themselves to the committee members.

II. Approval of Agenda

Brian Epley entertained a motion to adopt the agenda as presented. The motion was made by Kevin Farris, seconded by Evan Crawley, and approved unanimously.

III. Consideration of Bylaws and Rules of Procedure

Brian Epley gave a brief overview of the Bylaws and Rules of Procedure. Mr. Epley answered questions from committee members about the bylaws and rules of procedure.

Brian Epley entertained a motion to adopt the Bylaws and Rules and Rules of Procedure as presented. The motion was made by Jerry Norvel, seconded by Kevin Farris, and approved unanimously.

IV. Election of Officers

A. **Chair:**
   - **i.** Jerry Norvel nominated Johnnie Carswell for Chair. Mr. Carswell was appointed Chair unanimously.

B. **Vice-Chair:**
   - **i.** Kevin Farris nominated himself to be Vice-Chair. Mr. Farris was appointed Vice-Chair unanimously.

C. **Secretary:**
   - **i.** Brian Epley noted that Emma Mathews was prepared to take minutes for committee meetings. Emma Mathews was appointed Secretary unanimously.

V. New Business

A. **Discussion of Proposed Meeting Schedule**

i. Johnnie Carswell called on Brian Epley to go over the proposed meeting schedule. Hearing no questions about the meeting schedule, Johnnie Carrswell entertained a motion to adopt the meeting schedule. The motion was made by Kevin Farris, seconded by Tim Newton, and approved unanimously.

B. **Discussion of Committee Goals and Purposes**

i. Brian Epley gave a presentation on the overall definition of what revaluation is, as well as why it is needed, why the timing is important, and the timeline leading up to the 2027 Revaluation, noting key revaluation checkpoints the committee will review and work towards throughout 2026. Several task force members asked Brian Epley questions throughout his presentation.

C. **Revaluation Data & Timeline**

i. A large factor of Brian Epley's presentation to the Revaluation Task Force was the timeline and key revaluation checkpoints that will be addressed and reviewed throughout 2026. Johnnie Carswell entertained a motion to accept Brian Epley's presentation. The motion was made by Jerry Norvel, seconded by Tim Newton, and approved unanimously.

D. **Other Business**

i. Johnnie Carswell expressed his appreciation for the task force's willingness to serve.

VI. Member Reports

No member reports were given.

VII. Next Meeting Date

The next meeting of the 2027 Revaluation Task Force will be Tuesday, December 2 at 9am.

VIII. Adjournment

The meeting adjourned at 9:47am.

Respectfully Submitted,

Emma Mathews
Executive Assistant to the Burke County Manager

Approved January 6, 2026

Name: Johnnie Carswell

Signature: John Carswell

Title: Chairman, 2027 Burke County Tax Revaluation Task Force

Name: Emma Mathews

Signature: Emma A. M

Title: Secretary, 2027 Burke County Tax Revaluation Task Force