STAFF REPORT

Council Meeting Date: September 13, 2022

Subject: Contract change orders for the annual payments to Buncombe County for the Public Safety Interoperability System/Centralized Data Entry (PSIP/CDE) and County Identification (ID) Bureau interlocal agreements.

Staff Resource(s): Tony McDowell, Finance Director

Action Requested: Adoption of a resolution authorizing the City Manager to execute 1) a contract change order in the amount of $1,029,799 for the annual payments to Buncombe County for the Public Safety Interoperability System/Centralized Data Entry (PSIP/CDE) interlocal agreement, and 2) a contract change order in the amount of $561,287 for the annual payments to Buncombe County for the County Identification (ID) Bureau interlocal agreement.

Background:

- The City of Asheville and Buncombe County have long standing interlocal agreements regarding the provision of certain joint public safety-related technology and data services.
- The Public Safety Interoperability System/Centralized Data Entry information system and the Identification (ID) Bureau are both operated as County services.
- Public Safety Interoperability System/Centralized Data Entry (PSIP/CDE): $1,029,799, which includes:
  - Records Management System (RMS)
  - Computer Aided Dispatch (CAD)
  - Fire service management software (Firehouse)
  - Interface with the North Carolina Criminal Information Network (DCIN) and FBI-maintained National Criminal Information Center (NCIC)
- County Identification (ID) Bureau: $561,287, which includes:
  - A master name index for our records management system.
  - Fingerprinting for Asheville Police Department and City of Asheville residents.
- Based on the interlocal agreements, the City currently pays 45% of the cost of the Public Safety Interoperability System/Centralized Data Entry program and pays 50% of the cost of the County Identification (ID) Bureau program.
- Each year during the annual budget process, the County provides the City with estimates for the City's share of each program's cost.
- For fiscal year 2022-23, the County estimates that the City's share of the PSIP/CDE costs will be $1,029,799 and the City's share of the ID Bureau will be $561,287.
- The requested contract change orders will allow staff to encumber those amounts in the City's financial system.
- The County bills the City quarterly based on actual expenses.
- A cross-departmental team of City staff is currently working with Buncombe County to develop a new intergovernmental agreement (IGA) and cost allocation model for PSIP, which has a projected effective date of July 1, 2023.
- The City Council will be asked to review and consider approval of the updated PSIP IGA and associated cost allocation model prior to the start of the next fiscal year.

Council Goal(s):

- A Financially Resilient City

Pro(s):

- Provides authorization for the City to formally encumber annual amounts to pay existing interlocal agreements.

Con(s):

- None

Fiscal Impact:

- Funding for these contracts is available in the Non-Departmental and Police Department operating budgets.

Suggested Motion:

- Motion to authorize the City Manager to execute (1) a contract change order in the amount of $1,029,799 for the annual payments to Buncombe County for the Public Safety Interoperability System/Centralized Data Entry (PSIP/CDE) interlocal agreement, and 2) a contract change order in the amount of $561,287 for the annual payments to Buncombe County for the County Identification (ID) Bureau interlocal agreement.

Attachment(s)

- Resolution

RESOLUTION NO. 22-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDERS FOR ANNUAL PAYMENTS TO BUNCOMBE COUNTY FOR THE PUBLIC SAFETY INTEROPERABILITY SYSTEM/CENTRALIZED DATA ENTRY AND BUNCOMBE COUNTY IDENTIFICATION BUREAU INTERLOCAL AGREEMENTS

WHEREAS, the City of Asheville has authority pursuant to N.C. Gen. Stat. § 160A-461 to enter into contracts or agreements with other units of local government in order to execute any undertaking; and

WHEREAS, the City of Asheville and Buncombe County have long standing interlocal agreements regarding the provision of certain joint public safety-related services; and

WHEREAS, the Public Safety Interoperability System/Centralized Data Entry information system and the Identification (ID) Bureau are both operated as County services; and

WHEREAS, based on the interlocal agreements, the City currently pays 45% of the cost of the Public Safety Interoperability System/Centralized Data Entry program and pays 50% of the cost of the County Identification (ID) Bureau program; and

WHEREAS, each year during the annual budget process the County provides the City with estimates for the City's share of each program's cost; and

WHEREAS, for fiscal year 2022-23, the County estimates that the City's share of the PSIP/CDE costs will be $1,029,799 and the City's share of the ID Bureau will be $561,287; and

WHEREAS, the requested contract change orders will allow staff to encumber those amounts in the City's financial system;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to execute 1) a contract change order in the amount of $1,029,799 for the annual payments to Buncombe County for the Public Safety Interoperability System/Centralized Data Entry (PSIP/CDE) interlocal agreement, and 2) a contract change order in the amount of $561,287 for the annual payments to Buncombe County for the County Identification (ID) Bureau interlocal agreement.

Read, approved and adopted this 13th day of September, 2022.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney