THE CITY OF ASHEVILLE

Staff Report

Council Meeting Date: June 13, 2023

Subject: Ratify and amend existing subrecipient agreements for Federal Transit Administration Grants

Staff Resource(s): Ken Putnam, Transportation Department Director
Jessica Morriss, Transportation Department Assistant Director
Amber Wagner, Transit Planning Manager

Action Requested: Adoption of a resolution authorizing the City Manager to ratify and amend existing transit Subrecipient Agreements for Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funds.

Background:

- There are a number of existing Federal Transit Administration (FTA) grants from between Fiscal Year FY 2017-18 and FY 2019-20 that have funds *remaining* that are encumbered under existing Subrecipient Agreements.
- These Subrecipient Agreements were executed several years ago for the expenditure of FY 2017-18 and 2019-20 funds and expired in spring 2023. These existing agreements need to be extended so that Transit Division staff may process the remaining reimbursements.
- Subrecipient Agreements will be extended based on confirmation of Subrecipient spending plans and in accordance with the timelines outlined in each FTA grant funding agreement.
- City staff will provide outreach to Subrecipients semiannually to monitor progress on projects and spending plans.

Agreement	Subrecipient	Description	Funds Remaining
92100144	BUNCOMBE COUNTY PLANNING DEPAR(7155)	FFY 2018 5310 - RIDE Voucher Program	52,337.00
92100163	BUNCOMBE COUNTY PLANNING DEPAR(7155)	FFY 2019 5310 - RIDE Voucher Program	13,508.00
92200181	BUNCOMBE COUNTY PLANNING DEPAR(7155)	FFY 2020 5310 - RIDE Voucher Program	20,112.00
92100160	COUNCIL ON AGING OF BUNCOMBE COUNTY, INC(30754)	FFY 2019 5310 - Call a Ride Program	15,196.00
92100142	LAND-OF-SKY REGIONAL COUNCIL(1535)	FFY 2018 5310 - Senior Companion Program	24,755.39
92100159	LAND-OF-SKY REGIONAL COUNCIL(1535)	FFY 2019 5310 - Senior Companion Program	11,815.00
92200180	LAND-OF-SKY REGIONAL COUNCIL(1535)	FFY 2020 5310 - Senior Companion Program	42,838.00
92100158	MADISON COUNTY(5440)	FFY 2019 5310 - Mars Hill Transportation	17,426.00
92100162	MADISON COUNTY(5440)	FFY 2019 5310 - Nutrition Access Program	14,745.00
92200178	MADISON COUNTY(5440)	FFY 2020 5310 - Nutrition Access Program	9,757.16
92200179	MADISON COUNTY(5440)	FFY 2020 5310 - Mars Hill Transportation	17,426.00

92100161	MOUNTAIN PROJECTS INC./ Haywood County (25067)	FFY 2019 5310 - Deviated- Fixed Route	45,250.00

Vendor Outreach Efforts:

- N/A
- These funds are apportioned to the Asheville Urbanized Area (AUZA) annually by the Federal Transit Administration and are disbursed by the City of Asheville, as the Designated Recipient, to the regional transit agencies (Subrecipients), including Buncombe County, Henderson County, Haywood County, and area non-profit organizations receiving Section 5310 funds.

Council Goal(s):

- Improve and Expand Core Services

Committee(s):

- N/A

Pro(s):

- The authorization will allow the City to process reimbursement requests for the City's Transit Subrecipients.

Con(s):

- Expending the grant funds is dependent on the Subrecipients, which includes Buncombe County, Henderson County, Haywood County, and area non-profit organizations receiving Section 5310 funds.

Fiscal Impact:

- This action requires no additional City resources and has no fiscal impact, funding for these agreements were previously budgeted and encumbered.
- The City passes through funding to each subrecipient and is not responsible for their local match.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to ratify and amend existing transit subrecipient agreements for Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funds.

Attachment(s):

- Resolution

RESOLUTION 23- ____

RESOLUTION AUTHORIZING CITY MANAGER TO RATIFY AND AMEND EXISTING TRANSIT SUBRECIPIENT AGREEMENTS FOR FEDERAL TRANSIT ADMINISTRATION SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES FUNDS FOR FISCAL YEARS 2018 TO 2020

WHEREAS, the City has the authority, pursuant to N.C.G.S. § 160A-17.1, to apply for and receive grants from other governmental entities and to enter into contracts for the administration of said grants; and

WHEREAS, the City is the Designated Recipient for Federal Transit Administration grants and is responsible for disbursing funds to the regional transit agencies within the Asheville Urbanized Area; and

WHEREAS, the City must execute agreements for the disbursement of these funds with each Subrecpient; and

WHEREAS, there are a number of existing Federal Transit Administration grants allocated between Fiscal Year 2018 and Fiscal Year 2020 that have funds remaining that are encumbered under existing Subrecipient Agreements that expired in early 2023; and

WHEREAS, this action would authorize the renewal and extension of these existing Subrecipient Agreements for the purpose of processing the remaining reimbursements to Subrecipients as follows:

Agreement	**Subrecipient**	**Description**	**Funds Remaining**
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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to ratify and amend existing transit subrecipient agreements for Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funds for Fiscal Years 2018 to 2020.

Read, approved and adopted this 13th day of June, 2023.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney