THE CITY OF ASHEVILLE

Staff Report

Council Meeting Date: April 12, 2022

Subject: Additional funding for Asheville Police Department (APD) contract #92200099

Staff Resource(s): Elise Lewis, Financial Business Manager, Asheville Police Department

Action Requested: Adoption of a resolution to allow for APD to add additional funding to existing contract #92200099 with USS ISS Agency, LLC for new hire background investigation services as well as allow for the City Manager to approve any future increases due to volume or contract renewal.

Background:

- APD entered into a contract on August 1, 2021 with USS ISS Agency, LLC in which they would supply new hire background investigation services for sworn and non-sworn vacancies.
- All Police Officer candidates and civilian employees that work for the Asheville Police Department must pass a background investigation before they are hired.
- APD is currently understaffed and we do not have sworn administrative staff available to complete these hiring functions especially given the large increase in volume of new personnel needing to be vetted for hire.
- Since the execution of the contract, the vendor has completed 26 full, 3 partial, and 10 non-sworn background investigations as well as 2 polygraphs for a total of $59,574.40.
- This leaves only $20,425.60 available for the next six invoicing periods.
- APD is requesting approval from council to add funding to our existing contract with USS ISS Agency, LLC for new hire candidate background investigations which will bring the contract total up from $80,000 to $140,000.
- APD will be using existing operating funds to increase the contract amount.
- APD has requested additional funding for the Fiscal Year (FY) 2023 budget to cover these increased funding needs.

Council Goal(s):

- A Connected and Engaged Community

Committee(s):

- Public Safety Committee - March 30, 2022 - carried unanimously to move forward

Pro(s):

- Ensures the ability to better protect the safety of the residents of Asheville and Buncombe County by allowing as many sworn staff as possible to be available for patrol duties.

Con(s):

- None

Fiscal Impact:

- As noted above, no additional funding is required.
- Funding for increasing the contract amount for FY22 will come from the existing Police Department operational budget.

Suggested Motion:

- The City Manager is hereby authorized to increase the amount payable under the City's existing contract with USS ISS Agency, LLC from $80,000 to $140,000 and to approve any future contract renewals per the contract terms.

Attachment(s)

- Resolution

RESOLUTION NO. 22-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE ADDITIONAL FUNDING TO THE CURRENT CONTRACT WITH USS ISS AGENCY, LLC AS WELL AS ALLOW FOR THE CITY MANAGER TO APPROVE ANY FUTURE INCREASES DUE TO VOLUME OR CONTRACT RENEWAL

WHEREAS, the City of Asheville Police Department (APD) is nearing the depletion of current funding on contract #92200099; and

WHEREAS, APD is requesting approval from council to add funding to our existing contract with USS ISS Agency, LLC for new hire candidate background investigations which will bring the contract total up from $80,000 to $140,000; and

WHEREAS, all Police Officer candidates and civilian employees that work for the Asheville Police Department must pass a background investigation before they are hired; and

WHEREAS, APD is currently understaffed and does not have sworn admin staff available to complete these hiring functions especially given the large increase in volume of new personnel needing to be vetted for hire; and

WHEREAS, APD will be using existing operating funds to increase the contract amount;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to increase the amount payable under the City's existing contract with USS ISS Agency, LLC from $80,000 to $140,000 and to approve any future contract renewals per the contract terms.

Read, approved and adopted this the 12th day of April, 2022.

_____ _____

City Clerk Mayor

Approved as to form:

_____

City Attorney