THE CITY OF ASHEVILLE

Staff Report

Council Meeting Date: May 25, 2021

Subject: Contract for Asheville Police Department Camera Replacement and Installation Project

Staff Resource(s): Jonathan Feldman, Information Technology Services Department Director; Linda Brinkley, Business Services Specialist; Steven Frey, Technical Project Manager; Captain Janice Hawkins, APD Logistics.

Action Requested: Adoption of a resolution authorizing the City Manager to enter a contract with Brooks Network Services, LLC for the replacement and installation of cameras at the Asheville Police Department.

Background:

- The existing and traditional Network Video Recorder (NVR) equipment have reached the end of their useful lives and will be replaced with a cloud-based camera system.
- This project will replace fifty-five cameras with new cameras.
- This project will also add eight new cameras, one internal and the remaining seven to the exterior of the building, to expand coverage beyond the existing system.
- The bids for the three vendors were:
    - Brooks Network Services - Gibsonville, NC: $99,975.27;
    - Brady Integrated Security - Greensboro, NC: $155,984.00;
    - Appalachian Network Services - Fletcher, NC: $103,774.90
- The lowest responsive responsible bidder was Brooks Network Services, LLC.

Vendor Outreach Efforts:

- A Request for Proposals (298-ITMUNICAM21-2) was posted on March 26, 2021.
- Once posted, the Asheville Business Inclusion Office notified vendors of this opportunity in their email newsletter.
- Staff also reviewed the State's IPS (Interactive Purchasing System) site for HUB (Historically Underutilized Businesses) vendors in our ten-county region and in North Carolina.
- Three bids were received, but no bids from MWBE businesses.

Council Goal(s):

- A Financially Resilient City

Committee(s):

- None

Pro(s):

- Replaces end-of-life security cameras and adds additional security for unserved areas.
- Provides tools for remote management and off-site storage of recordings for added resiliency and reduced ongoing recording infrastructure costs.

Con(s):

- None noted.

Fiscal Impact:

- The awarded quote was for $99,975.27 which includes equipment, installation, and five-year term licenses for the cameras.
- Funding for this project is already included in the adopted General Capital Projects Fund and General Fund budgets.

Suggested Motion:

- Motion to adopt a resolution authorizing the City Manager to enter a contract with Brooks Network Services, LLC for the replacement and installation of cameras at the Asheville Police Department.

Attachment(s):

- Resolution

RESOLUTION NO. 21-____

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BROOKS NETWORK SERVICES, LLC.

WHEREAS, the City of Asheville has authority pursuant to N.C. Gen. Stat. sec 160A-20 to enter into contracts with private entities to perform any authorized functions; and

WHEREAS, the City issued a request for proposals for the replacement, purchase and installation of Network Video Recorded equipment, camera system, located at the Asheville Police Department. The City received three responses with Brooks Network Services, LLC being the lowest responsive responsible bidder; and

WHEREAS, the City will contract with Brooks Network Services, LLC for the purchase and installation of cameras at the Asheville Police Department;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager is hereby authorized to enter a contract with Brooks Network Services, LLC for the purchase, replacement and installation of cameras at the Asheville Police Department for $99,975.27 which includes equipment, installation, and 5-Year Term Licenses for the cameras.

Read, approved, and adopted this the 25th day of May 2021.

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City Clerk Mayor

Approved as to form:

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City Attorney