May 13, 2026

Attn: Town of Black Mountain
C/O – Richard Hicks
Mailing Address: 160 Midland Avenue
Black Mountain, NC 28711

RE: Duke Energy Easement: Richard Lane Black Mountain, NC 28711 PIN#: 070072924600000

Duke Energy Carolinas has received a request for service to the property adjacent/near your property. To provide service to the requesting customer, Duke Energy will need to obtain a new easement agreement from you to install facilities on your property located at **Richard Lane Black Mountain, NC 28711**.

An easement is needed by you to allow Duke Energy to install, maintain and access the facilities. I have provided a sketch showing how we are proposing to run the new service on your property to serve your neighbor.

Please feel free to let me know if any additional information or supporting materials would be helpful as you complete your review. Should you have no questions please use the guidelines below when signing and notarizing the easement document.

- Easement must be signed by **all parties** as shown on the easement document(s).
- Easement must be signed and sealed before a notary.
- For Individuals: Spouses who are not reflected on the property title but have a marital interest in the property must also sign on page two in the signature space provided. Notary requirements will apply to all signatures.
- For Businesses: Easement must be signed before a notary by an authorized signer for the LLC (signer must be the authorized member/manager for the LLC who is authorized to sign for real estate documents).
  Easement must be signed before a notary by an authorized signer for the corporation (signer must be an officer of the corporation who is authorized to sign for real estate documents).
- Name(s) should be legible and signed in blue or black ink.
- Name(s) should be signed on the signature line(s) and listed in the notary section exactly as they appear in the beginning of the easement document(s).
- Notary stamp must be legible and stamped over the notary seal area on the easement. Be mindful of 1/2-inch side margin recording requirements. Signatures, notary stamps, etc. that extend into the 1/2-inch side margins or top margin will be rejected.
- Do not alter the easement document. Any changes, additions or deletions to the language will render the easement null and void.

I am a certified notary and can meet you at your convenience free of charge if needed.

Please send the executed easement to me by email. Also, **mail the original notarized easement to the highlighted address below.** If you will, please call me at the below number to confirm receipt of this letter and to discuss the proposed design and easement document. **If you have any questions, or need assistance with notary services, contact me at (828) 280.3799 or staci.watkins@duke-energy.com**. Thank you in advance for working with Duke Energy. Your time and consideration are greatly appreciated.

Sincerely,

Staci Watkins

Staci Watkins, Contractor Land Representative for Duke Energy
Real Estate Broker – NC#323250
https://www.ncrec.gov/Brochures/WWREABrochure.pdf
https://www.ncrec.gov/Forms/WWREA/WWREADisclosureForm.pdf
PO Box 6318