BURKE COUNTY
ALL ABOUT ADVANCING

Request for Qualifications 2025-0923

SOLID WASTE OPERATIONAL CONSULTING SERVICES

Questions from Vendors & Answers from the County – *Last Updated 09/10/2025*

1. Section 1 of the RFQ states, "The firm's qualification package shall be submitted with one (1) paper copy and one (1) electronic copy in PDF format on a USB drive in a sealed envelope/box." In light of the County's focus on waste management, would you consider allowing an electronic-only submission to help reduce paper usage and support environmentally conscious practices? If so, could you please advise on the preferred format and delivery method for such a submission?
   The submission requirements will remain what is required in section 1 of the RFQ, 1 paper copy and 1 electronic copy in PDF format on a USB drive.

2. Section 5 notes, "Proposals should be limited to fifteen (15) numbered pages not including a cover page or table of contents." Would you like us to include full resumes for the proposed project team? If so, may these be submitted as an appendix outside of the 15-page limit to ensure we provide complete background information without exceeding the required length?
   Resumes may be included but are not required. If you wish to include resumes, they will not count towards to 15 page limit.

3. Section 5 notes, "Proposals should be limited to fifteen (15) numbered pages not including a cover page or table of contents." Could you please clarify whether this refers to 15 single-sided pages or 15 double-sided pages (i.e., 15 physical sheets of paper)? We want to ensure we meet the County's expectations for formatting.
   To clarify, the requirement is 15 physical sheets of paper. Pages may be single-sided or double-sided.

4. Considering the amount of information requested in the RFQ, and in the interest of providing Burke County with a complete and responsive Statement of Qualifications, will the County consider increasing the page limit to thirty (30) numbered pages?
   The limit will remain 15 physical pages however the list of materials that do not contribute to the page limit has been clarified, see answer to question #5 and addendum #1.

5. In addition to the Cover Page and Table of Contents, can the County add the Insurance Requirements to the list of SOQ materials that do not contribute to the overall page limit?
   Yes. The list of materials that do not contribute to the overall page limit shall now include the cover page, table of contents, insurance certification, and resumes of staff if included. This will be clarified in addendum #1 which will be posted on the website.

6. The RFQ states that one of the evaluation factors is "The past performance record and qualifications of the firm and the individuals who will do the work, verifiable through references and resumes". Are we required to submit full resumes for the proposed team? If so, will the resumes be included in the 15-page limit?
   See answer to questions #5.