Personnel Policy Revisions
April 6, 2026

BURKECOUNTY

PERSONNEL POLICY REVISIONS

- New personnel policies were approved by the board in August with an October 1, 2025, effective date…

- With any new policy revisions of this magnitude, there are areas where the policy can or may need to be improved…
  - Three policies to consider altering at this time:
    - Compensation Plan (Policy 008)
    - Adverse Events (Policy 043)
    - Drug and Alcohol Free Workplace Policy (Policy 036) is under review. Revisions are forthcoming.

BURKECOUNTY

PERSONNEL POLICY REVISIONS

- Copies of proposed changes have been provided
- If approved, new policy revisions would be effective May 1, 2026
  - Employees will be notified of changes by:
    - Employee newsletter
    - E-Mail blast from HR
    - Department Head Communication
    - Updates to policy on County Website
    - Updates to New Hire Orientation
    - Coverage in County Manager's Employee Meetings

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