THE CITY OF ASHEVILLE

**STAFF REPORT**

**Council Meeting Date:** November 9, 2021

**Subject:** Fiscal Year 2022 Federal Transit Administration Section 5303 Metropolitan Planning Grant

**Staff Resource(s):** Ken Putnam, PE., Transportation Department Director
Jessica Morriss, AICP, Assistant Transportation Department Director
Eunice Lovi, Transit Planning Manager

**Action Requested:** Adoption of a resolution authorizing the City Manager to accept the FY 2022 Federal Transit Administration (FTA) Section 5303 Metropolitan Planning Program annual funds from the North Carolina Department of Transportation (NCDOT) Public Transportation Division, sign all of the appropriate agreements.

**Background**:

- FTA Section 5303 Metropolitan Planning Program provides funding for transit planning activities, including personnel.
- The City has historically applied for and received Section 5303 funding to supplement a portion of existing transit division planning staff wages.
- The City receives $60,000 (80%) from FTA, and the City and NCDOT each provide $7,500 for the required matching funds (20%).
- The application deadline was December 2020; however, the application was submitted to NCDOT on November 24, 2020, without the City Council's adoption of a resolution authorizing the City Manager to apply for the funds.
- This action would authorize the City Manager to accept the FY2022 Section 5303 Metropolitan Planning Program funds, which have already been approved by NCDOT.
- These funds were included in the Adopted FY 2022 budget in the Transit Operations Fund.
- The funds will be used to fund a portion of the existing Transit Planning Division personnel budget.

**Council Goal(s):**

- Transportation and Accessibility

**Committee(s)**:

- None

**Pro(s):**

- Enables the City to leverage $67,500 in Federal and State funds to support transit planning activities by offsetting a portion of personnel costs.

**Con(s):**

- The City is responsible for half of the 20% local match, or $7,500.

**Fiscal Impact**:

- The grant revenue and the required local match of $67,500 were included in the FY 2022 Transit Operating Budget.

**Suggested Motion:**

- Motion to adopt a resolution authorizing the City Manager to accept the FY 2022 Federal Transit Administration (FTA) Section 5303 Metropolitan Planning Program annual funds from the North

Carolina Department of Transportation (NCDOT) Public Transportation Division, sign all of the appropriate agreements.

**Attachment(s)**

- Resolution

RESOLUTION NO. 21 -_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE FY 2022 FEDERAL TRANSIT ADMINISTRATION SECTION 5303 METROPOLITAN PLANNING PROGRAM ANNUAL FUNDS FROM THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION TO FUND TRANSIT PLANNING PROGRAM ADMINISTRATION

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_____WHEREAS, the City has authority, pursuant to N.C.G.S. §160A-17.1, to apply for and receive grants from the Federal government and to enter into contracts for the administration of said grants; and

WHEREAS, funds for Fiscal Year (FY) 2022 are available from the N.C. Dept. of Transportation (NCDOT) through the Federal Transit Administration (FTA) Section 5303 Metropolitan Planning Program; and

WHEREAS, the City of Asheville has received financial assistance in the amount of $75,000 for the cost of transit planning from the NCDOT; and

WHEREAS, the City of Asheville will comply with all applicable Federal and State requirements in accepting the grant; and

WHEREAS, the City of Asheville will provide a 10% local match in the amount of $7,500 which is budgeted in the Transit Operations Fund budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to accept the FY 2022 Federal Transit Administration (FTA) Section 5303 Metropolitan Planning Program annual funds from the North Carolina Department of Transportation (NCDOT) Public Transportation Division, sign all of the appropriate agreements.

Read, approved, and adopted this 9th day of November 2021.

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City Clerk Mayor

Approved as to form:

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City Attorney