THE CITY OF ASHEVILLE

STAFF REPORT

Council Meeting Date: June 27, 2023

Subject: Extension of the Median Maintenance Contract

Staff Resource(s): Greg Shuler, Public Works Director
Chad Bandy, Streets Division Manager
Chuck Watson, Streets Project Manager

Action Requested: Adoption of a resolution authorizing the City Manager to execute a one year contract renewal for the Median Maintenance contract with Smith and Lloyd Landscapes, LLC for Fiscal Year (FY) 2023-24 and further authorizing the City Manager to execute a one year renewal for the same contract for Fiscal Year 2025 if funding for the contract is included in the FY 2024-25 budget.

Background:

- The contract has provisions for two one-year renewals with each renewal having a 3 percent price increase.
- The original contract was for $61,000.00. The first renewal will be $62,830.00 and the second renewal will be for $67,715.00. The total contract value if both renewals are used will be $191,545.00.
- The contract is for maintenance of City-owned planting beds and medians throughout the City.
- Bids for the original contract were opened on May 27, 2022 and only one bid was submitted: Smith and Lloyd Landscapes, LLC, Mills River, N.C., $61,000.00.

Vendor Outreach Efforts:

- For the original contract, staff performed outreach to minority- and women-owned businesses through solicitation processes which include posting on the State's Interactive Purchasing System and requiring prime contractors to reach out to Minority & Women-Owned Business Enterprise (MWBE) service providers for subcontracted services.
- Staff also checked the NC Historically Underutilized Business and the N.C. Dept. of Transportation MWBE databases for potential contractors.
- Three companies in an unidentified disparity group were found and directly contacted. None of the companies submitted bids.
- Subcontractors are not used on this contract.

Council Goal(s):

- A Well-Planned and Livable Community

Committee(s):

- N/A

Pro(s):

- Will help maintain City-owned planting beds and islands.

Con(s):

- None

Fiscal Impact:

- Funding for this contract is available in the Public Works Department operating budget.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to execute a one year contract renewal for the Median Maintenance contract with Smith and Lloyd Landscapes, LLC for the Fiscal Year 2024 and further authorizing the City Manager to execute a one year renewal for the same contract for Fiscal Year 2025 if funding for the contract is included in the Fiscal Year 2025 budget.

Attachment(s):

- Site List
- Resolution

Site Locations List
(Streets listed may have multiple beds)

Street	Approximate Size (SF)
Gracelyn Road	130
Edwin Place	1800
Murdock Avenue	1820
Battery Park	75
Broadway	170
Church Street	220
Clingman Avenue	1200
Coxe Avenue	240
College Street	18000
Haywood Street	500
Hiawassee Street	190
Municipal Building	1100
Woodfin Street	1500
S. French Broad Ave.	400
S. Lexington Avenue	120
N. Lexington Avenue	2500
Kenilworth Road	1300
Beechwood Rd/Fernlawn Rd	770
Beechwood Rd/Crocket Ave	100
McTinal Circle	100
Lagrange Drive	5625
Estes Court	225
Herron Ave/Pruett St	1800
Florida Ave/Dorchester	100
Florida Ave/Burton St	60
Brook Street	240
Lodge Street	660

RESOLUTION NO. 23-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR CONTRACT RENEWAL FOR THE MEDIAN MAINTENANCE CONTRACT WITH SMITH AND LLOYD LANDSCAPES, LLC FOR THE FISCAL YEAR 2023-24 AND FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR RENEWAL FOR THE SAME CONTRACT FOR FISCAL YEAR 2025 IF FUNDING FOR THE CONTRACT IS INCLUDED IN THE FISCAL YEAR 2025 BUDGET YEAR

WHEREAS, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, pursuant to N.C.G.S. § 143-131, bids were solicited in April 2022 for the Median Maintenance Project; and

WHEREAS, Smith and Lloyd Landscapes, LLC was the lowest responsive bidder;

WHEREAS, the contract was for one year and included two optional one-year extensions;

WHEREAS, the first one-year extension will expire on July 7th, 2023; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to execute a one year contract renewal for the Median Maintenance contract with Smith and Lloyd Landscapes, LLC for the Fiscal Year 2024 and is further authorized to execute a one year renewal for the Fiscal Year 2025 if funding for the contract is included in the Fiscal Year 2025 budget.

Read, approved and adopted this the 27th day of June, 2023.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney