MINUTES
City Council Public Safety Committee

Monday, March 23, 2026 – 3:30pm
City Hall, Council Chambers

Members Present:	Aaron Baker, Chair, Council Member Dean Lytle, Vice Chair, Council Member Kevin Gallo, Citizen Member Mayor Maureen Copelof, Ex-Officio Member
Staff Present:	Wilson Hooper, City Manager David Todd, Assistant City Manager Chase Owen, Fire Chief Christy Wentzell, Police Chief Emily Brewer, Senior Planner Shawnee Cummings, Assistant to the City Manager
Guests:	Peter Norberg (FLOCK; via Zoom), Harvey Sankey, Linda Gallo
Media:	David Bradley

A. Welcome & Call to Order

Committee Chair Aaron Baker welcomed everyone and called the meeting to order at 3:33 pm.

B. Certification of Quorum

Assistant to the City Manager Shawnee Cummings certified that a quorum was present.

C. Approval of Agenda

Mr. Hooper requested that we switch the order of items F and G on the agenda. With that revision, Mr. Lytle moved, seconded by Mr. Gallo to approve the agenda. The motion carried unanimously.

D. Approval of Minutes – November 24, 2025; December 22, 2025; and February 23, 2026 Session Notes

Mr. Gallo stated that the February 23, 2026 Session Notes mention driver's license renewals in relation to the booting/towing policy (page 6, item G) and he thought it was vehicle registration renewals. Chief Wentzell confirmed that it is vehicle

registration renewals and Ms. Cummings stated that she would make the correction. Mr. Lytle moved, seconded by Mr. Gallo to approve the minutes with the correction. The motion carried unanimously.

E. Update on Traffic Calming Measures

Mr. Hooper said normally the Committee goes through the traffic calming spreadsheet but he hopes we can have an abbreviated discussion. Most of the work performed this month has been data collection, review, and coordination with the traffic engineer. The traffic engineer also determined that a field visit is necessary to advise on some locations, so she will be scheduling a field visit.

Related to traffic enforcement, Chief Wentzell said currently, the police department has 4 officers that are radar certified, which uses the vehicle-mounted speed detection devices on the front and rear of the vehicle. Chief Wentzell said that the City does not currently have any officers that are lidar certified, which uses a precise laser and the point-and-shoot method. One officer just got radar certified and will be attending lidar school next month. The police department plans to offer that opportunity to other officers that want to get certified. As the police department is hiring, they are also looking for laterals that already have those certifications.

Mr. Baker asked if the police vehicles are outfitted with the radar equipment, to which Chief Wentzell confirmed the vehicles have radar. The department has 1 lidar unit, so it will need to be passed along as officers switch shifts. There was not a budget request submitted for additional lidar units in the next budget cycle, but as more officers get certified, that will be considered for the following fiscal year.

Mr. Gallo mentioned that he often sees Henderson County Sheriff speed traps on NC 280 and asked if that is a County decision or related to staffing. Chief Owen advised that Henderson County Sheriff's Office has an officer assigned to the Mills River district and they also have a traffic enforcement unit. Transylvania County Sheriff's Office conducts speed enforcement but there are only 4 officers, so there is not a traffic enforcement unit. Chief Wentzell said traffic enforcement is dependent on call volume, as calls for service will take precedent over proactive traffic enforcement.

Mr. Baker said a constituent reached out about speeding on Silversteen Road, between Caldwell Street and Aiken Street. Chief Owen noted that many people think it is a one-way street because it is narrow, winding, and does not have markings to delineate lanes. Mr. Hooper said that even if speeds are reasonable, the volumes may not be, so they will keep that in mind when they get data from that section. Mr. Baker said the same constituent mentioned the lack of a crosswalk on Broad Street near the library. Mr. Baker said he knows it is an NCDOT road, but it is worth bringing up to DOT at the next meeting. Mayor Copelof said that they have brought it up to DOT multiple times, but they can ask again.

F. FLOCK Cameras Discussion

Mr. Hooper said FLOCK cameras are related to traffic but have wider law enforcement uses and introduced Peter Norberg, a representative from FLOCK attending via Zoom. Chief Wentzell submitted a budget request for FLOCK cameras for the next fiscal year and Mr. Hooper brought this to the Committee to see how they felt about the issue before it is strongly considered. He added that there may be sensitivities in relation to these cameras and how they relate to privacy.

Chief Wentzell said she was responsible for implementing the FLOCK program at the City of Apex. She explained that there are two types of FLOCK cameras, stationary and mobile. Stationary cameras are solar powered and on FLOCK poles, while the mobile units are trailer-mounted and can be moved around the City, especially during big events or large influxes of traffic. FLOCK cameras are license plate readers that take photos of license plates as vehicles pass the camera. Chief Wentzell stated when a vehicle is stolen, the vehicle information is entered into the National Crime Information Center (NCIC) and Division of Criminal Information (DCI) systems. If a police officer runs the tag, it will come up "hot," or stolen. When a stolen vehicle passes a FLOCK camera, the entity that owns it will be notified that the vehicle just passed a FLOCK camera. Chief Wentzell added that the cameras also help solve cases of missing children and dementia patients that have left in a vehicle.

Chief Wentzell said private businesses and citizens can also purchase FLOCK cameras. While citizens and businesses can share their FLOCK data with law enforcement agencies, they cannot access law enforcement FLOCK data. She stated the only business in Brevard that has FLOCK cameras is Lowe's Home Improvement.

Chief Wentzell stated that one of the concerns they had in Apex was that the data would be provided to federal agencies, such as HSI or ICE. Mr. Norberg informed her that FLOCK does not have any contracts with federal agencies and any data collected will be owned by the City. The City can determine which entities they want to share their FLOCK data with, if any. She added that in Apex, they had strict policies related to sharing data and their policy did not allow data sharing with any federal agencies.

Chief Wentzell gave a presentation on the benefits of FLOCK and its uses related to Amber Alerts, theft, missing persons, and active investigations (Attachment A). She addressed privacy concerns by stating that FLOCK does not sell data, data is automatically deleted every 30 days, data is encrypted, and FLOCK does not have access to personally identifiable information. The system has permanent audit trails and can be configured to require case numbers and reasons for all searches. She addressed common myths associated with FLOCK cameras and real impacts in North Carolina. Chief Wentzell also provided some of her personal experiences with FLOCK, including successes, policies, and safeguards. Mr. Norberg also covered the uses for traffic analytics, including identifying the busiest traffic times, traffic counts for events, and out-of-state license plate analyses (Attachment B).

Mr. Gallo asked how many vehicles the cameras can monitor at one time. Chief Wentzell stated that the camera can take the photos in quick succession and Mr. Norberg said the cameras are intended to capture two lanes of vehicle traffic traveling away from the camera. The cameras are often placed at major ingress and egress points to capture vehicles entering or leaving the City. Mr. Gallo asked if the cameras can take photos of license plates that have tinted or shaded coverings on them. Mr. Norberg said yes, the cameras can see through the shaded coverings, as they use infrared cameras. For vehicles that have had their license plates removed, the camera also captures vehicle characteristics including make, model, and color.

Mr. Lytle asked if there are false hits, where a camera reads a license plate one number/letter off. Mr. Norberg said the camera uses objective character recognition and is based on a set confidence level. When FLOCK notifies law enforcement of a hit, it provides a picture of the plate so the officer can visually confirm the accuracy.

Mr. Lytle said FLOCK does not share any data with federal agencies now, but what prevents that from happening in the future? Chief Wentzell said that she does not see that changing since it is part of their marketing. Mr. Norberg stated that the ownership of the data will always remain with the camera owner and if a federal agency signed a contract, they would be held to the same standard and not be given any special access. Chief Wentzell added that if FLOCK changed its mind and shared the data, it would be a breach of contract and the City could cancel its contract.

Mr. Lytle asked who FLOCK is owned by, how long they have been operating, where their headquarters is, and if they are affiliated with any other companies, to which Mr. Norberg stated that they are a funded startup, founded in 2017, do not have a parent company or other affiliations, and are headquartered in Atlanta, Georgia.

Mr. Lytle stated that he wants to know what challenge we are trying to solve and what return on investment we expect from FLOCK. He wants to hear about the potential increase in solved cases and/or impact on local crime rates. Chief Wentzell said she will reach out to the Sheriff, Hendersonville, and Fletcher, who all have FLOCK cameras, to find out their successes and the impact on crime rates. Mr. Baker agreed that he also wants to know what challenge we are trying to solve.

Mr. Lytle asked out of curiosity, once North Carolina allows speed cameras, could FLOCK cameras be converted or used for that purpose? Mr. Norberg stated that they recently incorporated speed analytics, which tracks the average speed of passing vehicles, but currently, the radar is only for data collection and not enforcement.

Mr. Baker gave an example of how it would help law enforcement to access someone's iPhone but Apple does not allow it for privacy reasons. He asked if there are similar cases or litigation related to FLOCK cameras. Chief Wentzell said there are not any cases on the East coast, but case law elsewhere has reaffirmed numerous times that license plates are public documents, as it is the same as

someone taking pictures of license plates on the side of the road. While an iPhone contains personal information, a license plate is a state-issued public document.

Mr. Baker asked if you are required to buy the cameras and then have an ongoing payment for the software? Chief Wentzell said it is a 3-year contract that is $21,600 the first year and $19,000 for each year after. The contract includes 4 stationary and 2 mobile units, site surveys, and assistance from the research team regarding placement. For locations, Chief Wentzell intends to find out where the Sheriff's cameras are to see how we can complement them and avoid duplicative efforts.

Chief Wentzell emphasized that FLOCK is a force multiplier and during a time when the department is short-staffed, it helps tell them where they need to be. Mr. Lytle asked if it would prevent the police department from needing to hire another person. Chief Wentzell said that nothing will outweigh the benefit of having a full-time employee, but in looking at the budget, this is a way to do more with less. Mr. Todd said that it is hard for him to understand why we would not pursue FLOCK cameras because it would give us the ability to solve crimes when we cannot.

Mr. Baker said that the presence of cameras will open the City to criticism. He added that constituents reach out wondering why they are being watched, even when cameras are used for non-law enforcement purposes. Chief Wentzell suggested creating fact sheets to debunk myths, highlight the benefits, and share other uses.

Mr. Lytle said that because dollars are involved and the budget is limited, there needs to be data behind the request. Mr. Baker said he still has concerns about FLOCK potentially sharing data in the future, as start-ups and case law change. He stated he wants protections in place that allow us to take down our cameras, cancel our contract, or take FLOCK to court to protect our data from being accessed.

G. Special Events/Policy Code Amendment Update

Ms. Brewer introduced the revised special event code language and a special event guidebook (Attachments C and D). The goal in making the code changes is to update the special events policies and procedures to reflect current processes, streamline review, and improve transparency. After interdepartmental coordination, planning can then move the process along to ensure the applicant meets all requirements.

The changes cover when a special event permit is required, the application filing period and extenuating circumstances, site plan requirements, interdepartmental permit review processes, insurance requirements, fees and costs incurred by the City, and public notification requirements.

Mr. Hooper suggested for the section on fees and costs, the guidebook should refer to the fee schedule and specify anything not listed will be charged at cost. He said we should also include that Staff are to give applicants timely responses to inquiries about whether there will be extra fees so applicants know early in the process. Ms.

Brewer agreed and stated she has included some guidance as to what services are needed based on event criteria, such as event size and whether alcohol is served.

Mr. Hooper asked about Section K of the code language and why the Chief of Police is specified only in that one place. Ms. Brewer stated that section pertains to a special event permit being revoked for an event that is already going on and the Chief of Police would be allowed to revoke the permit on site. Mayor Copelof asked if there is criteria for revoking a permit because if someone already paid for the permit, to suddenly have their event cancelled would be upsetting. Chief Wentzell said a permit would only be revoked on site for health and safety issues and Ms. Brewer said she would add that language to make sure it is clear.

Mayor Copelof asked about small events that do not usually require permits and asked if this policy changes anything for those events. Ms. Brewer said it does not change anything, as those events fall under temporary use regulations and do not require closing streets or impeding the flow of traffic. Mr. Hooper added that if it has to do with exercising the first amendment, they will give people the space to do so. If the event is far in advance, can be planned for, and will require road closures, extra sanitation services, etc., they would be expected to follow the outlined procedures.

Mr. Todd asked about political events that grow unexpectedly. Mayor Copelof said that if the events grow organically, all we can do is enforce the rules to ensure the normal flow of vehicle and pedestrian traffic is not impeded, as the organizer would not be able to anticipate an unexpected growth of the event 60 days in advance.

Ms. Brewer stated that they are continuing to refine the guidebook to ensure they give applicants as much information as they can up front. She said Staff does not need a recommendation on the guidebook, as it is intended to provide guidance on procedure, as opposed to containing regulations, but Staff does need a recommendation to take the revised special event code language to Council.

Mr. Baker motioned, seconded by Mr. Gallo to refer the special event code changes to the full Council. The motion carried unanimously.

H. Public Comment

Harvey Sankey asked clarifying questions related to FLOCK cameras, including about ownership of the cameras, cost, out-of-state warrants, and HOA's. Mr. Sankey also asked if we have incident reports that show what crimes occur in a given period. Chief Wentzell said she is working on implementing a model similar to Hendersonville that would release crime statistics monthly or quarterly.

Mr. Gallo asked if the traffic engineer's site visit will include West Main Street, to which Mr. Hooper confirmed it would be included due to the unique topography.

Linda Gallo thanked Staff for the speed cushions that have been installed. She also mentioned that on Broad Street, the block in front of the library has a higher speed limit than the sections before and after. Mr. Hooper said that Staff will inquire with DOT to see if they will let the City change the speed limits on State roads, as there are a couple cases of irregular speed limits. Mr. Gallo asked if it was determined whether the speed limit would be changed on the City's portion of Carolina Avenue, to which Mr. Hooper said he needs to check to see if it is in the proposal.

Ms. Gallo also asked clarifying questions regarding other agencies' access to FLOCK data and whether sharing is time-limited or indefinite. Chief Wentzell said it is indefinite unless we terminate sharing rights with the agency.

I. Set Date for Next Meeting – April 27, 2026 at 3:30pm

The next meeting was scheduled for Monday, April 27, 2026, at 3:30 pm.

J. Adjourn

There being no further business, the meeting was adjourned at 5:39 pm.

Minutes Approved: March 23, 2026

X _____
Aaron Baker, Chair, Council Member or
Dean Lytle, Vice Chair, Council Member

X _____
Shawnee Cummings
Assistant to the City Manager

Flock Safety

Shape a safer future, together



Brevard, NC

Driven by a shared mission: Eliminate crime and shape a safer future, together.



1,500+ Businesses protected by Flock

2,800+ Crimes solved per day using Flock

15% Of reported crime in the US solved using Flock*

6,000+ Communities protected by Flock

*The calculation of this figure follows the methodology outlined in the TCU study, applied to continuously updated data from our customers. The statistics presented in this document are based on proprietary data and may not be fully representative of the market as a whole. Due to the confidential nature of this information, certain details have been aggregated and cannot be disclosed.

The Answer for Brevard

Collaborative Policing Technology

A force multiplier enabling agencies of all sizes to solve significantly more crime and improve quality of life without increasing staffing.





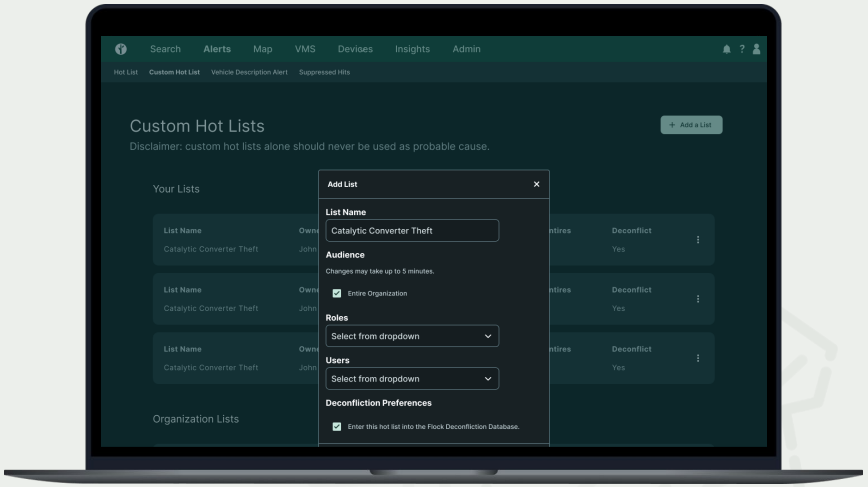
"This is the single greatest change since DNA — what this system does is a game changer."

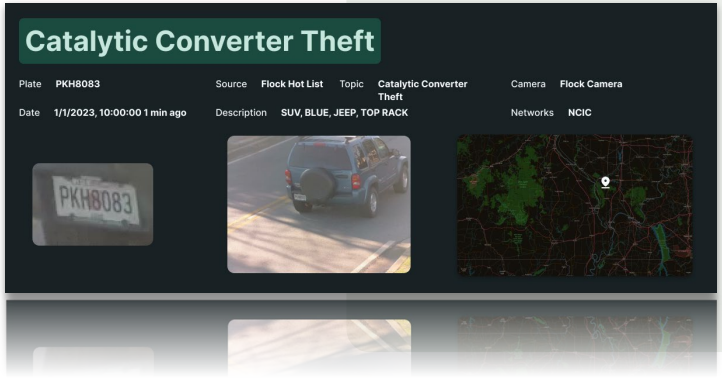
CHIEF MURRAY | Yakima PD

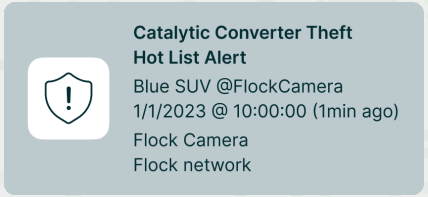
License Plate Reader Cameras (LPR)

Precision policing with real-time alerts

Your police officers can receive SMS, email, and in-app alerts when vehicles entered into NCIC, NCMEC (Amber Alerts), or custom Hot Lists pass by a Flock camera in your community.







Privacy & Transparency

Built with Privacy in Mind

Protecting privacy by design

- Data is 100% owned by customers and will **never** be sold.
- Private customers **never** have access to government data or hotlists.
- Flock **automatically deletes** data after 30 days by default.
- Flock has **no access** to personally identifiable information.
- **Only your agency** decides who to share with, not Flock.

All data is stored with end-to-end encryption including:

- FBI (CJIS)
- NDAA
- SOC2 (Type II)
- SOC3
- ISO 27001
- Higher Education Community Vendor Assessment Tool (HECVAT)
- FERPA

We are also aligned with the security protocols established by NIST Cybersecurity as well as the Cloud Security Alliance CAIQ framework.

Enabling accountability + transparency

LPR Transparency Portal

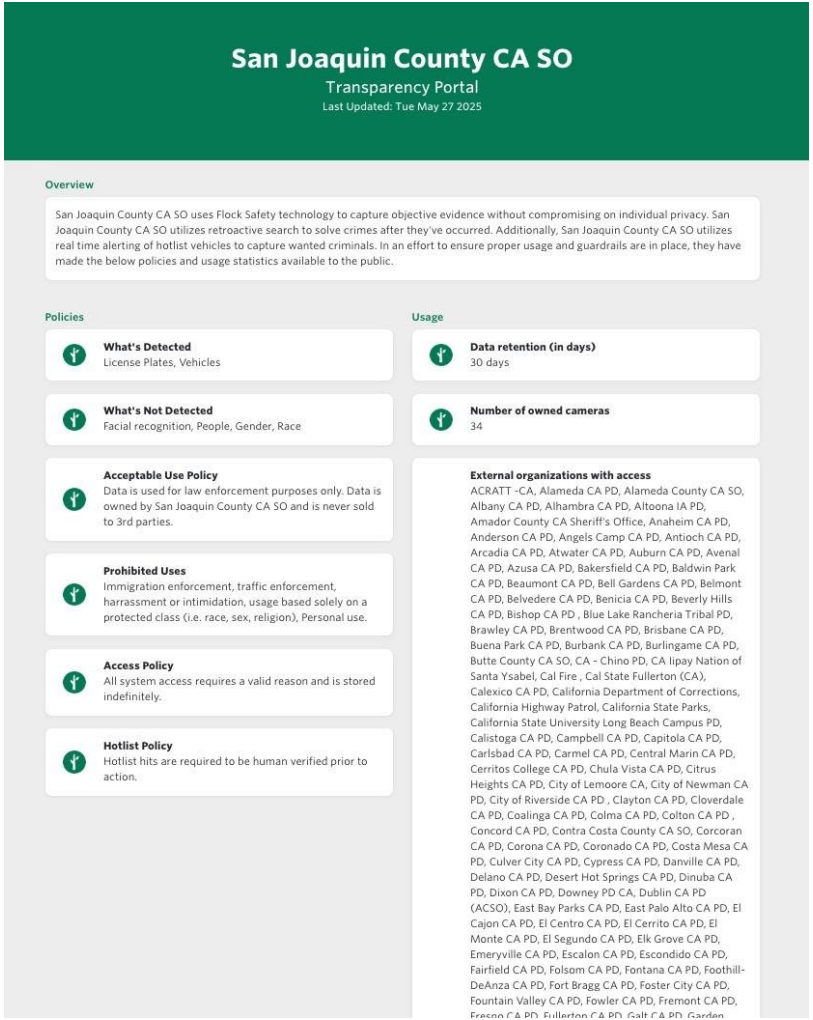
- Customizable for each agency
- Display technology policies
- Publish usage metrics

Every search requires a registered ID with a search reason or case number.

Search reason and user ID are saved in a **permanent audit trail**.

Flock encourages all agencies to have **regular audits to ensure proper usage.**

Coming Soon: **Proactive Auditing to alert to potential misuse.**



San Joaquin County CA SO

Transparency Portal

Last Updated: Tue May 27 2025

Overview

San Joaquin County CA SO uses Flock Safety technology to capture objective evidence without compromising on individual privacy. San Joaquin County CA SO utilizes retroactive search to solve crimes after they've occurred. Additionally, San Joaquin County CA SO utilizes real time alerting of hotlist vehicles to capture wanted criminals. In an effort to ensure proper usage and guardrails are in place, they have made the below policies and usage statistics available to the public.

Policies

What's Detected
License Plates, Vehicles

What's Not Detected
Facial recognition, People, Gender, Race

Acceptable Use Policy
Data is used for law enforcement purposes only. Data is owned by San Joaquin County CA SO and is never sold to 3rd parties.

Prohibited Uses
Immigration enforcement, traffic enforcement, harrassment or intimidation, usage based solely on a protected class (i.e. race, sex, religion), Personal use.

Access Policy
All system access requires a valid reason and is stored indefinitely.

Hotlist Policy
Hotlist hits are required to be human verified prior to action.

Usage

Data retention (in days)
30 days

Number of owned cameras
34

External organizations with access
ACRATT -CA, Alameda CA PD, Alameda County CA SO, Albany CA PD, Alhambra CA PD, Altoona IA PD, Amador County CA Sheriff's Office, Anaheim CA PD, Anderson CA PD, Angels Camp CA PD, Antioch CA PD, Arcadia CA PD, Atwater CA PD, Auburn CA PD, Avenal CA PD, Azusa CA PD, Bakersfield CA PD, Baldwin Park CA PD, Beaumont CA PD, Bell Gardens CA PD, Belmont CA PD, Belvedere CA PD, Benicia CA PD, Beverly Hills CA PD, Bishop CA PD , Blue Lake Rancheria Tribal PD, Brawley CA PD, Brentwood CA PD, Brisbane CA PD, Buena Park CA PD, Burbank CA PD, Burlingame CA PD, Butte County CA SO, CA - Chino PD, CA Iipay Nation of Santa Ysabel, Cal Fire , Cal State Fullerton (CA), Calexico CA PD, California Department of Corrections, California Highway Patrol, California State Parks, California State University Long Beach Campus PD, Calistoga CA PD, Campbell CA PD, Capitola CA PD, Carlsbad CA PD, Carmel CA PD, Central Marin CA PD, Cerritos College CA PD, Chula Vista CA PD, Citrus Heights CA PD, City of Lemoore CA, City of Newman CA PD, City of Riverside CA PD , Clayton CA PD, Cloverdale CA PD, Coalinga CA PD, Colma CA PD, Colton CA PD , Concord CA PD, Contra Costa County CA SO, Corcoran CA PD, Corona CA PD, Coronado CA PD, Costa Mesa CA PD, Culver City CA PD, Cypress CA PD, Danville CA PD, Delano CA PD, Desert Hot Springs CA PD, Dinuba CA PD, Dixon CA PD, Downey PD CA, Dublin CA PD (ACSO), East Bay Parks CA PD, East Palo Alto CA PD, El Cajon CA PD, El Centro CA PD, El Cerrito CA PD, El Monte CA PD, El Segundo CA PD, Elk Grove CA PD, Emeryville CA PD, Escalon CA PD, Escondido CA PD, Fairfield CA PD, Folsom CA PD, Fontana CA PD, Foothill-DeAnza CA PD, Fort Bragg CA PD, Foster City CA PD, Fountain Valley CA PD, Fowler CA PD, Fremont CA PD, Fresno CA PD, Fullerton CA PD, Galt CA PD, Garden

Doubling Down on Transparency and Accountability

Industry Leading Compliance Features

Search Filters

Prevents searches related to immigration or reproductive health.

Federal Limitations

No federal access to nationwide or statewide lookup. Only agencies can share their data, not Flock.

Proactive Auditing

Immediately surfaces potential misuse such as:

- Searches possibly unrelated to crimes.
- Excessive or repeated searches.
- Off-hours activity.

Standardized Search Reasons

Prevents vague or unacceptable entries and enables stronger enforcement of filters.

Appointed a **Chief Legal Officer** to lead compliance strategy.

Tripled Policy-team headcount.

Expanded **Trust & Safety** programs.

Revamped customer training with compliance-specific modules.

Added a **Product Compliance Manager** role.

Released new built-in compliance protections, with more in development.

Myths and Facts

MYTH

LPRs can track people and show police everywhere they go.

FACT

LPRs take a point-in-time image of the rear of vehicles on public roadways. They do not continuously track vehicles. Any images not used for an investigation are deleted. Courts have consistently found that taking images of public documents (license plates) on public roads is not a violation of privacy.

MYTH

LPRs violate the Fourth Amendment.

FACT

Appellate and federal district courts in at least fourteen states, including the 9th and 11th Circuits, have upheld using evidence from license plate readers as constitutional without requiring a warrant.

Myths and Facts

MYTH

Flock sells customer data, compiling all of it into a national database.

FACT

Your community owns 100% of your data and it will never be sold. Only your agency decides who to share your data with, not Flock, and all data is deleted after 30 days by default.

MYTH

Flock's private customers can access law enforcement data.

FACT

Flock's private customers use our services for issues like organized retail theft and can choose to share access to their cameras with explicit consent, but **they do not have access to law enforcement data.**

Myths and Facts

MYTH

Flock's LPR cameras use facial recognition.

FACT

Flock's LPR cameras **do not use facial recognition** and the Flock LPR system **cannot be searched for human characteristics** like race or gender.

MYTH

LPR cameras collect Personally Identifiable Information (PII).

FACT

Flock's LPR system **contains no PII** such as names, addresses, SSNs or DMV records. It only contains images of license plates which are government documents meant to be publicly displayed on public roadways.

Myths and Facts

MYTH

LPR cameras negatively impact communities of color.

FACT

Groups such as the historic Oakland, CA Chapter of the NAACP have endorsed Flock LPR **specifically because it reduces bias in policing:**

“These cameras are designed to detect only vehicles associated with a crime, removing the subjective judgment that too often leads to disproportionate stops and harmful interactions with Black and Brown residents.”

MYTH

LPRs don’t have an impact on crime.

FACT

San Diego Mayor Todd Gloria attributed the **20% decline in auto theft** to Flock LPR. San Francisco Mayor Daniel Lurie credited credited Flock LPR for the **41% decrease in auto theft** while **increasing arrests for auto theft cases by 46%**.

Flock has been used to solve **30% of homicides in Oakland and San Diego.**

Real Lives, Real Impact

Taylor police: 14 child predators arrested in undercover operations this year

By David Komer | Published November 12, 2025 2:48pm EST | Crime and Public Safety | FOX 2 Detroit |

Police used advanced technology in the operations, including Brinc drones, Flock Safety road cameras, Axon body cameras, and StarChase GPS tracking devices to monitor and arrest suspects.

Flock cameras lead to arrest of teens for 14-year-old's shooting death in Taylor

By Camille Amiri and David Komer | Published August 8, 2025 7:33pm EDT | Crime and Public Safety | FOX 2 Detroit |

Suspect arrested in robbery of Troy bank

By: Sarah Wright | Troy Times | Published October 29, 2025

"Flock Safety License Plate Recognition technology was utilized effectively to aid in the investigation," read a statement by the Troy Police Department.

Two Michigan men charged, accused of sexually assaulting woman

By DeJanay Booth-Singleton

November 3, 2025 / 10:21 PM EST / CBS Detroit

Detectives executed search warrants and arrested Knapp, who identified as a homeowner. The second suspect, Mason, was identified using the FLOCK camera system and arrested in Oakland County.

Man accused of sexually assaulting two girls bound to circuit court

Don Reid Coldwater Daily Reporter

- Sturgis Police recorded the Jeep used by Hernandez on a Flock license plate reader headed east on U.S. 12 that morning at 2:49 a.m., seven miles from the trailer park east of Sturgis.

Flock Safety

North Carolina

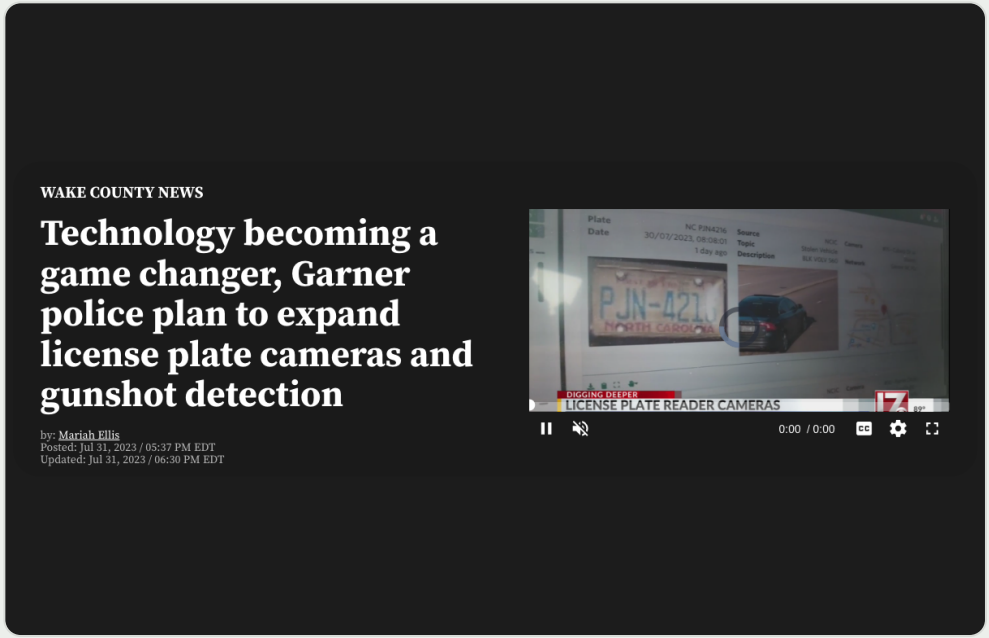


North Carolina

Flock Safety In North Carolina

130+ law enforcement agencies, including:

- Roanoke Rapids PD
- Garner PD
- Wake Forest PD
- Mooresville PD



North Carolina

CASE STUDY *Since 2022…*

Garner PD

256
Successful Investigation Utilizing LPRs

144
Stolen Vehicles Recovered

40
Missing Persons Rescued

Source

North Carolina

Stolen Property, Meth, Recovered After LPR-enabled Investigation

Alexander County SO - Alexander County, NC

- ➔ On March 18th, 2024, deputies responded to reports of a break-in and burglary at a local hardware store.
- ➔ Investigators reviewed surveillance footage and obtained a description of the suspect vehicle which they entered into their Flock Safety LPRs.
- ➔ They identified the vehicle and told neighboring agencies to be on the lookout.
- ➔ A short time later Catawba County deputies located the vehicle and arrested the suspect.
- ➔ A search of the vehicle yielded stolen property and methamphetamine.

Source

North Carolina

Case Study - Stolen Vehicle

Roanoke Rapids PD - Roanoke Rapids, NC

- **February 23, 2023 at 10:58 am** - Officers received an alert from their Flock Safety LPRs that a vehicle stolen out of Northampton County had been detected nearby.
- Officers initiated a traffic stop, detained the three occupants, and searched the vehicle.
- The search yielded a firearm and drug paraphernalia.
- The driver was arrested and faces multiple charges.

source



"The Flock camera system has been a huge asset to the Roanoke Rapids Police Department, the cameras have given us the ability to recover more stolen vehicles, plates, arrest wanted subjects, along with recovery of drugs and guns.

- **Police Chief Bobby Martin, Roanoke Rapids PD**

North Carolina

Case Study - Serial Bank Robber

Black Mountain PD - Black Mountain, NC

- ➔ BMPD officers received an alert from their Flock Safety LPRs that a vehicle associated with a suspect wanted for a string of bank robberies.
- ➔ Officers located the vehicle and initiated a traffic stop but the suspect fled. He attempted to carjack a vehicle on the highway but was subdued.
- ➔ Officers arrested the suspect, who they discovered had placed a fake 911 call to local dispatch to create a diversion for what officers believe was an imminent robbery attempt.
- ➔ The suspect is facing multiple charges including robbery with a dangerous weapon and second-degree kidnapping.



source

North Carolina

Fast Results From Flock LPRs in Raleigh, NC

Raleigh PD - Raleigh, NC

➔ Raleigh Police Department installed its first 25 Flock Safety LPRs in June of 2022. **In only 6 months, RPD's Flock LPRs assisted in the arrests of over 40 suspects.**

"They have been instrumental, when a crime happens, being able to locate the vehicle of the offender."

— Chief Estella Patterson, RPD

WRAL INVESTIGATES

License plate reading cameras help Raleigh police make 41 arrests in 6 months

Twenty-five cameras that scan license plates looking for criminal suspects have been positioned on roads throughout Raleigh, from crime hotspots to entertainment districts.

Posted 10:30 a.m. Feb 3 — Updated 11:10 p.m. Feb 6



Case study: auto theft

Chamblee PD

Chamblee, GA



Stranger on Stranger Abduction
August, 28 2020

When every second matters, Flock Safety's platform is critical

12:33 PM	Amber Alert Issued
1:01 PM	Search Conducted with Flock Safety
2:30 PM	Suspect Vehicle Located
5:03 PM	Felony Stop + Arrest
6:00 PM	Baby Reunited with Mother

Proven Impact, Trusted Partner



"By utilizing technology like Flock's License Plate Recognition (LPR) camera system, we have seen remarkable results. Over 100 missing children cases have been resolved thanks to the swift action enabled by this technology." -NCMEC

"We believe that any technology that increases post-crash responsiveness and accountability will help to raise awareness and change behaviors to avoid impaired driving."

Flock Safety × MADD IMPAIRED DRIVING ENDS HERE.

Protecting Vulnerable Communities

“In a moment when our communities are demanding both public safety and equitable justice, Flock Safety’s LPR technology offers a powerful tool to reduce bias in policing.

These cameras are designed to detect only vehicles associated with a crime, removing the subjective judgment that too often leads to disproportionate stops and harmful interactions with Black and Brown residents. It is a clear example of how technology can support safer, fairer policing.”





Thank You!

Traffic Analytics

Traffic Insights From Your Existing LPR Network

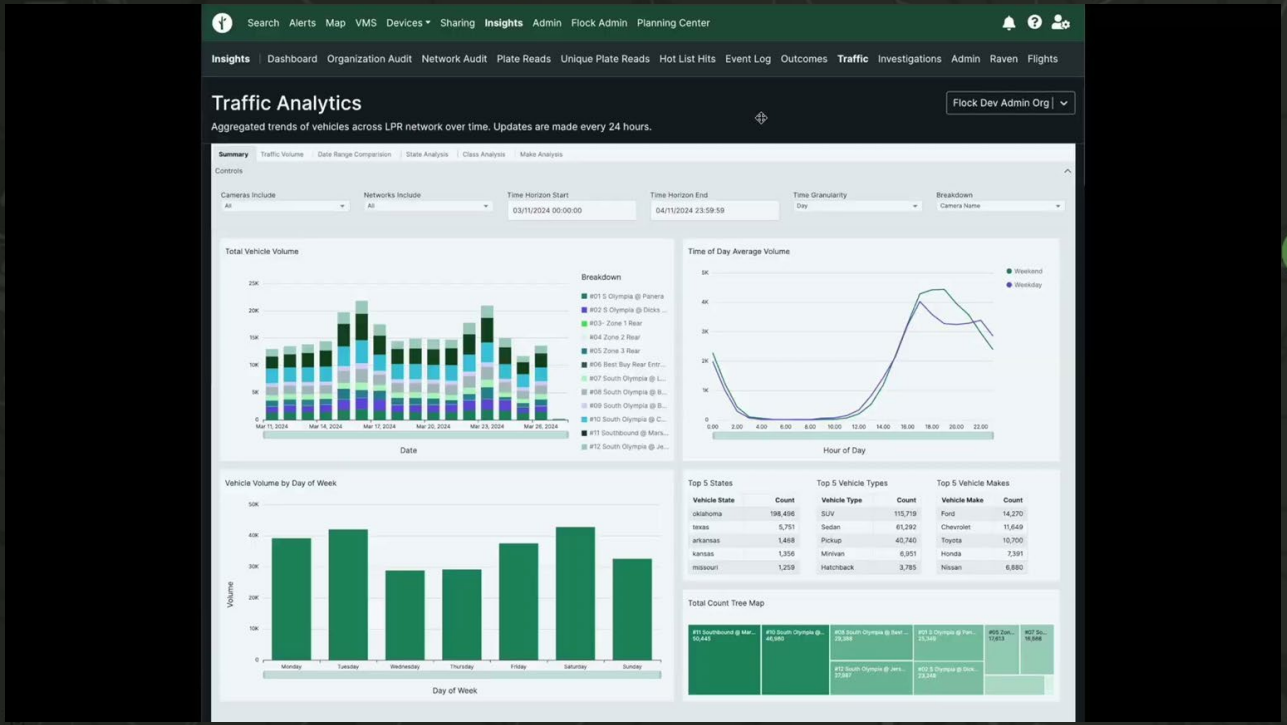
Partner with your local department of public works or state DOT

Traffic monitoring
Dramatically expand your city's network of continuous counting stations

Resource planning
Strategically deploy safety and enforcement resources where they make the most impact

Emergency management
Use traffic data to develop evacuation and emergency response plans

Economic development
Understand economic trends and make better strategic investments



Flock Safety

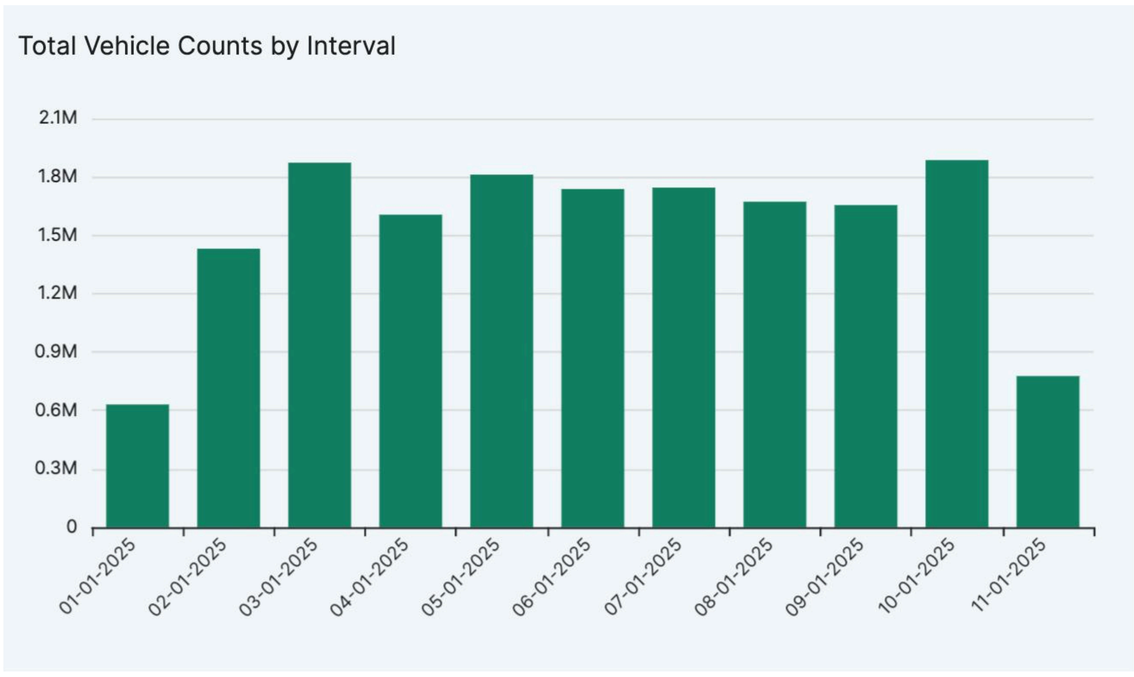
Traffic Analytics

Get actionable roadway insights to improve safety, traffic flow, and operational planning.

See What's Happening on Your Roads

Traffic Analytics turns vehicle data into easy-to-understand insights that help you make faster, smarter decisions.

See when and where roads are busiest, spot problem areas, and use the data to plan improvements that keep your community safe and moving.



Note: Data shown is a sample from Flock Safety's Traffic Analytics software

First Period Total Vehicle Counts	Second Period Total Vehicle Counts	Percent Change	Volume Change
5,559,270	5,049,629	+10.09%	509,641

UNDERSTAND TRAFFIC PATTERNS

See vehicle counts by hour, day, week, or month to find peak travel times and recurring congestion points.

FLEXIBLE TIME VIEWS

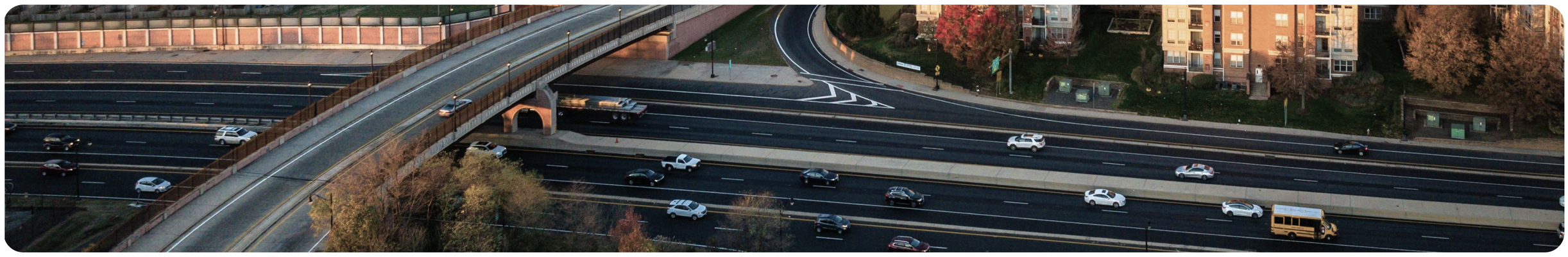
Zoom in on a single intersection for 15-minute detail or look back over the entire year to see how patterns change.

CITYWIDE PERSPECTIVE

Tap into the Flock Safety camera network by sharing traffic analytics data across agencies.

flocksafety.com (866) 901-1781 | support@flocksafety.com

Flock Safety



Location-Level Insights

FOCUS ON ANY CAMERA OR ROADWAY TO SEE:

- Peak AM and PM activity
- Average and maximum volumes
- The 30 busiest hours of the period

Vehicle Mix and Movement

UNDERSTAND WHAT'S ON YOUR ROADS:

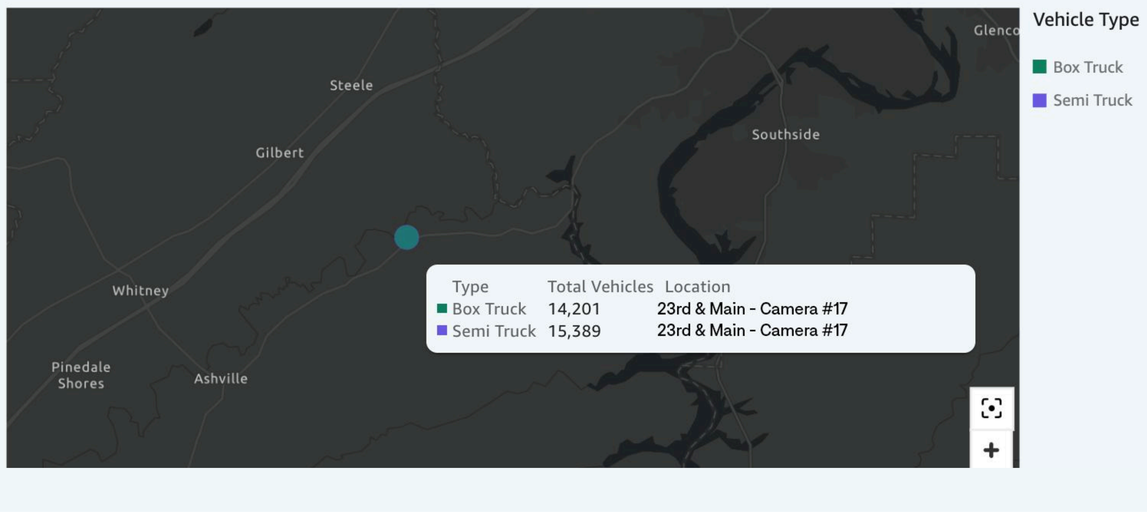
- Identify what kinds of vehicles visit most
- See which states visitors are coming from
- Explore patterns by make, model, and fuel type

Shareable, Reliable Reporting

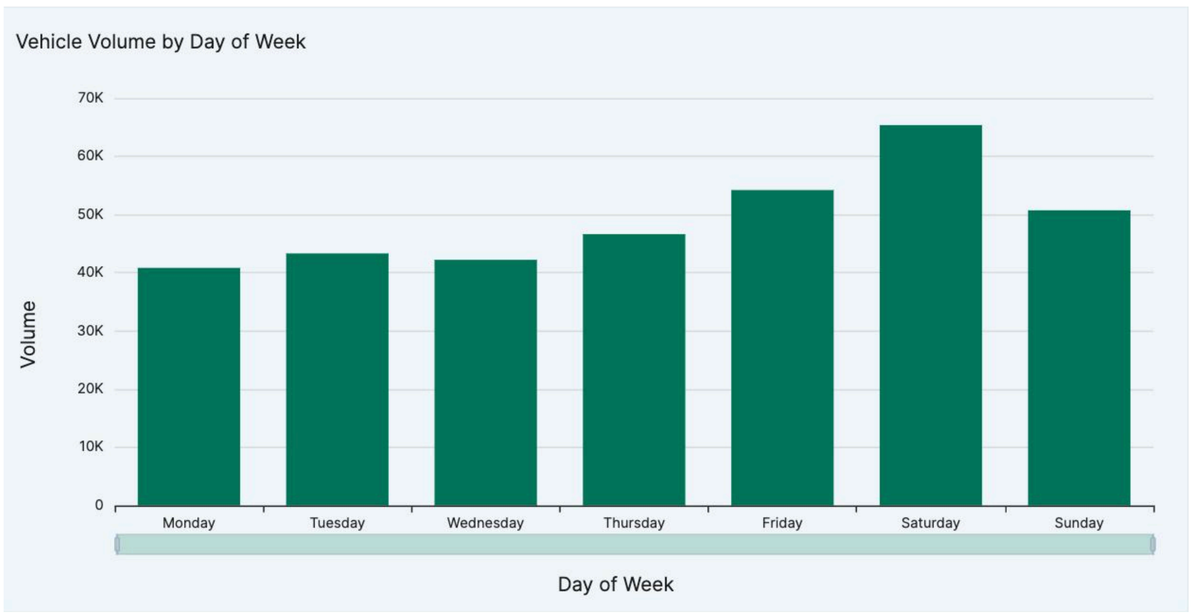
Create and share reports in seconds.

All data is securely stored for five years so you can track progress and show measurable results over time.

Total Vehicle Counts by Vehicle Type and Location



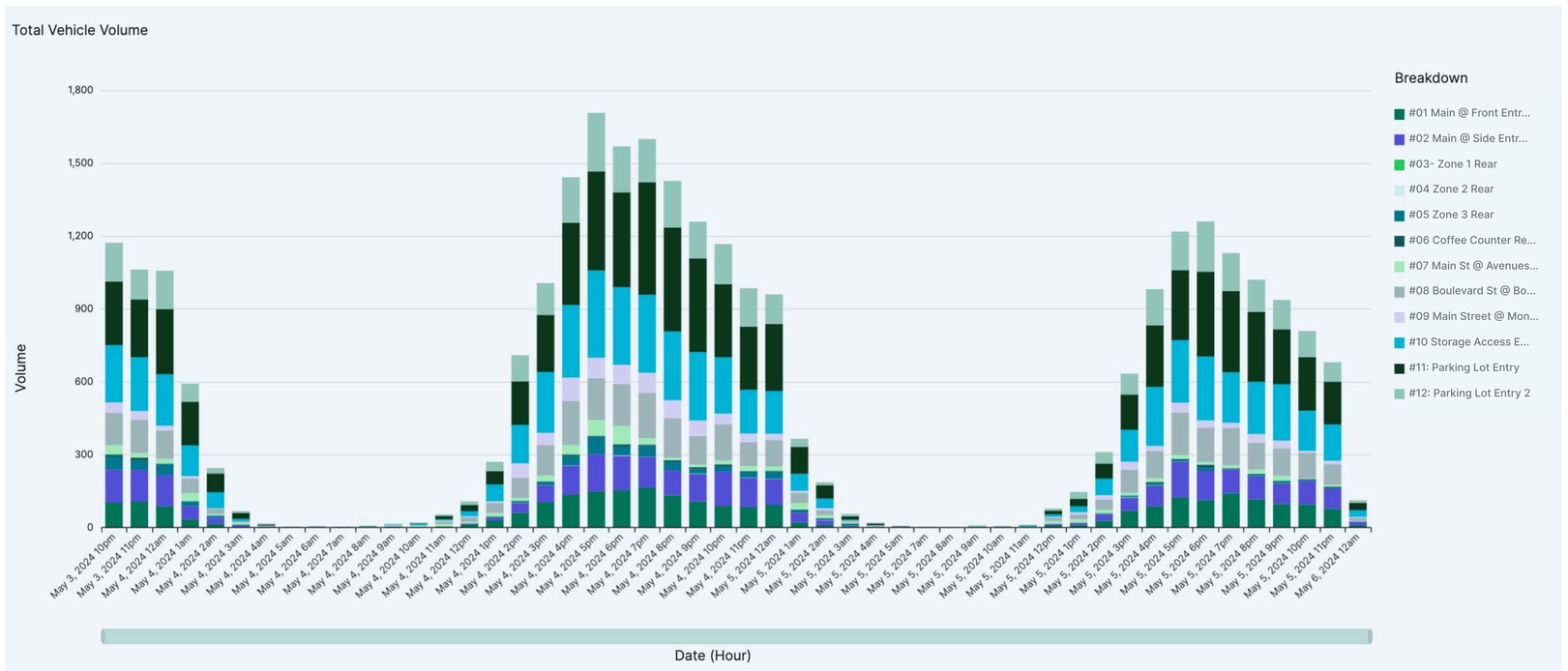
Note: Data shown is a sample from Flock Safety's Traffic Analytics software



Note: Data shown is a sample from Flock Safety's Traffic Analytics software

Use Insights To:

- **Ease congestion and improve flow on major corridors**
- **Plan maintenance or signal timing based on real data**
- **Evaluate the impact of construction or events**
- **Support grant applications and performance reporting**
- **Strengthen collaboration across departments and agencies**



flocksafety.com (866) 901-1781 | support@flocksafety.com

CODE OF ORDINANCES

66-13. Special events.

A. ***Application of regulations.*** This section shall apply to all organized gatherings ~~street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, and other activities~~ or public events that use or substantially hinder use of public rights-of-way or City-managed public spaces, including but not limited to streets, greenways, and plazas. ~~require the temporary closing or obstruction of or that substantially hinders or prevents the normal flow of vehicular or pedestrian traffic on all or a portion of any city owned property, street, or other public right-of-way.~~ Any such activity covered by this chapter shall hereafter be referred to as a "special event".

B. ***Purpose and intent.*** The purpose of this section and its associated regulations are to:

1. Protect the public health, safety and welfare;
2. Ensure coordination of public services including police, fire, public works, and emergency medical services;
3. Minimize disruption to residents, businesses, traffic circulation, and public infrastructure; and
4. Balance community vibrancy and economic activity with neighborhood compatibility and environmental stewardship.

C. ***Permit required.***

1. A permit shall be issued by the City manager or designee (hereafter referred to as "administrator") for all special events that:
   a. Use public streets, sidewalks, greenways, city parks, or city plazas;
   b. Requires road closures, detours or use of public rights-of-way;
   c. Substantially hinders or prevents the normal flow of vehicular or pedestrian traffic on public rights-of-way; and/or
   d. Requires supplemental public safety and/or sanitation services.
2. ~~No "special event" is permitted on any city owned property, street or other public right-of-way of the city unless a permit has been issued by the city manager; however,~~ nNothing in this section shall be construed to prevent the peaceful assembly of any group for orderly expression or communication between those assembled.

~~1. No parade of vehicles or march of pedestrians or animals or combination thereof upon the streets or sidewalks of the city shall be allowed except as approved by the city manager. All holders of permits granted and approved by the city manager pursuant to this section shall indemnify and hold harmless the city in all respects against any and all claims and liabilities arising out of or related to the issuance of a special event permit.~~

~~2. Any person denied a special event permit under this section may appeal to the city council at the next regularly scheduled meeting.~~

D. ***Permit application.***

1. *Filing period.*
   a. Applications for a "special event" permit ~~authorized by this section that require the closure of a public street, sidewalk or other city facility~~ shall be submitted to the administrator according the

special event deadlines established annually. In the event no such deadline schedule is available, the applicant is required to submit the application no less than 60 calendar days prior to the event. ~~city manager not less than 60 days before the parade or event is proposed to commence, excluding recognized holidays, on a form provided by the office of the city manager and shall contain the following information:~~

~~B.~~b. The administrator may consider applications with extenuating circumstances after the appropriate date. However, in no instance will an application be considered less than 15 working days before the event.

2. *Contents*. The application shall be signed by the applicant and shall include but not be limited to the following:

~~1.~~a. Name, address, and telephone number of the person, organization or entity seeking to conduct or sponsor the event.

~~2.~~b. Name, address, and telephone number of the individual contact person in charge of the event.

~~3.~~c. The proposed date and time period when the event will be conducted.

~~4.~~d. The estimated number of people expected to attend the event.

~~5.~~e. A certificate of insurance as proof of liability coverage in accordance with subsection 66-13(F) below. ~~Sufficient proof of liability insurance in accordance with the city's standard requirements.~~

~~6. Any other information determined by the city manager to be necessary to insure compliance with these provisions.~~

~~7.~~f. A detailed site plan or route map ~~sketch map~~ showing;

1. Event footprint: boundaries of events and designation of different areas (e.g., vendor areas, beer garden, stage area), if appropriate
2. Structures: layout of tents and other temporary structures (stages, vendor booths, barricades, fencing, etc.) along with dimensions
3. Traffic management: requested street closures, detours, parking, pedestrian paths, signage locations
4. Emergency access: fire lanes, ambulance access, exits
5. Sanitation/waste management: dumpsters, portable toilets, hand-wash stations
6. For races/walks: start/finish, participant staging, timing equipment, traffic control

~~a. The area where the event is to take place.~~

~~b. Names of any streets to be closed or obstructed.~~

~~c. Location of any barriers or traffic control devices that will be erected.~~

~~d. Location of any concession stand, booth, or other temporary structures or facilities.~~

7. ~~Location of any proposed fences, stands, platforms, benches or bleachers.~~

g. An application fee, as set forth in the schedule of fees.

~~e.~~h. Any other information determined by the administrator to be necessary to ensure compliance with these provisions.

~~8. The number and type of animals included as part of the event, if applicable. Approval of animals involved in any special event is subject to 66-13.M, and the animals' location must be specified on the sketch map.~~

~~Applications for a "special event" permit as authorized by this section not requiring the closure of a public street or sidewalk shall be submitted to the city manager not less than two working days before the parade or event is proposed to commence, excluding recognized holidays, on a form provided by the office of the city manager and shall contain the items listed above, excluding subsections (5), (7)b. through e., and (8).~~

~~Applications must be accompanied by an application fee, shall be set forth in the schedule of taxes, fees and charges of the annually adopted Budget Ordinance for the City of Brevard, before being reviewed and considered.~~

~~C.~~E. ***Permit revocation.*** Upon violation of the terms of a permit issued under this section by the applicant or participants the city manager, the administrator and/or the chief of police or ~~his~~ designee is authorized to revoke the permit and direct those participating to disperse.

F. ***Permit review procedures.~~Staff review~~.***

1. City staff are hereby authorized to implement policies and procedures for reviewing special event permit applications and ensuring public health, safety, and welfare are maintained.
2. Upon receipt of the permit application, it shall be reviewed by a special event review committee (SERC), an interdepartmental group that evaluates special event applications for feasibility, safety, code compliance and city service requirements. The SERC includes representatives from the Police Department, Fire Department, Public Works Department, and other persons as appropriate.~~circulated to the chief of police, fire chief, public works director, and other appropriate persons for their comment.~~
3. The ~~city manager~~ administrator may also require a conference on the application between the applicant and the SERC and/or specific ~~one or more~~ department heads.

G. ***Insurance requirement.***

1. The ~~city manager~~administrator shall require as a condition precedent or subsequent to the issuance of the permit that the applicant obtain a comprehensive general liability insurance policy providing coverage that includes the entire area described in the permit for event~~s requiring the closure of a public street, sidewalk or city facility. If such a policy is required, under the provisions of this section, t~~ The city shall be named as an additional insured on the policy. A certificate of insurance shall be provided to the city as proof of coverage.
2. *Minimum coverage amounts:*
   a. ~~Such policy shall conform to the minimum coverage requirements as set forth by the city manager.~~The applicant shall obtain a comprehensive general liability insurance of at least $1,000,000 per occurrence and $2,000,000 aggregate.
   b. If the special event involves alcohol, an additional $1,000,000 of liquor liability coverage is required.
   c. If city forces are required to work during the event, workers compensation and employers' liability may be required.
   ~~D.~~d. The administrator may vary the required limits for lines of insurance coverage or require additional insurance coverage depending on size, location and type of event.

H. ***Fees; costs incurred by the city.***

~~E.~~1. Additional fees may be charged for the cost of services provided by City forces in support of the special event, including but not limited to personnel, deployment of fire apparatus, solid waste removal, and provision of barricades. The need for these services will be reviewed and determined by the administrator and the Special Event Review Committee. ~~If the city is requested to provide extraordinary services or~~

~~equipment or the city manager determines that extraordinary services or equipment for reasons related to protection of the public health and safety, he/she may require the applicant to pay to the city a fee sufficient to reimburse it for the costs of any extraordinary services or equipment provided to the event unless sufficient funding has been included in the city budget as adopted by city council.~~

~~F.~~I. ***Standards for issuance of permit.***

1. The ~~city manager~~administrator shall issue the permit authorizing the "special event" unless it is found that:
   a. Insufficient funding and/or resources necessary to provide extraordinary services or equipment for the event are not available; or
   b. The event will interfere with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the city; or
   c. The applicant has failed to obtain any necessary permits or licenses, including any required building permit or privilege license; or
   d. The applicant is in violation of any city ordinance; or
   e. The applicant fails to obtain liability coverage and show proof of said insurance as required by the city; or
   f. The event will create a severe hardship on persons occupying property adjacent to the site, location, or route of the event as a result of the denial of access to property; or
   g. The event, if held at the time or at the location or along the route proposed will cause an unreasonable and unwarranted disruption to vehicular or pedestrian traffic; or
   h. The applicant has failed to comply with any of the provisions of the special events ordinance, including but not limited to payment of any required fees and costs; or
   i. A special events permit has previously been applied for or issued for substantially the same location and time requested in the application.
2. In considering the matters listed above and the question of whether or not to issue the permit, the public safety and health shall be given paramount importance.

~~G.~~J. ***Conditions upon issuance of permit.*** If a permit is issued the ~~city manager~~administrator may attach any reasonable conditions that serve to promote the protection of the public safety and health. Any event held pursuant to a permit issued under this section shall be conducted within the applicable terms including any attached conditions.

~~H.~~K. ***Right of appeal.*** If the ~~city manager~~administrator or chief of police denies or revokes a special event permit this action shall be final unless the applicant or permit holder files, within three working days, a written appeal with the city clerk. Such written appeal will be placed for consideration by city council at its next regularly scheduled meeting. The city council shall review the matter and its decision shall be final.

~~I.~~L. ***Street closing.***

1. The ~~city manager~~administrator is authorized to permit the temporary closing of a street or other public right-of-way except as otherwise provided for ~~in subsection (I) below~~herein if the provisions of the section are adequately complied with. Any temporary closing of a street or part thereof owned and/or maintained by the State of North Carolina shall require concurrence by the N.C. Department of Transportation.

2. The ~~city manager~~ administrator may only permit the temporary closing of any portion of U.S. Highway 64, US Highway 64 Business, U.S. Highway 276, SR 1349 (West Main Street) for city recognized special events. An event shall be considered to be city recognized upon the adoption of a resolution by city council making such designation. ~~In order to qualify for recognition an event must have received a commitment of funding and/or resources from the city for any necessary public safety and traffic control measures prescribed by the city manager for the special event.~~

~~2. The city clerk shall, by any adequate means, notify persons occupying property abutting the street where the event is to take place as soon as possible once a permit is issued.~~

M. ***Public notification.***

1. Event organizers are responsible for notifying all affected community members about their event, associated road closures, and other impacts. Any establishment that will be blocked, detours, or heavily inconvenienced must be notified.
2. Event organizers may utilize a means of notification deemed sufficient by the administrator, including but not limited to mailed notifications, individual contact, residential or business complex notification, and Heart of Brevard notification, if applicable. Proof of notification is required.

~~J.~~N. ***Temporary parking restrictions.*** The chief of police, or ~~his~~ duly appointed representative, is authorized to prohibit, on a temporary basis, the parking of vehicles under the following circumstances:

1. ~~Along permitted parade routes or o~~On streets closed pursuant to the issuance of a special events permit for a period of two hours before any special event begins, during the entire event and up to one hour after the completion of the event.

~~K. *Permit for special events involving animals.* No special event in which animals are involved shall be conducted without a special permit from the city manager. The city manager shall require a bond in the amount of $50.00 (where five or less animals are involved) or $100.00 (where more than five animals are involved), which will provide that the person obtaining the special permit will be responsible for cleaning the city streets or property after the parade, exhibition, demonstration or experiment. All holders of special permits granted and approved by the city manger pursuant to this section shall indemnify and hold harmless the city in all respects against any and all claims and liabilities arising out of or related to the behavior of such animals or issuance of such a special permit.~~

~~L. *Animals prohibited.* It shall be unlawful for any person to have or keep any animal at any event requiring the issuance of a special event permit except as otherwise provided within this section.~~

~~M.~~O. ***Permit for special event involving the sale and consumption of alcoholic beverages.*** No special event in which the sale and consumption of alcoholic beverages shall be conducted without explicit authorization in the special event permit~~a special permit from the city manager or the administrator~~, pursuant to CHAPTER 42 Article I of the Brevard City Code.

1. Special event permit holders shall submit an operational plan demonstrating the procedures and practices that will be employed to assure such compliance with all applicable regulations as set forth in Brevard City Code and the North Carolina General Statutes. Such plan shall specifically address the prevention of the sales of alcohol to minors, and the methods that will be employed to contain the consumption of alcohol within the designated area.
2. For special events, the sales and consumption of malt beverages and unfortified wine, but no other alcoholic beverages, shall be as authorized on the permit; provided, however, that no such sales shall be allowed earlier or later than during the city permitted timeframe of the festival.

3. The administrator shall have the discretion to withhold approval of permits for the sales and consumption of alcohol associated with future special events, when the permit holder has failed to demonstrate compliance with all applicable laws of the City of Brevard and the State of North Carolina pertaining to the sales and consumption of alcoholic beverages in the operation of previous events.

42-3. Consumption or possession of alcoholic beverages in public place.

A. It shall be unlawful for any person to consume, sell, serve or drink alcoholic beverages of any kind, or to publicly display alcoholic beverages if the container has been opened or the seal broken, on any property owned, leased or controlled by the city, and any public street, alley, sidewalk or parking lot within the city limits, whether the area is open to vehicular traffic or has been closed to vehicular traffic in connection with a parade or other special event, unless a valid permit is obtained, pursuant to the subsections below:

1. The city manager (or designee thereof, hereafter, "the administrator") is hereby authorized to ~~issue a special permit that would allow to permit~~ allow the sale and consumption of alcoholic beverages during a special event that has been ~~s, which have been~~ permitted pursuant to CHAPTER 66 of Brevard City Code, provided the permittee presents the City with the appropriate permit from the North Carolina Alcoholic Beverage Control Commission. ~~, and City of Brevard UNIFIED DEVELOPMENT ORDINANCE~~.
2. The city manager or the administrator is hereby authorized to issue a social district participation permit that would allow the sale of alcoholic beverages for consumption in a designated social district pursuant to CHAPTER 43 of the Brevard City Code.
3. The city manager or the administrator is hereby authorized to issue a sidewalk dining permit that would allow the sale and consumption of alcohol on public sidewalks pursuant to CHAPTER 46 Article II of the Brevard City Code.
4. This permit shall only be valid for a designated area.
5. The permit holder shall be solely responsible for assuring compliance with all applicable laws of the City of Brevard and the State of North Carolina pertaining to the sales and consumption of alcoholic beverages. Permit holders who demonstrate failure to assure compliance with such laws shall be subject to immediate permit revocation, and may be subject to such civil and criminal penalties as are set forth in Brevard City Code and the North Carolina General Statutes.
6. In the issuance of a permit, the administrator shall have the authority to impose reasonable conditions to protect the public health, safety welfare.
7. Chief of police, police department event commander on-duty, and the administrator shall have authority to immediately cause alcohol sales and consumption activities to cease and desist upon a determination that the permit holder has failed to maintain compliance with the terms and conditions of the permit or the requirements of Brevard City Code, or that continuation of alcohol sales and consumption at the event would pose an immediate threat to the public health, safety and welfare.

38-72.1. Violations; exceptions.

Notwithstanding the enumeration of prohibited noises as listed in section 38-72, whenever it is practicable to do so in the discretion of the law enforcement officer or officers, or code enforcement officer or officers responding to the noise complaint, the following procedure shall be used to determine whether any specific noise alleged to be a violation of this noise ordinance is, in fact, a violation, at any certain time and for any given location from which a complaint arises.

A. *Violations.* In order to document and prove a prima facie violation of this noise ordinance:

1. The ambient noise level shall be determined, if it is reasonably practicable to do so in the discretion of the law enforcement officer or officers, or code enforcement officer or officers responding to the noise complaint. Then, the alleged violation noise level shall be determined at the same location, both determinations to be made by the use of the same sound level meter, and using the same procedure. A violation shall have occurred if the alleged violation noise level exceeds the ambient noise level:
   a. By ten decibels, between the hours of 9:00 p.m. and 7:00 a.m.; or
   b. By 20 decibels, between the hours of 7:00 a.m. and 9:00 p.m.
2. If, due to the nature of the alleged violation noise level, no determination of an ambient noise level is practicable in the discretion of the law enforcement officer or officers, or code enforcement officer or officers responding to the noise complaint, then a violation shall have occurred if the alleged violation noise level exceeds:
   a. 60 decibels between the hours of 9:00 p.m. and 7:00 a.m.; or
   b. 70 decibels between the hours of 7:00 a.m. and 9:00 p.m.
3. If no decibel readings or comparison between ambient noise levels and alleged violation noise levels are practicable in the discretion of the law enforcement officer or officers, or code enforcement officer or officers responding to the noise complaint, the alleged violation is listed in section 38-72, and the violator does not voluntarily and promptly reduce the noise level when requested to do so by a law enforcement officer or code enforcement officer, so as to comply with the definitions in section 38-71, or if, having reduced the noise level to comply therewith but then within a 24-hour period again produces or allows to be produced noise at a level not in compliance with the definitions in section 38-71, the noise shall be a violation of the ordinance.

B. *Exceptions.* The following are excepted from this noise ordinance:

1. Any noise generated by an emergency vehicle, such as a fire truck, police car, an EMS vehicle or their sirens, or other noises generated by or at the behest of a governmental entity which is intended to immediately promote the public health, safety or welfare.
2. Any sporting event sanctioned by a school, any other government agency, or any civic group or club provided that in the latter instance, such event is properly permitted.
3. Noises caused by:
   a. Lawn care equipment, agricultural equipment or construction equipment operated for intended and legitimate purposes between the hours of 7:00 a.m. and 9:00 p.m.;
   b. Special events permitted pursuant to Section 66-13~~Properly permitted events such as parades, fairs, circuses and other entertainment events~~;
   c. Bells, chimes and similar devices which operate from a stationary location, which were in operation before the complainant's residency was established, and which operate for no longer than five minutes in any hour;
   d. Emergency work reasonably necessary to safeguard the public safety to person or property;

e. Duly permitted electrical transformers and utility substations;

f. Traffic noises other than the unnecessary use of horns, radios or other sound amplifying or receiving equipment, intentional screeching of tires, intentional revving of motors, provided that such traffic noises emanate from a public street or right-of-way; and

g. Noises permitted pursuant to section 38-73.

C. *Regulations and measurement standards promulgated by the chief of police.* The chief of police may promulgate any regulations and sound level measurement standards consistent with this noise ordinance which, in his professional opinion, will aid in the enforcement hereof.

D. *Noises are public nuisances.* Nothing in this noise ordinance shall be construed in such manner as to prohibit the code enforcement officer, the city manager and/or the city council from following the procedure for abatement of a nuisance, enumerated in division 1 of this article, as an alternative or in addition to the prosecution of a violation of the noise ordinance as a misdemeanor with fine up to $500.00 per G.S. 14-4(a).

38-73. Permits for exceptions.

Upon application, the city manager, chief of police, zoning administrator or code enforcement officer may approve a request for an exception to the provisions of this section. Such exceptions shall be granted only to educational institutions, bona fide non-profit organizations, governmental organizations or other public/quasi public agencies serving the entire community events. Such exceptions may be limited in a manner to provide the least possible variance form from the terms of the section as may be necessary to allow the proposed event to take place. The exception shall require the applicant to agree to necessary terms and conditions and, in no case, shall it extend the time limits in section 8-40(3) to beyond midnight.

CITY OF BREVARD SPECIAL EVENT GUIDEBOOK

1. Introduction

This guidebook is intended to assist event organizers with planning, applying for, and executing a special event in public spaces and rights-of-way. It outlines the permitting process, deadlines, fees, responsibilities, and rules. Organizers should review this guide prior to submitting an application.

---

2. What is a Special Event?

A "special event" typically means an organized gathering open to the public or with invited guests that uses public spaces and public rights-of-way, such as roads, greenways, and plazas. Examples of a special event include parades, races/walks, festivals, block parties, concerts, exhibitions, etc.

Events contained to private property do not require a Special Event Permit, unless it is determined that the event will substantially hinder or prevent the normal flow of vehicular or pedestrian traffic (see below for more information).

---

3. Who Needs a Special Event Permit?

You must apply for a special event permit when the event:

- Uses public streets, sidewalks, greenways, city parks, or Clemson Plaza;
- Requires road closures, detours or use of public rights-of-way; and/or
- Requires public safety and/or sanitation services.

Special events held entirely on private property that will substantially hinder or prevent the normal flow of vehicular or pedestrian traffic are also required to secure a Special Event Permit. These are large-scale events that have:

- Attendance of 500 people or more is anticipated at any one time;
- Total attendance that averages 500 people or more per day;
- Span multiple blocks, even if the street isn't being closed; and/or
- Other conditions that are deemed to substantially hinder or prevent the normal flow of traffic, as determined by the Brevard Police Department, Fire Department and/or Public Works Department.

Note: Events held entirely on private property must apply for a temporary use permit. For more information, please refer to Section 3.14 of the City of Brevard Unified Development Ordinance.

---

4. Special Event Review Committee (SERC)

The **Special Event Review Committee (SERC)** is an interdepartmental group that evaluates all special event applications for feasibility, safety, code compliance, and city service requirements.

- The SERC includes representatives from the Police Department, Fire Department, Public Works Department, Planning Department, Fire Marshal's Office, Heart of Brevard, and other departments as appropriate.

- The SERC **meets monthly** on the **first Monday at 11:00 AM** in the Planning Department Conference Room at 95 W. Main Street (2nd floor). If the meeting time or location has changed, applicants will be notified and notice will be posted at www.cityofbrevard.com/specialevents.
- Applicants are asked to attend the assigned meeting to answer questions or clarify plans.

---

5. Application Submittals & Deadlines

Special event applications are accepted on the City's Permit Portal at www.cityofbrevard.com/PermitPortal. The applicant is required to submit:

- Event description with a schedule of events
- A detailed site plan or route map (see Section 8 for more information)
- Application fee (see Section 7 for more information)
- Certificate of insurance (see Section 11 for more information – *may be submitted after the SERC meeting*)

To allow sufficient time for review and coordination, all special event applications must be submitted no later than the application deadline associated with the SERC meeting two months prior to the event date. Organizers are encouraged to submit the applications early to appear at prior meetings. To be considered at a meeting, the application must be submitted at least one week prior to the SERC meeting date.

SERC Meeting Date (First Monday)	**Covers Events Occurring**	**Application Deadline (1 week prior to meeting)**
April 13, 2026	June or later	March 30, 2026
May 11, 2026	July or later	April 27, 2026
June 8, 2026	August or later	May 25, 2026
July 13, 2026	September or later	June 29, 2026
August 10, 2026	October or later	July 27, 2026
September 14, 2026	November or later	August 31, 2026
October 12, 2026	December or later	September 28, 2026
November 9, 2026	January (next year) or later	October 26, 2026
December 14, 2026	February (next year) or later	November 30, 2026

For information on future meeting dates and associated deadlines, please visit www.cityofbrevard.com/specialevents or contact the Planning Department.

---

6. Application Process

1. **Submit Application by Deadline**
   Submit your complete application at www.cityofbrevard.com/permitportal ***no later than the corresponding application deadline for your event's SERC meeting*** (see Section 5). Incomplete or late submissions may be deferred to a later meeting or denied. As part of the application, you will be required to submit a detailed site plan or route map (see Section 8 for requirements).

2. **SERC Review (1st Monday Monthly)**
   Your event will be reviewed by the SERC. You are asked to attend as additional information or revisions may be requested.

3. **Conditional Approval**
   Once SERC issues conditional approval, you will receive a list of required next steps (e.g., insurance, traffic control plans, supplemental permits, fees for city services).

4. **Complete Final Requirements**
   You are required to fulfill all conditions and requirements, including submitting copies of supplemental permits (e.g., ABC permit, NCDOT closure permit), ***no later than 15 days before your event***.

5. **Final Approval / Permit Issuance**
   After all conditions are met and applicable fees are paid, your Special Event Permit will be issued.

6. **Event Execution**
   You must comply with all regulations, coordinate with City agencies, maintain safety, clean up, and submit required post-event reports (if any).

7. **Post-Event Evaluation (Required for Recurring Events)**
   Recurring events are required to submit a post-event evaluation within 30 days of the final day of the event. This is required to reserve the date the following year. Non-recurring events are encouraged to complete the form for continued improvement of special event procedures.

---

7. Application Fees

Applications are not considered submitted until the application fee has been paid. The fees for special events are as follows:

Type of Special Event	FY 25-26 Fee[1]
City-Sponsored[2]	No Fee
Not City-Sponsored	$200 / Day

The City does not guarantee that any special event application will be reviewed or accepted if it is submitted after the deadline above. Under certain extenuating circumstances, the administrator may consider late special event applications; however, in no instance will an application be considered less than 15 working days before the event.

Additional fees may be charged for the cost of services provided by City forces (i.e., personnel, deployment of fire apparatus, solid waste removal, provision of barricades, State Fire Code inspections, etc.) in support of special events. The need for City forces will be reviewed and

---

[1] Fees are adopted in the Fee Schedule as part of the annual budget.
[2] City-sponsored events are declared by City Council in Resolution 2024-40 or any subsequent resolutions amending the official list of sponsored events. See Appendix for a complete list.

determined by the SERC based on the size, location and nature of the event (see Section 10 for baseline operational guidance).

Pricing structures of listed agencies are outlined for the convenience of the event organizer and are subject to change. This list reflects common event expenses and is not inclusive of all charges a special event may incur. Refer to the "Departmental Cost of Services" section of the adopted fee schedule for more information.

Type of Expense	Department	FY 25-26 Fee[3]
Fireworks Tent Permit	Fire Department	$300 per 30 days
Assembly Tent Permit	Fire Department	$75 per 30 days
Firefighter	Fire Department	$40 / hour per firefighter
Light-Duty Quick Response Vehicle	Fire Department	$20 / hour
Police Officer	Police Department	$35 / hour per officer
Special Dumpster Service	Public Works Department	$50 per pickup

---

8. Site Plan & Route Map Requirements

Your application should include a detailed site plan (or route map, if applicable) showing:

- **Event footprint:** boundaries of events and designation of different areas (e.g., vendor areas, beer garden, stage area), if appropriate
- **Structures:** layout of tents and other temporary structures (stages, vendor booths, barricades, fencing, etc.) along with dimensions
- **Traffic management:** requested street closures, detours, parking, pedestrian paths, signage locations
- **Emergency access:** fire lanes, ambulance access, exits
- **Sanitation/waste management:** dumpsters, portable toilets, hand-wash stations
- **For races/walks:** start/finish, participant staging, timing equipment, traffic control

While site plans are not required to be professionally drawn, they must be legible, close to scale, and provide sufficient detail to convey what the event will look like. Screen shots of a map with no additional details provided are not accepted. An example site plan is included in the Appendix.

---

9. Closure Procedures

If your event requires the closure of streets, sidewalks / greenways, or public parking spaces, the applicant must also secure a *Street, Sidewalk, or Parking Space Closure Permit*.

Type of Closure	FY 25-26 Fee[4]	FY 25-26 Deposit

[3] Fees are adopted in the Fee Schedule as part of the annual budget.
[4] Fees are adopted in the Fee Schedule as part of the annual budget.

State Road	$1,500 / Day	$2,000
City Street	$250 / Day	$1,000
Public Alley	$100 / Day	$500
Public Sidewalk	$500 / Day	$500
Public Parking Space	$100 / Day	$500
**Fees and deposits are assessed per street or per parking space.*		

When requesting a **State Road Closure**, the procedures vary for events depending on if they are City-sponsored.

- For City-sponsored Special Events, the City of Brevard will adopt an ordinance declaring temporary road closures on the State highway system and submit the materials to NCDOT for review.

- For special events that are not held or sponsored by the City of Brevard, the applicant must submit a formal request to the NCDOT directly. The formal request, along with the Special Event Request Form (see Appendix), must be submitted to District Engineer for Highway District 14 **at least 60 days prior to the beginning of the event**. *Approval from NCDOT must be submitted to the City prior to final permit approval.*

Events involving the closure or obstruction of a public street will require safety barricades, variable message boards, and/or hiring sworn law enforcement officers. The number and placement of barricades is determined by the Brevard Police Department. This is a critical measure and is strictly enforced to help ensure public health and safety at special events.

---

10. Operational Standards

All permitted special events must comply with operational standards. The following are baseline operational standards that are generally acceptable. The SERC may require more or less of any of these requirements depending on event-specific conditions to protect public health, safety, and welfare.

Sanitation / Restroom Facilities

- The organizer is responsible for ensuring adequate temporary restroom facilities for events that exceed 100 attendees, last longer than 2 hours, and/or include food and beverage service. For those events, the following restroom facilities are required:

Attendance Range	Toilets Required
0 – 250	2
251 – 500	4
501 - 1,000	1 per 250 attendees
Over 1,000	1 per 300 attendees

- The American Disability Act (ADA) requires, at a minimum, 5% and no less than 1 accessible restroom unit in each porta potty location and there must be an accessible route to each of these units.

- The temporary restroom vendor is responsible for the collection and proper removal of gray water (from hand-washing). The disposal of gray water down City storm water drains is prohibited.
- Event boundaries that include public restrooms (e.g., restrooms at City Hall, restrooms at Jimmy Harris Railroad Depot Park) may be permitted to include those restroom facilities to fulfill all or a portion of these requirements. Permission for this is at the sole discretion of the SERC and/or City Manager.

Waste Management

- The organizer is responsible for clean-up and proper disposal of all waste, trash, garbage, and other debris both during and after the event. In general, **one trash receptacle is required for every 50 attendees, minimum of four.**
- Events should provide routine trash removal services throughout the duration of the event, including the provision of trash and recycling receptacles. The Brevard Public Works Department provides routine removal of City trash receptacles – extraordinary trash services (volume or frequency) are subject to additional fees.
- Failure to comply with the requirements of the special event permit or any other applicable municipal codes may subject the organizer and sponsoring organization to fines, denial of future permits, and a bill from the City for any clean-up expenses incurred.

Crowd Management & Security

- The organizer is responsible for securing adequate crowd management and security for the event. In general, **one crowd manager or security officer is required for every [100 – 250] people in attendance**.
- Due to the availability of City of Brevard police officers, applicants may be required to provide security services primarily through a private security organization and/or other local law enforcement agency. In such instances, the organizer must provide a detailed security plan to the Brevard Police Department for verification.
- The SERC may require the use of barriers or fencing to manage crowd flow, monitored entry and exit points, and trained volunteers or staff, particularly for events serving alcohol.

Fire and Emergency Services

- The organizer is responsible for providing adequate emergency management personnel. In general, the following fire and emergency services are required:

Attendance Range	Fire/EMS Units Required (Non ABC Event)	Fire/EMS Units Required (ABC Event)
0 – 5,000	1	1 – 2
5,001 – 10,000	1 – 3	1 – 4
Over 10,000	Determined by Fire Chief	Determined by Fire Chief
** Each unit consists of at least two firefighters and a light-duty quick response vehicle.*		

Noise & Amplified Sound

- Permitted special events are exempt from the noise regulations in Brevard City Code; however, applicants are required to submit a schedule of the event for SERC review (Section

38-72.1 of Brevard City Code). The SERC may require changes to the schedule or impose other noise restrictions based on the size and schedule of the event.

---

11. Insurance Requirements

Events using public property are required to secure an insurance policy for the event that includes the City of Brevard as an additional insured. If the event is held on / within any State rights-of-way, the insurance policy must also include NC Department of Transportation as additional insured.

The event organizers shall purchase and maintain this insurance, providing coverage for the event with an insurance company authorized to do business in the State of North Carolina.

The organizer must ensure all safety-sensitive contractors providing goods or services for the event maintain appropriate insurance coverage and limits. Examples of such contractors include but are not limited to inflatable companies, providers of amusement rides, vendors of all food and beverage items, etc.

Minimum Insurance Requirements

- **Commercial General Liability:** Required for all special events
  - Per Occurrence: $1,000,000
  - Personal & Advertising Injury $1,000,000
  - Products/Completed Ops. $1,000,000
  - General Aggregate $2,000,000
- **Liquor Liability:** Required for all special events that involve alcohol
  - General Liquor Liability $1,000,000
- **Workers' Compensation and Employers Liability:** Required when the City forces (Police, Fire, etc.) are required to work during a special event
  - Bodily Injury by Accident: $500,000 each accident
  - Bodily Injury by Disease: $500,000 each employee
  - Bodily Injury by Disease: $500,000 policy limit

Note: Required limits for lines of insurance coverage may vary depending on size, location and type of event. The City may also require additional insurance coverages, if appropriate.

---

12. Events with Food and Beverage Service

If the event involves any temporary food establishments or vendors, the organizer must notify the Transylvania County Public Health Department of the event and provide a list of all food vendors, and each food vendor must complete and submit a separate temporary food establishment application to be permitted. ***Confirmation from Health Department must be submitted to the City prior to obtaining final permit approval.***

The Health Department's current deadlines require that a completed temporary food establishment application be submitted to them at least 15 days prior to the event.

For more information on the temporary food establishment permit and the associated regulations, please contact the Health Department or visit https://transylvaniahealth.org/environment/.

13. Events with Alcohol

If the event involves the sale or consumption of alcohol, a permit must be obtained from the North Carolina Alcoholic Beverage Control (ABC) Commission. ***Approval from NC ABC Commission must be submitted to the City prior to obtaining final permit approval.*** Note that the sale of liquor will not be allowed on public streets or in any permittable City venue, and organizers and patrons must remain in compliance with all local and state laws. Having alcohol at your event may result in additional insurance and security requirements.

Alcohol permits are controlled and issued by the North Carolina ABC Commission. More information on ABC permit requirements can be found on the ABC Commission's website (www.abc.nc.gov) or by phone at 919-779-0700. Event organizers are responsible for all aspects of their alcohol permit, and they should ensure that patrons comply with relevant policies. Failure to comply can result in the revocation of the permit or the issuance of citations to the event organizer and/or patrons.

The ABC Commission's current deadlines require that a completed application be submitted to them at least 14 days prior to the event. As part of the application, the applicant is required to submit a detailed diagram and acknowledgement from the Police Department. This means that ***you must secure conditional approval from the Special Event Review Committee prior to this 14-day deadline***, so that you will have the necessary materials to submit with your ABC alcohol permit application.

14. Events in the Downtown Brevard Social District

Brevard's downtown social district allows people to responsibly drink alcoholic beverages purchased from participating businesses as they walk through a defined area of downtown. This initiative enhances the energy and economic vitality of downtown Brevard, supporting local businesses and creating a more vibrant downtown experience.



North Carolina law allows a special event located within a social district to receive a permit from the NC ABC Commission for the sale of alcohol within the event area. Special events may also participate in a social district if the requirements under North Carolina law to do so are followed,

including allowing beverages with social district cups to be carried from and into the special event area.

If the event takes place within the Downtown Brevard Social District, event organizers have the choice to allow social district beverages within the event footprint or not.

- **Events WITHOUT social district alcohol**: Event organizers that do NOT want to have social district alcohol within their footprint will be responsible for posting signs at all entrances. The City can supply a few A-frame signs indicating that no alcohol is permitted, but the event organizer is responsible for printing additional signs as necessary. Security or volunteers must monitor the perimeter of the footprint.
- **Events WITH social district alcohol:** Event organizers that want to allow event alcohol to leave the event footprint will be responsible for ensuring all alcohol sold at the event meets the social district requirements, as set forth by City of Brevard and State law. The event organizer is responsible for posting signs along the boundaries of the event footprint that do not open into the social district. The City can supply a few A-frame signs indicating that alcohol is not permitted past that boundary, but the event organizer is responsible for printing additional signs as necessary.

For more information on the Downtown Brevard Social District and the associated regulations, please visit www.cityofbrevard.com/socialdistrict.

---

15. Fire Safety

The event organizer is responsible for meeting all fire life and safety requirements, including obtaining any additional permits if necessary. Additional permits from the Office of the Fire Marshal may be required if it involves:

- Walled tent (or a combination thereof) over 400 square feet
- Open-sided tent (or combination thereof) over 700 square feet
- Any inflatable that people will enter, such as a bouncy house, that is over 400 square feet in size or that requires constant motorized inflation
- An amusement building, such as a fun house or haunted house
- Fireworks displays
- Pyrotechnics or fire performances
- Bonfires, luminaries, or any other use of open flame

The event organizer may be required to provide proof of flame retardancy or other life and safety permits prior to final permit approval.

For more information on the fire safety permits and the associated regulations, please contact the Transylvania County Fire Marshal.

---

16. Public Notification

Event organizers are responsible for notifying all affected community members about their event, associated road closures, and other impacts. Any establishment that will be blocked, detours, or heavily inconvenienced must be notified. Each notification must include the following:

- Name of event
- Sponsoring organization
- Date and time frame of event
- Description of road closures (locations and times)
- Information and timeframe for noise impacts (such as music)
- Organizer's name, phone number, and email
- Website associated with event (if applicable)

Event organizers may utilize any of the notification methods listed below or any combination thereof:

- **Mailed Notifications:** Event organizers may mail flyers or postcards detailing event information to all affected community members.

- **Individualized Establishment Notification:** Event organizers may individually contact affected community members in person, over the phone, or via email and submit their tracked interactions using the Establishment Notification Form, which is included in the Appendix.

- **Residential or Business Complex Notification:** Event organizers may coordinate with property managers to alert all tenants of a large complex via the preferred communication method of the complex.

- **Heart of Brevard Notification:** For events occurring within the Heart of Brevard MSD, event organizers must notify the Heart of Brevard (nicole@brevard.org). Notification may be coordinated by the Heart of Brevard to alert all businesses and residents via the preferred communication method.

Event organizers are required to submit proof of notification types, which may include completed Establishment Notification Forms, screenshots of digital communication, receipt for mailed fliers, etc.

For the benefit of both the event organizer and community members, we encourage event organizers to use additional notification means such as social and broadcast media, local calendars, newspapers, etc.

---

17. Post-Event Responsibilities & Reporting

After the event:

- Ensure the site is cleaned and restored to its pre-event condition
- Submit any required post-event report
- Pay any outstanding service costs or reimbursements
- Document lessons learned and update your plan for next year.

Recurring events are required to submit a post-event evaluation within 30 days of the final day of the event (see Appendix). This is required to reserve the date the following year. The post-event

evaluations will be discussed at the next SERC meeting and reports will be kept on record for improvement of special event procedures.

Non-recurring events are encouraged to complete the form for continued improvement of special event procedures.

---

18. Date Reservation for Recurring Events

Dates will be reserved for special events on a first-come, first-served basis, and are subject to the policy restrictions noted herein.

Recurring events will be given first priority to reserve the same day of the same week of the following calendar year (e.g., the second Saturday of February) or to reserve the same exact date of the following calendar year (e.g. February 14th). All recurring annual events will need to receive an acceptable performance evaluation to retain first priority rights. The process serves as a reservation but will not replace an official application, which will still need to be submitted by the appropriate deadline.

---

19. Key Contacts

City of Brevard Planning Department	828-885-5630
City of Brevard Police Department	828-883-2212
City of Brevard Fire Department	828-883-3333
City of Brevard Public Works Department	828-884-2171
City of Brevard Community Center Director	828-376-9303
City of Brevard Communications Director	828-885-5603
Transylvania County Fire Marshal	828-884-3108
Transylvania County Public Health Department	828-884-3139
NC Alcohol Law Enforcement – Division VIII	828-670-5055
NCDOT – Highway Division 14	828-331-5200

---

20. Appendices

- Sample site plan / route map templates
- Post-event evaluation form
- Resolution 2024-40 - City-Sponsored events

RESOLUTION NO. 2024-40

RESOLUTION APPROVING A LIST OF CITY-SPONSORED SPECIAL EVENTS

WHEREAS, Brevard City Council acknowledges a tradition of providing for festivals and special events throughout town for the pleasure and enjoyment of citizens and visitors alike; and

WHEREAS, Brevard City Council recognizes that festivals and special events provide an opportunity for family-oriented activities that celebrate our small-town charm; and

WHEREAS, Brevard City Council acknowledges these events require NCDOT system roads to be closed for setup, activities, and cleanup; and

WHEREAS, the 2030 Comprehensive Land Use Plan recommends that the city "Invest in public infrastructure and facilities, as well as the operations and maintenance necessary to support festivals and cultural events."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BREVARD, NORTH CAROLINA THAT:

Section 1. The Brevard City Council does hereby approve and declare the following events to be City-sponsored for NCDOT permitting purposes:

- White Squirrel Weekend
- July 4th Celebration
- Brevard En Plein Air Festival (aka Art is in the Air)
- Halloweenfest
- Light Up the Night
- Juneteenth Celebration
- Rosenwald Community Basketball Tournament
- Old Time Street Dances
- National Night Out
- Memorial Day Parade
- Christmas Parade
- Brevard High School Homecoming Parade
- Veterans Day Ceremony

Section 2. These events shall have the typical special event permit fee waived, however event bonds and fees for emergency personnel may still be charged.

Adopted and approved this the 16th day of September 2024.

CITY OF BREVARD, NC CORPORATE SEAL

Maureen Copelof
Mayor

ATTEST:

Denise Hodsdon, CMC
City Clerk

City of Brevard Special Event Post-Event Evaluation Form

Event Information

Event Name: _____

Event Date(s): _____

Event Location(s): _____

Event Organizer/Applicant: _____

Organization Name (if applicable): _____

Permit Number: _____

Contact Email / Phone: _____

Section 1. Event Overview

Estimated Attendance (pre-event): _____

Actual Attendance (post-event): _____

Event Duration (start/end times): _____

Description of Event: _____

Admission Type: _____

Section 2. Operations & Logistics

Was the event executed as described in your permit application? Yes / No

If no, explain changes: _____

Were all required permits and inspections obtained and passed? Yes / No

(If no, explain:) _____

Law Enforcement present? Yes / No

Fire/EMS on-site? Yes / No

Any incidents requiring emergency response? Yes / No

If yes, describe: _____

Traffic & Parking Management effective? Yes / No

Waste Management & Sanitation adequate? Yes / No

Cleanup completed on schedule? Yes / No

Noise & Lighting within approved limits? Yes / No

Section 3. Community Impact

Nearby residents or businesses notified in advance? Yes / No

Number of complaints received (if any): _____

Describe any feedback from attendees or the public:

_____

_____

Did the event benefit the local community or economy? Yes / Somewhat / No

Explain: _____

_____

Section 4. Lessons Learned & Future Improvements

What aspects of the event went well? _____

_____

What challenges or issues occurred? _____

_____

What improvements would you recommend for future events? _____

_____

Section 5. City Department Evaluations (Completed by City Staff)

Police Department Review

Staffing adequate for event? Yes / No

Traffic control plan effective? Yes / No

Any safety or security incidents? Yes / No

If yes, describe: _____

Recommendations or concerns: _____

_____

Reviewed by: _____ Signature: _____ Date: _____

Fire Department Review

Fire/EMS coverage adequate? Yes / No

Any medical or fire-related incidents? Yes / No

If yes, describe: _____

Access routes maintained during event? Yes / No

Recommendations or concerns: _____

_____

Reviewed by: _____ Signature: _____ Date: _____

Fire Marshal Review

All fire safety conditions met per permit? Yes / No

Inspections completed as required? Yes / No

Any violations observed? Yes / No

If yes, describe: _____

Recommendations or concerns: _____

_____

Reviewed by: _____ Signature: _____ Date: _____

Public Works Department Review

Street closures or barricades effective? Yes / No
Adequate signage and detours in place? Yes / No
Cleanup coordination completed successfully? Yes / No
Any damage to public property or infrastructure? Yes / No
If yes, describe: _____
Recommendations or concerns: _____
_____
Reviewed by: _____ Signature: _____ Date: _____

Section 7. Request for Future Event Date

Would you like to request to hold this event at the same time next year? Yes / No
If yes, please indicate your requested date(s) for next year: _____
Requested Location (if different): _____
Additional comments or considerations for next year: _____
_____

Section 7. Organizer Certification

I hereby certify that the above information is accurate to the best of my knowledge.
Event Organizer Signature: _____ Date: _____
Name (print): _____

Downtown Brevard Event District

White Squirrel Weekend 2026

May 22 - 24, 2026

