THE CITY OF ASHEVILLE

Staff Report

Council Meeting Date: July 25, 2023

Subject: Custodial services in recreation facilities

Staff Resource(s): D. Tyrell McGirt, Parks and Recreation Director
Christy Bass, Division Manager - Resource Management Division
Candy Hensley Shaw, Division Manager - Recreation Management Division

Action Requested: Adoption of a resolution authorizing the City Manager to execute a contract with T&T Cleaning, with three (3) renewals for a contract amount not to exceed $395,062.58.

Background:

- The City has a commitment to ensuring a clean and healthy environment.
- It has become increasingly difficult to recruit and hire qualified Facility Attendants.
- There are 7 recreation facilities that require cleaning services.
- A Request for Proposal process was conducted in June 2022 and included outreach to Minority & Women Business Enterprises (MWBE's).
- T&T Cleaning was selected based on the qualifications, understanding of the scope of services, cost, and availability.
- The first year of the contract has been successful.
- The intention is to renew the contract for up to three (3) additional years.

Vendor Outreach Efforts:

- In June 2022, MWBE outreach was conducted through the Request for Proposal (RFP) process to solicit proposals from vendors.
- Six vendors responded to the Request for Proposals, with four respondents being MWBE's.
- The vendor selected is a MWBE.
- Funding for this service is provided through the Parks and Recreation operating budget.

Council Goal(s):

- A clean and healthy environment

Committee(s):

- None

Pro(s):

- Recreation facilities are clean and safe.
- The stability of hiring a contractor to perform this work.

Con(s):

- Long-term cost of a required service.

Fiscal Impact:

- Funding for the first year of this contract was $51,146 for a 10-month contract and (estimated at $89,000) is available in the Parks and Recreation Department operating budget.
- Future years will be planned for during the annual budget development process, for a total of not to exceed $395,062.58 over four (4) years.

Suggested Motion:

- Motion to authorize the City Manager to execute a contract with T&T Cleaning for custodial services in recreation facilities, and a total contract amount not to exceed $395,062.58 and the authorization for three (3) renewals.

Attachment(s):

- Resolution

RESOLUTION NO. 23-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH T&T CLEANING FOR CUSTODIAL SERVICES IN RECREATION FACILITIES; AND THE AUTHORIZATION FOR THREE (3) RENEWALS

WHEREAS, the City of Asheville has authority pursuant to N.C.G.S. 160A-17 to enter into continuing contracts; and

WHEREAS, the City of Asheville is committed to providing a clean and healthy environment; and

WHEREAS, a Request for Proposal for custodial services was issued in June 2022 and awarded to T&T Cleaning for one year with an additional three year options to renew; and

WHEREAS, T&T Cleaning continues to provide reasonable service and the City has an interest in retaining this service;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to execute a contract with T&T Cleaning for custodial services in recreation facilities, and further authorized to approve three additional renewals for an amount not to exceed $395,062.58 (which includes , amount paid for the first year's contract).

Read, approved and adopted this the 25th day of July, 2023.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney