THE CITY OF ASHEVILLE

STAFF REPORT

Council Meeting Date: February 22, 2022

Subject: Public Portable Toilet/Handwashing Services Contract

Staff Resource(s): Chris Corl, Director, Department of Community & Regional Event Facilities
Jon Fillman, Community Event Manager

Action Requested: Adoption of a resolution authorizing the City Manager to execute a new services contract with FusionSite Asheville, LLC, dba Griffin Waste Services (hereinafter referred to as "Griffin Waste Services") for continued rental and maintenance of portable toilets and handwashing stations for public use from March 1, 2022, through December 31, 2022.

Background:

- Due to the COVID-19 pandemic and resulting closure of public and private buildings in March 2020, portable restrooms and handwashing stations were deployed for public use as an emergency response as per direction from the City-County Emergency Operations Center and City Manager's Office.
- Griffin Waste Services in Asheville was an existing provider of services to City facilities prior to the pandemic and the only contractor identified in the region with the capacity to fulfill the services required.
- As authorized by the City Manager, a contract was established with Griffin Waste Services in June 2020 for an amount not to exceed $89,000 for rental, routine cleaning, and daily maintenance of the units.
- On September 8, 2020, City Council adopted resolution 20-157 authorizing the City Manager to execute an amended services contract with Griffin Waste Services increasing the total by $65,000, from $89,000 to $154,000, allowing the vendor to perform the work through December 2020.
- An amended contract with Griffin Waste Services to increase the total by $45,000, from $154,000 to $199,000, allowed the vendor to perform the work through May 2021.
- In May 2021, the City executed a bid seeking proposals to continue services through December 2021 and Griffin Waste Services was the only bidder.
- On June 8, 2021, City Council adopted Resolution No. 21-104 authorizing the City Manager to execute a new services contract with Griffin Waste Services through December, 2021 at an amount not to exceed $90,000.
- In November 2021, the City executed a bid seeking proposals to continue providing services from January 2022 through December 2022 and no bids were received.
- Using remaining funds previously authorized (not to exceed $90k), the contract with Griffin Waste Services was amended to continue through February 28, 2022.
- In January 2022, the City executed a re-bid and received one response from Griffin Waste Services.
- Services are currently provided at the following (3) locations:
    - NW Corner of College Street & Rankin Avenue
    - ABCCM Medical, 155 Livingston Street
    - ABCCM Sonrise, 1543 Patton Avenue
- Staff recommends moving forward with the proposal from Griffin Waste Services, establishing a new services contract from March 1, 2022, through December 31, 2022.

Vendor Outreach Efforts:

- Staff performed outreach to minority and women-owned businesses through solicitation processes which included posting on the State's Interactive Purchasing System, searched the HUB office for MWBEs in the relevant market area, and worked with the ABI Office to search for providers.
- There is a small geographic area where it is reasonable for this work to be performed and the bid process only returned one response from Griffin Waste Services.
- In the future when services are needed, staff will conduct the same process again to ensure that new MWBE businesses that have been established are provided the opportunity.

Council Goal(s):

- A well-planned and livable community
- A clean and healthy environment
- Emergency Response

Committee(s):

- None

Pro(s):

- Supports public health needs during a Pandemic at (currently) three locations:
    - Downtown, NW Corner of College Street & Rankin Avenue
    - ABCCM Medical, 155 Livingston Street
    - ABCCM Sonrise, 1543 Patton Avenue

Con(s):

- Some business owners have been unhappy with the location of the downtown facility.

Fiscal Impact:

- All previous contracts have utilized CARES Act or ARPA funding.
- In order to preserve available ARPA funding for other projects, staff is recommending using funding from the Affordable Housing Capital Improvement Program (CIP) for this contract extension.
- The Affordable Housing CIP project currently has an available budget of approximately $1.7M and is funded with pay-go cash from the General Fund, so the balance can be utilized for non-capital expenses such as this contract.
- After funding this contract and the Step Up agreement that is also on Council's agenda, approximately $636,000 will remain available in the Affordable Housing CIP project.

Suggested Motion:

- Move to adopt a resolution authorizing the City Manager to execute a new services contract with Griffin Waste Services for continued rental and maintenance of portable toilets and handwashing stations for public use from March 1, 2022, through December 2022.

Attachment(s)

- Resolution

RESOLUTION NO. 22-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A NEW SERVICES CONTRACT WITH FUSIONSITE ASHEVILLE, LLC DBA GRIFFIN WASTE SERVICES FOR PORTABLE TOILET AND HAND WASHING STATION RENTAL AND MAINTENANCE

WHEREAS, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, the City of Asheville requires portable restrooms and handwashing stations for public use as an emergency health response during the COVID-19 pandemic**;** and

WHEREAS, City issued a bid for these services in January 2022 and Griffin Waste Services was the only responsive vendor ; and

WHEREAS, Griffin Waste Services shall continue to provide all labor, materials, and supplies for the scope of work under a new contract to extend from March 1, 2022 through December 31, 2022; and

WHEREAS, the amount estimated to continue funding the scope of work through December 2022 is $64,000;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is authorized to execute a new services contract with Griffin Waste Services for continued rental and maintenance of portable toilets and handwashing stations for public use through December 2022.

Read, approved, and adopted on this 22nd day of February 2022.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney