MINUTES
City Council Public Works & Utilities Committee

Wednesday, May 1, 2024 – 3:30 PM
City Council Chambers

Members Present:	Mac Morrow, Chair, Council Member Lauren Wise, Vice-Chair, Council Member Owen Carson, Citizen Member Mayor Maureen Copelof, Ex-Officio
Staff Present:	Wilson Hooper, City Manager Wesley Shook, Acting Public Works Director Dennis Richardson, Water Treatment Plan Supervisor Emory Owen, Wastewater Treatment Plant Supervisor Aaron Winans, WWTP Staff Alex Shepherd, Assistant to the City Manager Becky McCann, Communications Coordinator
Guests:	Harvey Sankey, Billy Parrish, Burton Hodges

A. Welcome and Call to Order

Committee Chair Mac Morrow called the meeting to order at 3:35 pm.

B. Certification of Quorum

Assistant to the City Manager Alex Shepherd certified that a quorum was present.

C. Approval of Agenda

Motion by Mr. Wise, seconded by Mr. Carson to approve the agenda as presented. The motion carried unanimously.

D. Approval of Minutes

1. April 3, 2024

Motion by Mr. Carson, seconded by Mr. Wise to approve the minutes of the April 3, 2024 meeting as presented. The motion carried unanimously.

E. WWTP Engineering Firm Selection

Mr. Hooper said that last meeting the committee asked us to compile the scorecards from each engineering participant. We have averaged the scores based on how the

committee and staff rated each one and a combined rating of committee and staff. What you will discover from analyzing the scores is that KCI seemed to be everyone's top choice. Mr. Hooper asked the committee if they were ready to make a recommendation.

Mr. Carson mentioned that the tabulations were very close.

Mr. Wise said he is comfortable with KCI and they seem like they have a good understanding of our project.

At 3:39 p.m., a motion by Mr. Wise, seconded by Mr. Carson to select KCI to provide professional engineering services at the Wastewater Treatment Plant. The motion carried unanimously.

Mr. Hooper asked at the next meeting would the committee like to have a draft of the scope of work to review and are you interested to look at pricing.

The committee came to a consensus that they would like to see the scope of work and pricing.

F. Public Comment

Mr. Sankey asked if during the scope of work would the engineering firm provide a completion date of the whole project.

Mr. Hooper said most likely not but they would give us a completion date of their analysis.

Mr. Sankey asked what would you want them to provide.

Mr. Hooper answered that he would hope that the engineering firm would be able to provide an opinion of probable cost of the total project.

G. Closed Session – Economic Development: GS § 143-318.11(a)(4)

At 3:51 p.m. Mr. Owen moved, seconded by Mr. Wise, to enter into closed session to discuss an economic expansion matter pursuant to GS § 143-318.11.(a)(4). The motion carried unanimously.

At 4:14 p.m. the motion was made and seconded to come out of Closed Session and resume the meeting in open session. The motion carried unanimously.

H. Set Date for Next Meeting

The next regular meeting of the Public Works & Utilities Committee was scheduled for Wednesday, June 5, 2024 at 3:30 p.m.

I. Adjourn

There being no further business, the meeting was adjourned at 4:18 p.m.

Minutes Approved: June 5, 2024

X Mac Morrow

Mac Morrow
Chair, Council Member

X

Alex Shepherd
Assistant to the City Manager