THE CITY OF ASHEVILLE

STAFF REPORT

Council Meeting Date: June 8, 2021

Subject: Public Portable Toilet/Handwashing Services Contract

Staff Resource(s): Nikki Reid, Community & Economic Development Interim Director
Jon Fillman, Community Event Manager

Action Requested: Adoption of a resolution authorizing the City Manager to execute a new services contract with FusionSite Asheville, LLC, dba Griffin Waste Services (hereinafter referred to as "Griffin Waste Services") in the amount of $90,000 for rental and maintenance of portable toilets and handwashing stations for public use; and the associated budget amendment.

Background:

- Due to the COVID-19 pandemic and resulting closure of public and private buildings in March 2020, portable restrooms and handwashing stations were deployed for public use as an emergency response as per direction from the City-County Emergency Operations Center and City Manager's Office.
- Griffin Waste Services in Asheville was an existing provider of services to City facilities prior to the pandemic and the only contractor identified in the region with the capacity to fulfill the services required.
- As authorized by the City Manager, a contract was established with Griffin Waste Services in June 2020 for an amount not to exceed $89,000 for rental, routine cleaning, and daily maintenance of the units.
- On September 8, 2020, City Council adopted resolution 20-157 authorizing the City Manager to execute an amended services contract with Griffin Waste Services increasing the total by $65,000, from $89,000 to $154,000, allowing the vendor to perform the work through December 2020.
- An amended contract with Griffin Waste Services to increase the total by $45,000, from $154,000 to $199,000, allowed the vendor to perform the work through May, 2021.
- The need for portable restrooms and handwashing stations is expected to continue until the COVID-19 emergency declaration is canceled.
- In May, 2021, the City executed a bid seeking proposals to continue services through December, 2021.
- Griffin Waste Services was the only bidder.

Vendor Outreach Efforts:

- Staff performed outreach to minority and women-owned businesses through solicitation processes which included posting on the State's Interactive Purchasing System, searched the HUB office for MWBEs in the relevant market area, and worked with the ABI Office to search for providers.
- There is a small geographic area where it is reasonable for this work to be performed and the bid process only returned one response from Griffin Waste Services.
- In the future when services are needed, we will conduct the same process again to ensure that new MWBE businesses that have been established are provided the opportunity. .

Council Goal(s):

- A well-planned and livable community
- A clean and healthy environment
- Emergency Response

Committee(s):

- None

Pro(s):

- Supports public health needs during a Pandemic.

Con(s):

- Costs for these services are not part of the city budget, and must be paid from American Rescue Plan Act (ARPA) funds and other potential sources.
- Some business owners have been unhappy with the location of the facilities.

Fiscal Impact:

- Funding for this contract is coming from the American Rescue Plan Act (ARPA).

Suggested Motion:

- Move to adopt a resolution authorizing the City Manager to execute a new services contract with Griffin Waste Services in the amount of $90,000 for rental and maintenance of portable toilets and handwashing stations for public use; and the associated budget amendment.

Attachment(s)

- Resolution
- Budget Amendment
- GIS Map of Unit Locations

RESOLUTION NO. 21-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICES CONTRACT WITH FUSIONSITE ASHEVILLE, LLC DBA GRIFFIN WASTE SERVICES FOR PORTABLE TOILET AND HAND WASHING STATION RENTAL AND MAINTENANCE

WHEREAS, the City of Asheville has authority pursuant to Article 3 of Chapter 160A of the North Carolina General Statutes to enter into contracts for services with other entities; and

WHEREAS, the City of Asheville requires portable restrooms and handwashing stations for public use as an emergency health response during the COVID-19 pandemic**;** and

WHEREAS, Griffin Waste Services was the only responsive vendor to carry out the required scope of work; and

WHEREAS, Griffin Waste Services shall provide all labor, materials, and supplies for the scope of work under a new contract; and

WHEREAS, the amount estimated to continue funding the scope of work from July 2021 through December 2021 is $90,000, and the funds for the contract are coming from the American Rescue Plan Act (ARPA)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE THAT:

The City Manager‘s execution of a contract with Griffin Waste Services in the amount of $90,000, for rental and maintenance of portable toilets and handwashing stations is hereby ratified.

Read, approved and adopted this the 8th day of June 2021.

_____ _____

City Clerk Mayor

Approved as to form:

_____

City Attorney

ORDINANCE NO. _____

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ASHEVILLE

That the City of Asheville Fiscal Year 2020-21 Budget Ordinance be amended to add an appropriation of $90,000 and amend the Special Revenue Fund as follows:

SPECIAL REVENUE FUND

Revenues:

Federal Revenue Distribution - ARPA	$90,000
Total Revenues	$90,000

Appropriations:

Contracted Services	$90,000
Total Appropriations	$90,000

That this ordinance shall be in full force and effect upon the date of final passage.

Read, approved and adopted this the 8th day of June, 2021.

_____ _____

City Clerk Mayor

Approved as to form:

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City Attorney