Staff Report

Council Meeting Date: February 28,2023

Subject: Wilma Dykeman Contract Renewal

Staff Resource(s): D. Tyrell McGirt, Director, Parks & Recreation
Pete Wall, Assistant Director, Parks & Recreation

Action Requested: Adoption of a resolution to authorize the City Manager to execute an amendment to the contract with Rivertop Contracting, Inc. for the Wilma Dykeman Greenway landscape maintenance services to extend the contract for one year for an amount of $68,372 and to grant an option to renew for up to one (1) additional year for a total contract value of not to exceed $205,116.

Background:

- The Parks & Recreation Department is responsible for maintenance of the Wilma Dykeman Greenway along the French Broad River.
- Each year it has become increasingly difficult to recruit, hire and train qualified temporary seasonal workers.
- A Request for Proposals was advertised for interested companies to provide landscape maintenance services for (1) year with an option to renew for an additional (2) years.
- Rivertop Contracting, INC. was selected based on experience, qualifications, understanding of the scope of services, cost, and availability.
- The Parks Department entered into the contract for the first year but now requires City Council approval for the contract amount for the additional two years.
- The contractor will provide all labor, materials, and supplies for the operations and management for landscape maintenance services, ensuring the greenway will be maintained in a well kept, safe, and efficient manner.

Vendor Outreach Efforts:

- Staff performed outreach to minority- and women-owned businesses through solicitation processes which included direct vendor outreach, and posting on the State's Interactive Purchasing System to reach out to Minority & Women-Owned Business Enterprise (MWBE) service providers.
- There were four (4) proposals submitted including (2) woman owned business.
- The contractor selected is not a minority or woman owned business.

Council Goal(s):

- A Well planned and Livable Community
- Clean and Healthy Environment

Committee(s):

- None

Pro(s):

- Will help continue to meet level of service standards for city-owned parks and greenways.

Con(s):

- None

Fiscal Impact:

- Funding for this contract is available in the Parks & Recreation Department operating budget.

Suggested Motion:

- Motion to authorize the City Manager to execute an amendment to the contract with Rivertop Contracting, Inc. for the Wilma Dykeman Greenway landscape maintenance services to extend the

contract for one year for an amount of $68,372 and to grant an option to renew for up to one (1) additional year for a total contract value of not to exceed $205,116.

Attachment(s):

- Resolution

RESOLUTION NO. 22-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE LANDSCAPE MAINTENANCE CONTRACT FOR THE WILMA DYKEMAN GREENWAY WITH RIVERTOP CONTRACTING, INC TO INCREASE AUTHORIZED CONTRACT AMOUNT AND EXTEND CONTRACT PERIOD

WHEREAS, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, the Parks & Recreation Department issued a Request for Proposal (RFP) on date for the landscape maintenance of the Wilma Dykeman Greenway**;** and

WHEREAS, Rivertop Contracting, INC., was selected based on the qualifications, understanding of the scope of services, cost, and availability; and

WHEREAS, the contract was for one-year plus up to two (2) one-year extension; and

WHEREAS, the first year of the contract will expire on March 1, 2023; and

WHEREAS, the Parks Department now requests City Council approval to extend the contract term and increase the contract amount;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to execute an amendment to the contract with Rivertop Contracting, INC. for landscape maintenance services for the Wilma Dykeman Greenway along the French Broad River to extend the contract for one year for an amount of $68,372 and to grant an option to renew for up to one (1) additional year for a total contract amount not to exceed $205,116.

Read, approved, and adopted this the 28th day of February, 2023.

_____ _____

City Clerk Mayor

Approved as to form:

_____

City Attorney