City Council
Meeting Minutes
Tuesday, October 20, 2026
6:00 PM

Present: Mayor Joe Gibbons presiding. Mayor Pro-Tem Ike Perkins, Councilmembers present were Jonathan Beal, Rebecca Dellinger, Kimmie Rogers, David Stevens, Crissy Thomas, City Clerk Lauren Hartley, and Attorney Timothy Rohr.

Via Telephone: City Manager Scott Hildebran

City Staff: In attendance were Finance Director Donna Bean, Public Services Public Works Director Jon Hogan, Fire Chief Norman Staines, Police Chief Andy Wilson, City Parks & Recreation Director Phil Harper, Economic Development Main Street Director Brenda Floyd, Public Services Public Utilities Director Jeff Church, and Planning Technician Kim Staines.

Absent Councilmember Ralph Prestwood, Planning Director Hannah Williams, and Communication & Public Information Director Joshua Harris.

I. Call to Order

Mayor Gibbons made the following announcements:

- Please continue with thoughts and prayers for Councilmember Beal and his family for the passing of his mother and recovery for his father.
- Mayor Gibbons encouraged everyone to vote during this election. Voting is open now through November 3.
- Congratulations to the Planning Department, who will be presented with an award at the APA-NC Conference in Cherokee, NC for The Lenoir 2045 Comprehensive Plan, which won a Marvin Collins Award in the Comprehensive Plan for the small community category.
- The City of Lenoir and Caldwell County will be recognized by The North Carolina Society of Historians and presented an award for the America 250 "Our Story: The History of Caldwell County" at the 2026 awards program.

A. The meeting was opened by a moment of silence and the pledge of allegiance led by Mayor Gibbons.

Mayor Gibbons said City Manager Scott Hildebran is joining via telephone, he is attending the International City/County Management Association (ICMA) Annual Conference.

II. Matters Scheduled for Public Hearings

There were no public hearings.

III. Consent Agenda Items

Mayor Gibbons presented the following items:

A. Minutes: Approval of the City Council minutes of the meeting of Tuesday, October 6, 2026, as submitted.

B. Approval Capital Project Ordinance to close out the Vehicular Wayfinding Signsproject; The City of Lenoir contracted with Destination by Design to provide design, bid administration, and construction oversight for the Lenoir Vehicular Wayfinding Sign Project. The project included the manufacturing and installation of 53 wayfinding signs at designated locations along public streets and corridors to assist motorists in locating City amenities. This project was complete as of August 2026 with total expenditures of $627,229.62. The project was completed under budget, with total expenditures coming in $2,270.38 below the approved budget. The final project budget and expenditures are included in the packet. Staff recommends approval of the request, as submitted.

C. Approval Capital Project Ordinance close out for the North Carolina Departmentof Natural and Cultural Resources for the North Carolina Parks and Recreation Trust Fund Grant (PARTF) – Lenoir Aquatic and Fitness Center (LAFC) project. In October 2022, the City of Lenoir received a Parks and Recreation Trust Fund (PARTF) grant for the Lenoir Aquatic and Fitness Center (LAFC) Project. The project included renovations to the LAFC, replacement of the pool slide, and construction of a splash pad and shelters at the Soccer Complex. In August 2025, the project budget was revised to account for change orders and additional work, increasing the total project budget to $1,360,085. The project was completed in October 2026 within the approved budget. The final project budget and expenditures are included in the packet. Staff recommends approval of the request, as submitted.

D. Budget Amendment, State Appropriated Law Enforcement Officer Bonus SessionLaw 2026-41. Session Law 2026-41 section 41.3 directs the State Bureau of Investigation to award local law enforcement officers with a lump sum compensation bonus in the amount of $1,750. To be eligible for the bonus, officers must be sworn, employed as a law enforcement officer as of June 30, 2026, and be either employed full-time or permanent part-time. Additional State funding is provided to cover the cost of the City's share of FICA payroll taxes related to the bonuses. The total amount of State funding provided equates to $1,883.88 per FTE. Applying the criteria for eligibility, the City has determined 53 FTEs are eligible for the bonus. Legislation requires the bonus to be paid separately from the employee's regular salary, and payable as close as practicable to October 15, 2026. Staff is requesting an appropriation of $99,845.64 (53 x $1,883.88) to process the LEO state-funded bonuses, as submitted. No City funding is required for the bonuses.

E. Approval Right of Way Acceptance of Dedication for Crestline Place; Dutch BrosInc. is in development for the site located northeast of the intersection at Blowing Rock Blvd (US-321) and Crestline Place. In an abundance of caution based on community feedback, the development group will expand Crestline Place to allow for a 12' wide right-turn lane onto Blowing Rock Blvd. The attached site plan has been reviewed by the Public Works Director for compliance with right-of-way widths and paving design, in accordance with Chapter 18 of the

Lenoir City Code and NCDOT has issued the encroachment agreement. Staff recommends approval of the request, as submitted.

Upon a motion by Councilmember Stevens, City Council voted 6 to 0 to adopt the above listed items (A through E) on the Consent Agenda as listed and recommended.

IV. Requests and Petitions of Citizens

There were no Requests and Petitions of Citizens.

V. Reports and Boards and Commissions

There was no report from Boards and Commissions.

VI. Reports and Recommendations of the City Manager

City Manager Scott Hildebran presented the following items of information:

A. Items of Information

1. The Committee of the Whole will meet on Tuesday, October 27, at 8:30 a.m. at City Hall, Third Floor.

2. The Foothills Regional Airport Authority will meet on Wednesday, October 28, at noon.

3. The Downtown Spooktacular event will be held on Friday, October 30, from 4:00 p.m. to 6:00 p.m. in Downtown Lenoir.

4. The Fall Festival will be held on Friday, October 30, from 4:00 p.m. to 7:00 p.m. at the Martin Luther King Jr. Center.

5. Friday Night Live concert featuring News @ 11 will be held Friday, Octobe r30, from 5:30 p.m. to 8:30 p.m. at the Downtown Lenoir Stage.

6. The Foothills Regional Airport will host a Business @ the Border joint event hosted by the Caldwell Chamber of Commerce and the Burke County Chamber of Commerce on Thursday, October 22, from 4:30 p.m.-7:00 p.m.

City Manager Scott Hildebran said while attending the International City/County Management Association (ICMA) Annual Conference, former Hudson Town Manager Dee Freemen, and former City of Lenoir Manager Lewis Price were recognized for their careers as they both passed away this past year.

VII. Reports and Recommendations of the City Attorney

There was no report from the City Attorney.

VIII. Reports and Recommendations of the Mayor

A. Board Appointment: Mayor Gibbons recommended Leah Hamilton to be appointed to the Planning Board (2029 Unexpired Term). This appointment was announced at the October 6 City Council meeting.

Upon a motion by Councilmember Thomas, City Council voted 6 to 0 to approve

Leah Hamilton be appointed to the Planning Board (2029 Unexpired Term), as presented.

IX. Reports and Recommendations of Council Member

There was no report from Councilmembers.

X. Adjournment

There being no further business, Mayor Gibbons adjourned the meeting at 6:17 p.m.

_____	_____
Lauren Hartley, City Clerk	Joseph L. Gibbons, Mayor

CAPITAL PROJECT BUDGET ORDINANCE TO CLOSE CAPITAL PROJECT FOR THE CITY OF LENOIR

WHEREAS, The City of Lenoir periodically establishes capital project ordinances for endeavors that involve construction/infrastructure activities or grant funding for a purpose covering more than one year. In most cases, the duration of a project will extend from one fiscal year into another. Consequently, the adoption of a capital project ordinance allows the governmental entity to appropriate funds for the life of the project without the governing board having to reallocate funding on a fiscal year basis.

WHEREAS, the City Council desires to recognize the completion of the following Capital Project and

WHEREAS, The City adopted the revised Capital Project Budget Ordinance for the Wayfinding Signs Capital Project in June of 2024 with a total project budget of $629,500.00. This project was complete as of August, 2026 with total expenditures of $627,229.62. The project was completed under budget, with total expenditures coming in $2,270.38 below the approved budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LENOIR, NORTH CAROLINA, THAT:

The Capital Project Budget Ordinance for the Wayfinding Signs Capital Project be closed.

Adopted this 20th day of October, 2026

_____ Mayor

CITY OF LENOIR, NC
CHARTERED
JANUARY 28, 1851

Attest:

_____, City Clerk SEAL

CAPITAL PROJECT BUDGET ORDINANCE TO CLOSE CAPITAL PROJECT FOR THE CITY OF LENOIR

WHEREAS, The City of Lenoir periodically establishes capital project ordinances for endeavors that involve construction/infrastructure activities or grant funding for a purpose covering more than one year. In most cases, the duration of a project will extend from one fiscal year into another. Consequently, the adoption of a capital project ordinance allows the governmental entity to appropriate funds for the life of the project without the governing board having to reallocate funding on a fiscal year basis.

WHEREAS, the City Council desires to recognize the completion of the following Capital Project and

WHEREAS, In October 2022, the City of Lenoir received a Parks and Recreation Trust Fund (PARTF) grant for the Lenoir Aquatic and Fitness Center (LAFC) Project. The project included renovations to the LAFC, replacement of the pool slide, and construction of a splash pad and shelters at the Soccer Complex.

In August 2025, the project budget was revised to account for change orders and additional work, increasing the total project budget to $1,360,085. The project was completed in October 2026 within the approved budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LENOIR, NORTH CAROLINA, THAT:

The Capital Project Budget Ordinance for the North Carolina Department of Natural and Cultural Resources for the North Carolina Parks and Recreation Trust Fund Grant (PARTF) – Lenoir Aquatic and Fitness Center (LAFC) Capital Project be closed.

Adopted this 20th day of October, 2026

_____ Mayor

CITY OF LENOIR, NC CHARTERED JANUARY 28, 1851

Attest:

_____, City Clerk

SEAL

Dear Lenoir Police Department Contacts,

The North Carolina State Bureau of Investigation (SBI) is pleased to confirm that a check has been issued to **City of Lenoir** on behalf of **Lenoir Police Department** for the 2026 Local Law Enforcement Bonus Program.

Payment Details

Agency:	Lenoir Police Department
Invoice/Reference Number:	LEA0207
Certified Sworn FTEs:	53.
Base Bonus Amount:	$92,750.00
Employer Social Security and Medicare (FICA):	$7,095.64
Total Check Amount:	**$99,845.64**

The total check amount is based on the eligible sworn FTEs certified by your agency and includes the base bonus funding plus the employer portion of FICA associated with those bonus payments.

2026-2027 Fiscal Year

Capital Project Amendment

Tuesday, October 20, 2026

Request for a budget amendment to allocate funding for State appropriated Law Enforcement Officer Bonus (Session Law 2026-4)

ITEM 1: Allocate funding for State appropriated Law Enforcement Officer Bonus (Session Law 2026-4).

	Use	Amount of Increase	
10-10-4310-121	Regular Salaries and Wages	10,500.00	
10-10-4311-121	Regular Salaries and Wages	19,250.00	
10-10-4312-121	Regular Salaries and Wages	63,000.00	
10-10-4310-180	FICA Expense	803.28	
10-10-4311-180	FICA Expense	1,472.68	
10-10-4312-180	FICA Expense	4,819.68	
10-10-3430-340	Local Law Enforcement Reimbursement	99,845.64	

SITE NOTES:

1) ALL PROPOSED DIMENSIONS USED TO SHOW THE GEOMETRIC LAYOUT OF THE PROPOSED PARKING LOT ARE SHOWN AT THE FACE OF CURB. ALL PROPOSED DIMENSIONS USED TO SHOW THE GEOMETRIC LAYOUT OF THE PROPOSED BUILDING LOCATION ARE GIVEN AT THE OUTSIDE FACE OF THE BUILDING CORNERS. ALL CURB RADII ARE GIVEN AT THE FACE OF CURB.

2) CONTRACTOR SHALL NOTIFY ENGINEER OF ANY DISCREPANCIES BETWEEN THE EXISTING CONDITIONS IN THE FIELD AND THE SURVEY SHOWN ON THE PLANS BEFORE PROCEEDING WITH ANY NEW CONSTRUCTION.

3) CONTRACTOR IS RESPONSIBLE FOR CORRECT HORIZONTAL AND VERTICAL ALIGNMENT OF ALL TIES BETWEEN PROPOSED AND EXISTING PAVEMENTS, CURB AND GUTTER, SIDEWALKS, WALLS, AND UTILITIES.

4) SEE ARCHITECTURAL PLANS FOR BUILDING FLOOR PLAN DIMENSIONS, DOOR LOCATIONS, SITE LIGHTING PLAN, AND OTHER ARCHITECTURAL DETAILS.

5) ALL BUFFERS, TREE SAVE AREAS, AND UNDISTURBED AREAS SHALL BE CLEARLY IDENTIFIED BY FLAGGING AND/OR FENCING PRIOR TO COMMENCEMENT OF ANY LAND DISTURBANCE.

6) ALL CONSTRUCTION RELATED PERMITS DURING THE CONSTRUCTION PHASE OF THIS PROJECT ARE THE RESPONSIBILITY OF THE OWNER. ALL EROSION, SEDIMENT CONTROL AND TREE PROTECTION MEASURES SHALL BE INSTALLED PRIOR TO ANY GRADING.

7) CITY OF LENOIR ACCEPTS NO RESPONSIBILITY FOR THE AMERICANS WITH DISABILITIES ACT (ADA), EXCEPT FOR NOTIFICATION REQUIREMENT. THE OWNER/DEVELOPER IS SOLELY RESPONSIBLE FOR COMPLIANCE FOR SAID ACT.

8) CONTRACTOR SHALL COORDINATE WITH THE CITY OF LENOIR, THE CITY OF LENOIR WATER AND SEWER DEPARTMENT, AND DEPARTMENT OF TRANSPORTATION INSPECTORS REGARDING ALL CERTIFICATE OF OCCUPANCY REQUIREMENTS AND COORDINATE WITH THE ENGINEER APPROXIMATELY 8 WEEKS PRIOR TO ANTICIPATED CERTIFICATE OF OCCUPANCY DATE REGARDING ANY ITEMS REQUIRING APPROVAL OR CERTIFICATIONS BY THE ENGINEER.

9) CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS. (UNLESS OTHERWISE NOTED ON PLANS) INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES REQUIREMENTS AND PROJECT SITE WORK SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.

10) REFER TO ARCHITECTURAL PLANS FOR SITE LIGHTING ELECTRICAL PLAN.

11) ALL GENERAL CONTRACTOR WORK TO BE COMPLETED (EARTHWORK, FINAL UTILITIES, AND FINAL GRADING) BY THE MILESTONE DATE IN PROJECT DOCUMENTS.

12) CONTRACTOR SHALL REFER TO ARCHITECTS PLANS & SPECIFICATIONS FOR ENTRY LOCATION OF ALL WATER, SEWER SERVICE, ELECTRICAL, TELEPHONE & GAS SERVICE. CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES IN SUCH A MANNER AS TO AVOID CONFLICTS & ASSURE PROPER DEPTHS ARE ACHIEVED AS WELL AS COORDINATING WITH THE REGULATORY AGENCY AS TO THE LOCATION & TIE-INS/CONNECTIONS TO THEIR FACILITIES.

13) THE CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION OF ALL AREAS INDICATED TO REMAIN UNDISTURBED OR TO REMAIN AS BUFFERS, ALL PROPERTY CORNERS, & REPLACING ALL PINS ELIMINATED OR DAMAGED DURING CONSTRUCTION.

14) CONTRACTOR IS RESPONSIBLE FOR REPAIRS OR DAMAGE TO ANY EXISTING IMPROVEMENTS DURING CONSTRUCTION, SUCH AS, BUT NOT LIMITED TO, DRAINAGE, UTILITIES, PAVEMENT, STRIPING, CURB, ETC., REPAIRS SHALL BE EQUAL TO OR BETTER THAN EXISTING CONDITIONS.

15) IN HEAVY DUTY PAVEMENT AREAS G.A.B. SHALL EXTEND UNDER THE GUTTER TO PROVIDE ADDITIONAL STABILITY FOR TRUCK TRAVEL.

SITE DATA

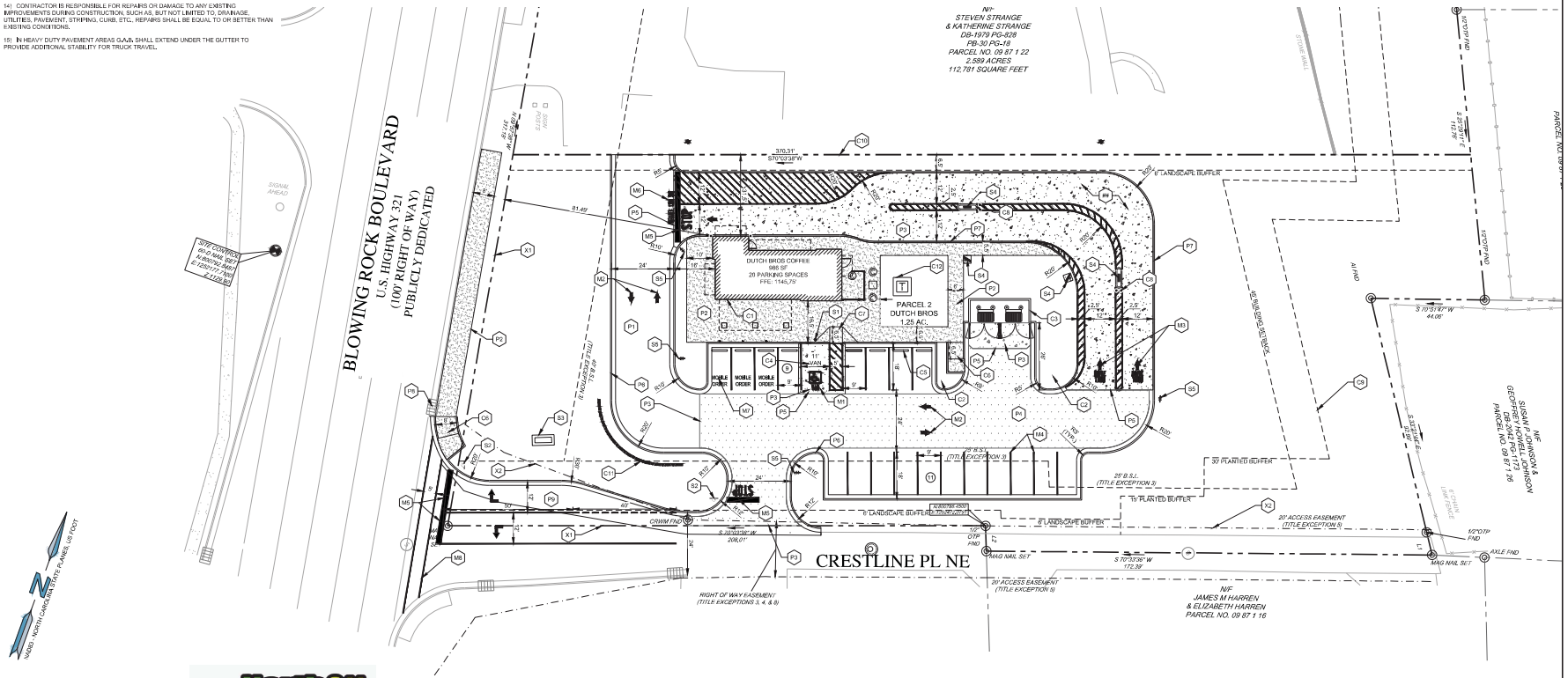
ZONING:		B-2 (GENERAL BUSINESS)
PARCEL IDENTIFICATION NUMBER:		2850213080
TOTAL SITE AREA:		2.589 AC.
PROJECT SITE AREA:		1.250 AC.
DISTURBED AREA:		1.2 AC.
IMPERVIOUS SURFACE AREA PROPOSED (%):		0.650 AC. (52.0%)
IMPERVIOUS SURFACE AREA EXISTING (%):		0.224 AC. (17.9%)
PERVIOUS SURFACE AREA PROPOSED (%):		0.600 AC. (48.0%)
BUILDING SETBACK -	FRONT:	40 FT
	SIDE:	25 FT
	REAR:	45 FT
LANDSCAPE BUFFER -	FRONT:	6 FT
	SIDE:	6-30 FT
	REAR:	30 FT
BUILDING FLOOR AREA:		984 S.F.
FLOOR AREA RATIO PROPOSED:		1.81
BUILDING HEIGHT:		24'-0"
PARKING RATIO REQUIRED -	RETAIL:	1 SPACE / 3 SEATS
PARKING REQUIRED:		0 SPACES
PARKING PROVIDED:		20 SPACES
ACCESSIBLE PARKING REQUIRED:		1 SPACES
ACCESSIBLE PARKING PROVIDED:		1 SPACES

LINE LEGEND

- PROPERTY LINE
- PROPOSED BUILDING WALLS
- PROPOSED CURB AND GUTTER

KEY PLAN, SYMBOL LEGEND, & DETAIL REFERENCE

P1	STANDARD DUTY ASPHALT PAVING (TYP.)	C-6
P2	CONCRETE SIDEWALK PAVING (TYP.)	C-6
P3	HEAVY DUTY CONCRETE PAVING (TYP.)	C-6
P4	HEAVY DUTY ASPHALT PAVING (TYP.)	C-6
P5	HEAVY DUTY CONCRETE / HEAVY DUTY ASPHALT TRANSITION (TYP.)	C-6
P6	24" CONCRETE CURB AND GUTTER (TYP.)	C-6
P7	6" CONCRETE HEADER CURB (TYP.)	C-6
P8	TIE-IN CURB FLUSH WITH EXISTING	
P9	CONTRACTOR TO MATCH EXISTING PAVEMENT WITHIN CITY ROW.	
M1	ACCESSIBLE PARKING SPACE WITH INTERNATIONAL SYMBOL OF ACCESSIBILITY PARKING SPACE MARKING	C-7
M2	PAINTED TRAFFIC ARROWS - DRIVEWAY TRAFFIC FLOW DIRECTIONAL ARROWS	C-7
M3	PAINTED TRAFFIC ARROWS - DRIVE THROUGH MARKING	C-7
M4	PARKING STRIPING	C-7
M5	24" STOP BAR AND "STOP" LABEL STRIPING	C-7
M6	"DO NOT ENTER" LABEL STRIPING	
M7	MOBILE ORDER PAVEMENT MARKING AND SIGNAGE (SEE ARCH. PLANS FOR DETAILS)	
M8	CROSSWALK STRIPING - 5' WIDE	
C1	ACCESSIBLE SERVICE COUNTER	C-7
C2	LANDSCAPE ISLAND (TYP.)	
C3	DUMPSTER WITH ENCLOSURE TO MATCH BUILDING EXTERIOR. SEE ARCHITECTURAL FILES FOR DETAILS	
C4	ACCESSIBLE PARKING	C-7
C5	CONCRETE WHEEL STOP (TYP.)	C-7
C6	ACCESSIBLE CURB RAMP	C-7
C7	ACCESSIBLE CURB RAMP WITH FLARES	C-7
C8	BOLLARD (SEE ARCH. PLANS FOR DETAILS AND EXACT LOCATIONS, TYP.)	
C9	PROPOSED PLANTED BUFFER (CONDITION OF REZONING)	
C10	PROPOSED PROPERTY LINE	
C11	PROPOSED RETAINING WALL WITH 4 FT TALL ORNAMENTAL FALL PROTECTION FENCE WHERE WALL IS GREATER THAN 30" TALL. FALL PROTECTION FENCE SHALL MEET ALL IBC REQUIREMENTS.	
C12	TRANSFORMER ON 7'x7' CONCRETE PAD	
8	PARKING COUNT	
S1	POLE MOUNTED ACCESSIBLE SIGNAGE (TYP.)	C-7
S2	R1-1 "STOP" SIGN	
S3	MONUMENT SIGN. SEE SIGNAGE PACKAGE FOR DETAILS.	
S4	MENU BOARD (SEE ARCH. PLANS FOR DETAILS, TYP.)	
S5	DIRECTIONAL SIGNAGE (SEE ARCH. PLANS FOR DETAILS, TYP.)	
X1	*EXISTING PROPERTY LINE (TYP.)*	
X2	*EXISTING 20' ACCESS EASEMENT (TYP.)*	



North Carolina 811
www.nc811.org

ENGINEER:
FORESITE group
ENGINEERING OF NORTH CAROLINA, PLLC
North Carolina Authorization Number: P-2475
Foresite Group Engineering
of North Carolina, PLLC
51 12th Street South
Birmingham, AL 35233
o | 205.397.0370
f | 844.272.8997
w | www.foresitegroup.net

TENANT:
DUTCH BROS
1930 W RIO SALADO PARKWAY
TEMPE, AZ 85281
(541) 955-4700

CONTACT: TBD

PROJECT:
DUTCH BROS
710 BLOWING ROCK BLVD
LENOIR, NC 28645
PARCEL # 2850213080

SEAL:
NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 055255 NATHAN RILEY IPHINCE
03/10/26
FOR REVIEW PURPOSES ONLY
(NOT RELEASED FOR CONSTRUCTION)

REVISIONS	DATE

PROJECT MANAGER:	MFK
DRAWING BY:	CAH
JURISDICTION:	LENOIR, NC
DATE:	JULY 31, 2026
TITLE:	

SITE PLAN

SHEET NUMBER:
C-3

COMMENTS:
NOT RELEASED FOR CONSTRUCTION

JOB/FILE NUMBER:
1580.026

Before Right-of-Way Dedication and Subdivision (Crestline/321)



Right of Way Dedication and Subdivision - Crestline Pl. (Dutch Bros. Coffee)

