Staff Report

Council Meeting Date: February 8, 2022

Subject: Audio Visual Design and Installation Services for the Emergency Operations Center.

Staff Resource(s): Jade Dundas, Capital Projects Director

Action Requested: Adoption of a resolution authorizing the City Manager to enter into a contract with Encore Technology Group of Easley, SC in the amount of $194,420.97 to provide design and installation services for the audio visual systems for the Emergency Operations Center; further authorizing the City Manager to execute any change orders that may arise during the project up to the contingency amount of $19,443.00 (10%).

Background:

- The Broadway Public Safety Station, currently under construction, includes a new Emergency Operations Center (EOC).
- Requirements for the EOC include an integrated technology system of video displays, speaker systems, microphones, video conferencing equipment and the associated controls to manage the technology.
- A Request for Proposal for system design and installation was issued on November 30, 2021.
- Proposals were due January 5, 2022. Two proposals were received from:
    - Encore Technology Group – Easley, SC
    - Constant Technologies, Inc. – N. Kingstown, RI
- The proposal submitted by Constant Technologies did not include the required documents as specified in the RFP, including the Asheville Business Inclusion Affidavit, and therefore was deemed non-responsive.
- The Scoring Committee reviewed the proposal by Encore and conducted a follow-up interview.
- The Committee included representatives from the IT Department, Asheville Fire Department and Capital Projects.
- The Committee concluded that Encore is qualified and capable of performing the work.
- This work will be coordinated with the overall Broadway Public Safety Station project.
- Contract duration will be 12 months, through the end of building construction.

Vendor Outreach Efforts:

- Staff performed outreach to minority and women owned businesses through solicitation processes which include posting on the State's Interactive Purchasing System and requiring prime contractors to reach out to Minority & Women-Owned Business Enterprise (MWBE) service providers for subcontracted services.
- Staff also checked the City of Asheville list of certified MWBE businesses, the NC Historically Underutilized Business database and the NCDOT MWBE database for potential contractors.
- Only one company from an identified disparity group was found in the ten county area and staff directly contacted that company.
- The company did not submit a proposal.
- No MWBE firms submitted bids with this prime contractor and all work will be self performed by the prime contractor.

Council Goal(s):

- A Financially Resilient City

Committee(s):

- None

Pro(s):

- The audio visual systems are necessary and critical to the function of the EOC, as they enable emergency personnel to stay informed, communicate and respond in real time.
- For technology procurements the design and install method is cost effective and efficient.

Con(s):
- None

Fiscal Impact:
- Funding for this contract is already included in the previously approved capital project budget.

Suggested Motion:
- Motion to adopt a resolution authorizing the City Manager to enter into a contract with Encore Technology Group in the amount of $194,420.97 to provide design and installation services for the audio visual systems for the Emergency Operations Center; further authorizing the City Manager to execute any change orders that may arise during the project up to the contingency amount of $19,443.00 (10%).

Attachment(s)
- Resolution
- Project Map

RESOLUTION NO. 22-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENCORE TECHNOLOGY GROUP TO PROVIDE AUDIO VISUAL DESIGN AND INSTALLATION SERVICES FOR THE EMERGENCY OPERATIONS CENTER

WHEREAS, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, the proposed audio visual design and installation services were solicited via a Request for Proposal (RFP) process followed by negotiations with Encore Technology Group; and

WHEREAS, Encore Technology Group shall provide all design, labor and equipment for the design and installation of the audio visual system at the Emergency Operations Center; and

WHEREAS, the City desires to enter into a contract with Encore Technology Group in an amount of $194,420.97, and funding for the project and the contingency is allocated within the Capital Improvement Program Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to enter into a contract with Encore Technology Group of Easley, SC in the amount of $194,420.97 to provide design and installation services for the audio visual systems for the Emergency Operations Center; further authorizing the City Manager to execute any change orders that may arise during the project up to the contingency amount of $19,443.00 (10%).

Read, approved and adopted this the 8th day of February, 2022.

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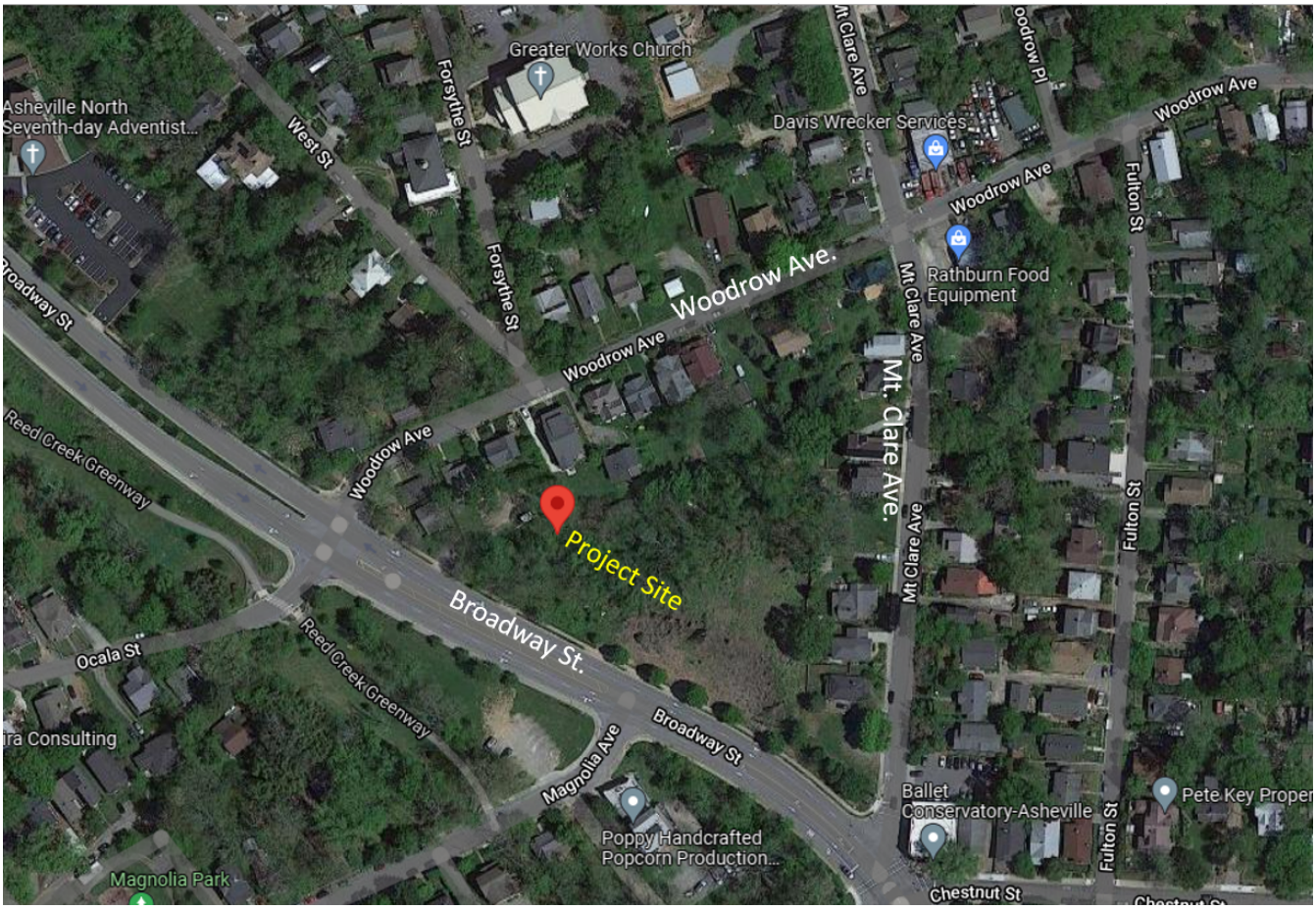
City Clerk Mayor

Approved as to form:

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City Attorney

PROJECT MAP


Greater Works Church
Asheville North Seventh-day Adventist...
West St
Forsythe St
Davis Wrecker Services
Woodrow Ave
Fulton St
Rathburn Food Equipment
Woodrow Ave.
Mt. Clare Ave
Broadway St
Reed Creek Greenway
Project Site
Broadway St.
Ocala St
Magnolia Ave
Poppy Handcrafted Popcorn Production...
Ballet Conservatory-Asheville
Magnolia Park
Chestnut St