Administration Monthly Report
Heather Taylor, Assistant Town Manager

October 2024

Assistant Town Manager:

- **Hurricane Helene:**
    - FEMA
        - Applied for Public Assistance and an exploratory meeting has been scheduled for early November with our assigned FEMA person.
        - Created spreadsheets to track various costs (labor, equipment, etc.) for various projects in the park as part of the FEMA reimbursement process.
        - Listened to a few webinars to learn more about the FEMA Public Assistance program.

- **Website/Facebook:**
    - Continuing to work on updating the Town's website with current Town information especially in light of Hurricane Helene updates. Also trying to post to the Town's Facebook account a couple times a week.

Finance:

- **Taxes for 2024-** During October we have collected over 18.7% of the levy as of 10/30. This amount will increase as we continue through the fall and early winter months.

- **Business Registration Revenue-** Susan continues to work on collecting outstanding business registrations.

- **FY 23/24 Audit-** Auditors were here on October 15 to finish the audit after being rescheduled due to Hurricane Helene. Carol Avery, Manager with Lowdermilk Church & Co (auditors) will be here at a later Council meeting to report on the audit of FY 23/24.

- **FY 23/24 Financial Statements -** Heather wrapped up the financial statement process as well as completed the Annual Financial Report Form (AFIR) for the State Treasurer as well. The financial statements will be sent to the LGC shortly for their approval.

Human Resource:

- **Employment-**
    - Police Officer Vacancies- two interviews were held in October for our vacancies
    - Parks and Recreation Director- accepted Greg's retirement notice effective 12/15/24 and working with Mark on the next steps to fill this vacancy.

- **Wellness-**
    - Employee Gym- Over 42 hours were spent in the employee wellness gym as of 10/31.
    - Flu Shots and Blood Pressure Checks- the flu shot clinic and blood pressure screening was held on 10/23 and we had over 9 employees participate.

October 31st, 2024

To: Town Council

Re: Bill Moore Community Park – Hurricane Damage cost estimates

Fr: Greg Walker, Director of Fletcher Parks & Recreation

Below are current replacement costs secured for venues in the Park:

Dog Park – Fencing $6,250 source Asheville Fence

Multi-courts- Fencing $55,000 source Asheville Fence

5 baseball /softball fields -fencing $495,000 source Asheville Fence

(4 small fields at $90,000 each, 1 large field at $135,000)

Front Entrance fence- $14,0000 source Asheville Fence

Ballfield renovations- remove silt, remove lips, add clay & turface to all 5 fields

Each field will need 100 ton of infield clay added, then rolled and conditioned

$83,700.00 source EA Sports Fields, INC.

Safety Netting on each baseball/softball field $ 4,293.00 source Burnett Athletics

Pickleball courts- 4 resurfaced, patched and fence replaced -$48,000.00

source Whalen Tennis Company

Cane Creek greenway trail (upper section) stream bank restoration $150,000.00

source McGill Engineers

Large bridge on the greenway – estimate not availble, area still under debris

Concession stand – estimate not complete (electricity and plumbing issues)

Trash cans- 40 new ones are needed- cost is $27,11.42 source BSN Sports

Public Works Department
Monthly Report
October 2024

Brush Pick Up

At this time, Public Works has suspended brush collection in lieu of Henderson County has contracted storm debris removal from Hurricane Helene.

Vehicles

We are still performing maintenance on Town vehicles; however, a total is not available at this time.
Public Works lost two pieces of equipment from the flood. Our oldest garbage truck (2002 Condor) was under over 6' of water. Our 2014 chipper was completely covered in water. Both pieces of equipment were parked in the truck shed. All other pieces of equipment were removed before they were flooded.

Sanitation

Here is a comparison for consideration.
In the first two weeks of October 2023, Public Works collected 77 tons of garbage at a cost of $4,318.92.
In the first two weeks of October 2024, Public Works collected 158.86 tons of garbage at a cost of $10,008.18.
The increase is from Hurricane Helene is from household waste. No flood items were collected.

Bill Moore Community Park

Public Works is currently working at Bill Moore Community Park, in hopes of getting the Park open soon. We have removed all the storm debris, rebuilt trails and hauled gravel for a base for the trails.
We are currently removing the damaged fences at the ball fields and will then move to the multi-purpose courts.
Public Works is working on the removal of the massive log jam at the bridge. The upper trail is closed at this time, as we are focusing our attention on the main area of the Park.
Public Works will repair a small washout along the stream bank across from the concession stand.
Public Works will continue to work on the cleanup of the Park for several more months.

Monthly Update— October, 2024
Planning & Zoning

Planning Board/ZBA – The board did not meet in October. The next meeting will be Nov. 19. Staff will update the Board on recent post-Helene items and discuss some minor amendments to the LDC.

- Continued day to day issuance of permits, fielded inquiries about potential new developments, and responded to miscellaneous complaints (various complaints involving zoning, solid waste, and/or junked vehicles.

- Continued work on implementation of various minimum measures related to the Town's MS4 Stormwater Permit. Continued discussions and work with Mary Roderick from LOS and Chris Brown from McGill on various aspects of the program.

- Have been working with McGill Associates as they work on the "substantial damage assessment" process post Helene. Structures damaged beyond 50% are required to be rebuilt in compliance with current floodplain regulations in the LDC. We anticipate having the first official determinations later this week, but early indications suggest that fortunately, there will not be a lot of structures damaged beyond the 50% threshold. Most likely the ones that do meet that threshold will be some mobile homes. I am fielding many inquiries from various residents/businesses etc. about repairs. In most cases, where they are simply repairing what was there previously, I am not requiring any zoning review and referring them to Henderson County for building permits.

- Working on Continuing Ed credits for CFM (Certified Floodplain Manager) certification. I am having to do this via online virtual classes as the NCAFPM conference scheduled in October was canceled.

- Participated in meeting with County Planning staff regarding a potential buyout program they are trying to put together for submittal to FEMA/State. Basically they are working to identify areas post Helene (primarily in floodplains) where property owners would potentially have the option to be bought out instead of rebuilding. If such a program was created (as was done in eastern NC following storms there), there would be federal funding that would come to NC. The program would likely be run by the state, completely voluntary, with no local match required, and Henderson County would be the property owner unless the Town wanted to own such properties for any reason.

FLETCHER POLICE DEPARTMENT
TEAMWORK - PROFESSIONALISM - DEDICATION

DANIEL D. TERRY
CHIEF

MEMORANDUM

To: Mark Biberdorf, Town Manager

From: Chief D. Terry

Date: November 1, 2024

Re: October 2024 Monthly Report

Due to Storm Helene occurring on September 27th, no September report was completed. This report will maintain material from both September and October 2024.

Training & Professional Development:

- Sergeant Diaz began a 10-week long course at the National Forensic Academy at the University of Tennessee. He is scheduled to graduate the course in two weeks. This course will enhance the department capabilities as it pertains to processing crime scenes.
- Sergeant Kilby attended a 2-day Force Science De-escalation train the trainer course. This will provide him with materials and know-how to pass said training on to other members of the department.
- Officer Gibbard attended the 40-hour General Investigations Course.
- Several officers attended a 2-day Serving in the 21st Century Course.
- Chief Terry, Captain Fulmer, and Captain Gutierrez attended the Southern Police Institute's Performance Management Class being hosted at Town Hall. This class was the third of a four class certificate program with the University.

We had a total of 517 calls for service for the month of October. This does not include 1136 extra security checks. Fifty-three incident reports were filed. Twenty-six of these incidents required some type of investigative follow-up to be conducted. Twelve citations were issued for a total of 18 charges. Twenty-seven auto accidents were reported and 13 arrests made. It should be noted, due to Storm Helene, its devastating impact and the subsequent recovery efforts, enforcement activity was predictably low.

Activities of interest for the month of September/October include:

- The department participated in the response and subsequent recovery efforts pertaining to Hurricane Helene. Officers were required to work overtime in response to the hurricane, carrying out various tasks. Officers blocked flooded roadways, assisted in evacuating homes, participated in rescuing motorists stranded in flood waters, and conducted approximately 50 welfare checks requested from out-of-town individuals who could not locate or contact friends or family. In addition, officers assisted with the Distribution

Center located at Town Hall, where food, water, and other necessities were provided to those in need.





- Within days following Storm Helene, three death investigation were conducted. One was determined to be a suicide and the other two natural causes. None of the deaths were directly related to the storm.
- Officers worked with multiple other agencies in assisting with traffic control and closing roads related to several political visits to the area, including visits by Presidential Candidate Donald Trump, Candidate for Vice President Tim Walz, and First Lady Jill Biden.
- Subsequent to the storm and the business being closed, someone made entry into a broken window at Ingles stealing beer. The offender was identified, subsequently located

and admitted to his involvement in the breaking and entering. Felony Warrants were taken out against him.

- Community engagement activities for the month of September and October consisted of Chief Terry presenting to a TIPS training class, attendance at Blue Ridge Community College for a leadership discussion, participating in the Fletcher Family Fun Festival, Hunter Auto Group's Halloween event, and Safelight's Night of Hope. Members of the department also attended the Henderson County Human Trafficking Task Force meeting and a visit was made to the county clerk's office to recognize them for their assistance in helping the department transition to the new e-courts system.

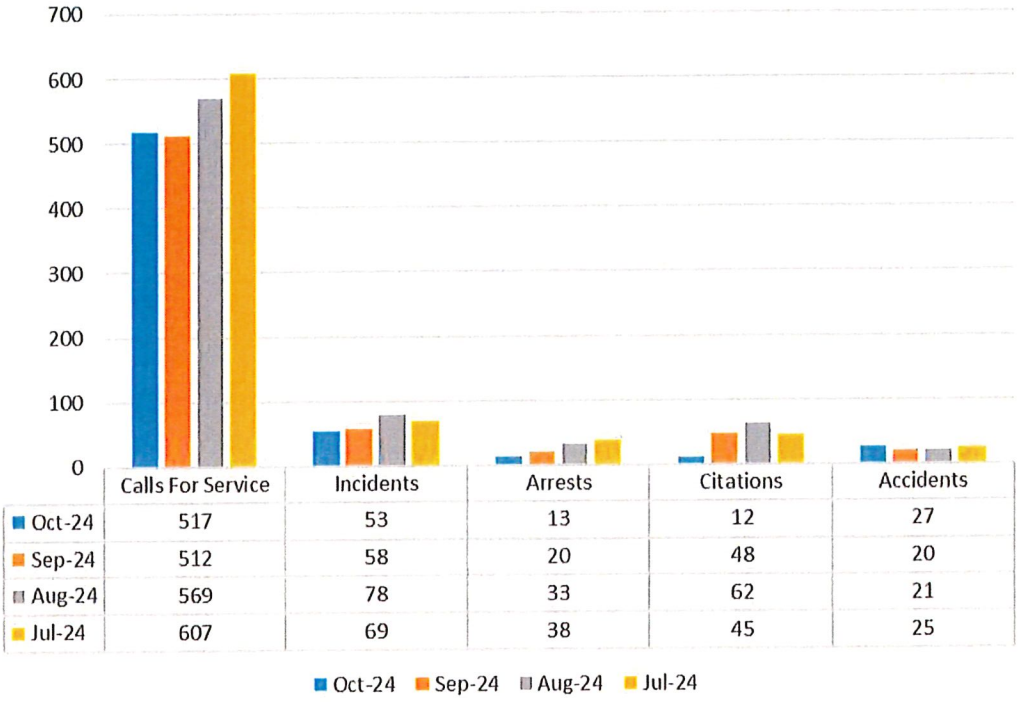
Respectfully Submitted,



Chief Dan Terry

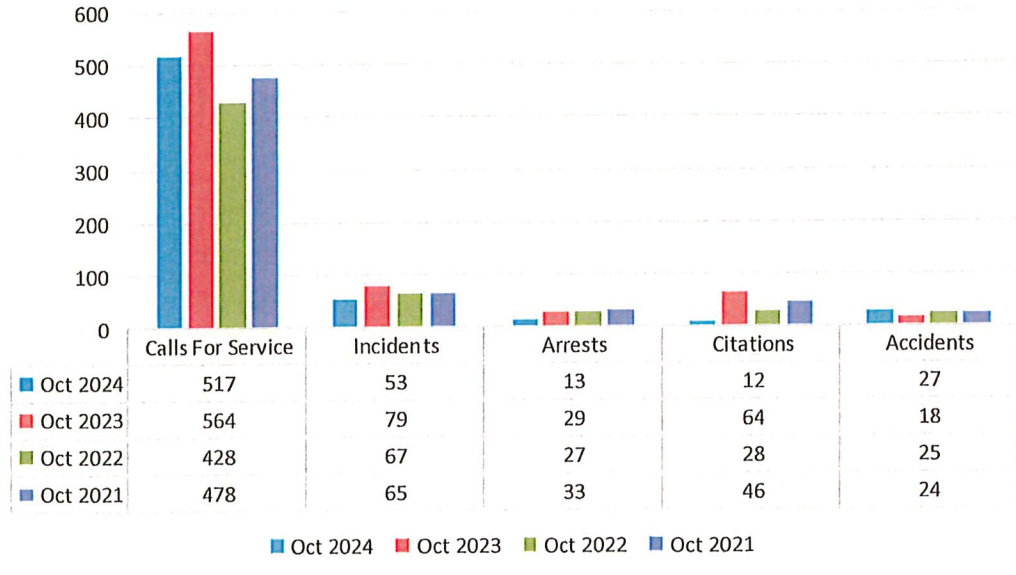
300 OLD CANE CREEK ROAD, FLETCHER NC 28732
PHONE (828) 687-7922 – FAX (828) 654-8046
Email: d.terry@fletchernc.org

Fletcher Police Department - October - 2024 Monthly Comparison



	Calls For Service	Incidents	Arrests	Citations	Accidents
Oct-24	517	53	13	12	27
Sep-24	512	58	20	48	20
Aug-24	569	78	33	62	21
Jul-24	607	69	38	45	25

Fletcher Police Department - October - 2024 Yearly Comparison



	Calls For Service	Incidents	Arrests	Citations	Accidents
Oct 2024	517	53	13	12	27
Oct 2023	564	79	29	64	18
Oct 2022	428	67	27	28	25
Oct 2021	478	65	33	46	24

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FLETCHER POLICE DEPARTMENT
CRIMINAL INV DIVISION
OCTOBER 2024 STATISTICS

OFFENSE	MONTHLY ACTIVITY 2024						CUMULATIVE 2024				
	ASSIGNED	CLEARED w/ ARREST	EXCEPTIONALLY CLEARED	ADMINISTRATIVELY CLEARED	UNFOUNDED		OPEN PENDING	CLEARED BY ARREST	EXCEPTIONALLY CLEARED	ADMINISTRATIVELY CLOSED	UNFOUNDED
ARSON											
ASSAULT/BATTERY										1	
B&E (COMMERCIAL)								1	1	1	
B&E (RESIDENTIAL)							1				
B&E (TO MOTOR VEHICLE)	1						2			4	
CHILD ABUSE (PHYSICAL/NEGLECT)											
CRIMINAL DAMAGE										1	
CRIMINAL TRESPASS											
DEATH INVESTIGATIONS							1				4
DOMESTIC VIOLENCE											
DRUG INVESTIGATIONS								4			
ELDER ABUSE-FINANCIAL								1			1
ELDER ABUSE-PHYSICAL							1				3
FINANCIAL CRIMES/ID THEFT				1				4	2	6	1
HARASSMENT/INTIMIDATION											
HOMICIDE								1			
LARCENY								3	2	3	
MISSING PERSON (ADULT)											
MISSING PERSON (JUVENILE)											
MOTOR VEHICLE THEFT/UUMV	1						2	1			
ROBBERY										1	
SEX OFFENSE					1			1	1	1	3
SUICIDE/ATTEMPTED											
OTHER			1				1	3	1	1	
TOTAL	2	0	1	1	1		8	19	7	19	12
LAST MONTH	5	0	0	3	0						
YEAR-TO-DATE											

Department of Social Services		2024 YTD
TOTAL CASES REVIEWED	1	14
TOTAL CASES ASSIGNED	1	8

CITIZEN ASSIGNMENT LETTERS SENT 0 59

66 % Clearance rate for October 2024

66% Year-To-Date Clearance