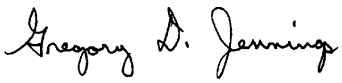
TASK ORDER

Date: September 4, 2026

To: Town of Black Mountain

From: Jennings Environmental, PLLC
Greg Jennings, PhD, PE, President
greg@jenningsenv.com



Subject: FEMA Swannanoa River Restoration at Veterans Park
Engineering Services Task Order # 2

Master Service Agreement Reference

This Task Order No. 2 is issued under, and is governed by, the Master Service Agreement between the Town of Black Mountain (Owner) and Jennings Environmental, PLLC (Engineer), effective November 13, 2025, including Exhibit B, Federally Required Terms and Conditions - Hurricane Helene. All terms, conditions, and federally required provisions of that Agreement and Exhibit B are incorporated by reference and apply to the work under this Task Order. In the event of any conflict, the Master Service Agreement and Exhibit B control.

Reference: MSA / RFQ No:| FEMA DR-4827-NC | Project 811551 Vet Park

Scope of Work and Deliverables

Jennings Environmental PLLC is providing this Scope of Work with Fee Proposal for Engineering Services to support FEMA funded work on Swannanoa River Restoration at Veterans Park to address damages caused by the 2024 Helene disaster. We will coordinate with Town staff to provide the following deliverables:

- Stamped topographic survey of project area.
- Stamped engineering design plan with construction specifications.
- Engineer's Opinion of Probable Cost.
- Permit approvals from all relevant federal, state, and local agencies.
- Construction administration, including preparation of bid documents and assistance with the Town's competitive procurement of a construction contractor. Contractor selection and award are made by the Town. Services also include the pre-construction meeting, inspections, and closeout certification.
- Technical assistance with grant administration.

Period of Performance

Period of performance is from 9/15/2026 through 9/1/2028. Time for completing the Services is as set forth in this Task Order in accordance with Section 1 of the Master Service Agreement. Any extension of the period of performance shall be made only by written amendment signed by both parties.

Compensation

Fees are based on the hourly rates and estimated hours shown below and shall not exceed a total of $95,240. Invoices shall reflect actual hours worked at the rates below, shall include reasonable detail of the services performed, and shall be submitted in accordance with Section 2 of the Master Service Agreement. The Engineer is responsible for monitoring and controlling cost so the Services are completed within the Not-to-Exceed Amount. The table below is the basis of estimate.

Fees Based on Hourly Rates:

Labor	Hourly Rate	Hours	Total
Senior Engineer	$ 185	188	$ 34,780
Engineer	$ 145	248	$ 35,960
Environmental Scientist	$ 125	196	$ 24,500
Not-to-Exceed Total			**$ 95,240**

Acceptance

The parties execute this Task Order as of the latest date signed below. Work shall not begin until the Owner has signed and issued Notice to Proceed.

OWNER	**ENGINEER**
Town of Black Mountain	*Jennings Environmental, PLLC*
	Gregory D. Jennings
By	By
	Gregory D. Jennings
Print name	Print name
	President
Title	Title
	September 4, 2026
Date signed	Date signed