**MEMORANDUM**

TO: Mayor and Town Council

FROM: Mark E. Biberdorf, Town Manager MEB

COPY TO: Heather Taylor, Assistant Town Manager

DATE: April 2, 2025

SUBJECT: Realignment of ABC Board Member Terms

Quinn Woolard with the North Carolina ABC Commission reached out to the Town last month regarding a recommendation to realign the terms of the Fletcher ABC Board. The recommendation is to move them to staggered terms that would each expire one year apart. The best practice guidance that they are suggesting is for an appointment or reappointment to be in the same month, different year for a three-member ABC board such as ours.

The current board members and terms for the Fletcher ABC Board are the following:

| | | |
|---|---|---|
| Samantha Todd, Chair | 3 Year Term | December 2025 |
| Louis Linn | 3 Year Term | April 2025 |
| John Brandon Olsen | 3 Year Term | June 2026 |

The recommendation from State ABC Board is to stagger the terms of our board as follows:

| | | |
|---|---|---|
| Samantha Todd, Chair | 3 Year Term | June 2027 |
| Louis Linn | 3 Year Term | June 2028 |
| John Brandon Olsen | 3 Year Term | June 2026 |

You could consider other configurations for staggering terms. The above suggestion allows you to do it with only having to adjust two of the present board members' terms instead of all three. This can be discussed in further depth at the Agenda Review meeting.

If Council should have any questions on this item prior to the Agenda Review meeting, please let me know.

MEB/meb