THE CITY OF ASHEVILLE

STAFF REPORT

City Council Meeting Date: May 10, 2022

Subject: Amend an existing contract with S & S Management Group, LLC (dba GuardOne Security) for security guards at City of Asheville parking facilities

Staff Resource(s): Ken Putnam, Transportation Department Director
Garrett Male, Parking Services Division Manager

Action Requested: Adopt a resolution authorizing the City Manager to amend City of Asheville Contract #91900235 with S & S Management Group, LLC (dba GuardOne Security) in order to add $80,000.00 (not to exceed $348,000.00 in total) to the existing contract and extend the expiration date to September 30, 2022, for security guards at City of Asheville parking facilities.

Background:

- The City awarded a three-year contract to S & S Management Group, LLC (dba GuardOne Security) in 2018 as a result of a competitive bid (298-002 2019 PS) for security services at City of Asheville parking facilities; the contract provided for up to three one-year-each renewal periods.
- The last (third) renewal of the subject contract will expire on June 30, 2022.
- As of mid-April 2022, all approved City of Asheville Security Guard positions are vacant; the Contractor has provided additional security services beyond what was originally anticipated (hours/week) to offset the vacancies.
- Parking Services aims to release a competitive bid for security services at City of Asheville parking facilities in late April 2022, with the anticipated start date for an awarded Contractor to be July 1, 2022.
- Parking Services is also currently recruiting for several vacant positions, including Security Guards.
- The requested contract extension and increased contract value will allow the City to maintain appropriate security services in the event that (1) a new contract is awarded and the selected vendor may be unable to begin services on July 1, 2022, and/or (2) that existing Parking Services positions remain vacant for a period of time - both of these scenarios are possible given current economic conditions.

Vendor Outreach Efforts:

- No new efforts.
- The existing contract with S & S Management Group, LLC (dba GuardOne Security) was issued in 2018 as the result of a competitive advertisement and selection process.

Council Goal(s):

- Transportation and Accessibility

Committee(s):

- None

Pro(s):

- This action will allow continuity of security services within City of Asheville parking facilities.

Con(s):

- Failure to take this action will risk a lack of security services within City of Asheville parking facilities.

Fiscal Impact:

- Funding for this contract amendment is included in the adopted Parking Services Fund Budget.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to amend City of Asheville Contract #91900235 with S & S Management Group, LLC (dba GuardOne Security) in order to add $80,000.00 (not to exceed $348,000.00 in total) to the existing contract and extend the expiration date to September 30, 2022, for security guards at City of Asheville parking facilities.

Attachment(s)

- Resolution

RESOLUTION NO. 22-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE EXISTING PARKING FACILITY SECURITY SERVICES CONTRACT WITH S & S MANAGEMENT GROUP (DBA GUARDONE SECURITY) FOR SECURITY GUARDS AT CITY OF ASHEVILLE PARKING FACILITIES

WHEREAS, the City of Asheville has authority pursuant to N.C.G.S. §143 -129 for letting of public contracts; and

WHEREAS, the City of Asheville and S & S Management Group, LLC (dba GuardOne Security) have entered into a contract to security services for City of Asheville parking facilities; and

WHEREAS, additional time and financial resources are required to satisfactorily maintain security services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

City Council hereby authorizes the City Manager to amend City of Asheville Contract #91900235 with S & S Management Group, LLC (dba GuardOne Security) in order to add $80,000.00 (not to exceed $348,000.00 in total) to the existing contract and extend the expiration date to September 30, 2022, for security guards at City of Asheville parking facilities.

Read, approved and adopted this the 10th day of May, 2022.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney