AUDIT COMMITTEE
3 year term

The committee: 1) Reviews internal audits reports; 2) Reviews with management and the external auditors the results of the financial statements audit; 3) Reports to City Council about committee activities, issues, and related recommendations as needed, but at a minimum, one time a year; and 4) Provides an open avenue of communication between internal audit, the external auditors, and City Council.

- Five members, including one Council member (voting)
  - Must have minimum of five years experience in the management of accounting, finance, or audit for corporation, non-profit and/or government
  - Two Certified Public Accountant and/or Certified Internal Auditor seats
  - All must be able to read and understand audit reports

Audit Committee - (3 year term)

Amy Kemp (CPA seat) -Eligible and interested in reappointment
Term to expire 5/1/21
Served one term

Gail S. Miller -Eligible and interested in reappointment
Term to expire 5/1/21
Served one term

MEMBER FName	MEMBER LName	Email	TERM EXPIRES	APPOINTED	TERMS	RESIDENT	RACE	HOMEOWNER/ RENTER	SEX	AREA	OCCUPATION
Gwen	**Wisler**	**gwenwisler@avlcouncil.com**	Until off Council	1/9/18	1	City	W	H	F	North	Council
Amy	**Kemp (CPA seat)**	aakemp111@gmail.com	5/1/2021	4/10/18	1 original full term	City	W	H	F	North	Owner/Managing CPA Kemp CPA PLLC
W. Scott	**Powell**	spowell@msbdc.org	5/1/2023	08/25/20 4/10/18	1 Unexp. (original 2 yr term)	City	W	H	M	West	Finance Director
Gail S.	**Miller**	gsmiller57@me.com	05/01/21	4/10/18	1 original full term	City	W	H	F	North	Retired
Susan	**Darnell Hutchison (CPA seat)**	susan.darnell5@gmail.com	05/01/23	02/09/21	unexp	City	W	R	F	West	Audit Senior Manager Carter, P.C.

Chair: Gail Miller
Secretary: Amy Kemp
Staff: Internal Auditor Patricia Rosenberg
Council Member: Gwen Wisler

ASHEVILLE TREE COMMISSION

Name	Male	Female	Black	White	Other	North	East	South	West	Central	City	County	Homeowner
KEMP		X		X		X					X		
MILLER		X		X		X					X		
DARNELL HUTCHISON		X		X					X		X		N
POWELL	X			X							X		
WISLER											X		

AUDIT COMMITTEE

APPLICANT FName	APPLICANT LName	Email	DATE SUBMITTED APPLICATION	RACE	SEX	AREA	HOMEOWNER	OCCUPATION	OTHER BOARDS
Travis	**Keever**	tkeever@gk-cpa.com	12/28/2020	W	M	**COUNTY**	Y	Senior Audit Mgr. Gould Killian CPA Group, PA	
Tim	**Kelley**	wodahstar2@yahoo.com	03/15/2021	W	M	West	N	Office Manager Diane Bauknight State Farm Insurance	
Andrew	**Emory**	waemory1@gmail.com	03/16/2021	W	M	West	Y	Tax Staff Accountant ABA Advisors	

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Audit Committee

Your name: Travis Keever Home Phone #: 828-508-4563

Street address: 98 Gracie Lane City: Weaverville Zip Code: 28787

Mailing address (if different): same

Employer: Gould Killian CPA Group, PA

Your position: Senior Audit Manager Office Phone #: 828-258-0363

Resident of City No County Buncombe Race White * Sex M ✔ F * Age 39 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ____ South ____ East ____ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: NO

_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I have worked at Gould Killian performing governmental audits since 2009 and have been a CPA since 2012. I have served in my current position since 2015. While I do not live in the City limits, I have worked within City limits at our office on Coxe Avenue for 11 years. I strongly believe in the important work a well functioning audit committee does and believe my experience and expertise could be a real benefit to the committee and to the City as a whole.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Travis S. Keever, cpa

Date: 12/28/2020

E-Mail: tkeever@gk-cpa.com

Fax #: 828-252-0528

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Audit Committee

Your name: Andrew Emory Home Phone #: 865.216.4885

Street address: 32 Johnston Bvld City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: ABA Advisors

Your position: Tax Staff Accountant Office Phone #: 352.364.5559

Resident of City Asheville County Buncombe Race White * Gender Identity: (non-trans) man

Are you a Homeowner or a Renter? * Homeowner Age: 39

Residence location (check one): Central ____ North ____ South ____ East ____ West ✔

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: No

_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I hold both a Bachelors and a Masters in accounting from WCU. In addition to that education I have several years experience both in public accounting as well as working in industry.

Return to:

City Clerk's Office
PO Box 7148
Asheville, NC 28802-7148

Email: boards@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: William A Emory

Date: 3/16/2021

E-Mail: waemory1@gmail.com

Fax #: 352.364.5559

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

William Andrew Emory

32 Johnston Bvld.
Asheville NC, 28806
865.216.4885
waemory1@gmail.com

Education

Western Carolina University

Master of Accountancy

Bachelor of Science in Business Administration in Accounting

Highlights

- GAAP Knowledge
- Detail Oriented
- Excellent Time Management Skills
- Excellent Team Player
- Solid Communicator

Experience

- **Tax Staff Accountant** **Accountants & Business Advisors** **2020-Present**

  Duties:
  -Prepares tax returns for business entities as well as individuals.
  -Ensures clients returns are filed timely and are in accoradance with regs. & codes.
  -Assists in tax planning to minimize tax liablities for each entity & client.
  -Assists with book keeping and financial statement preperation.

- **Staff Accountant** **Meritor** **2018-2020**
- Duties:
  -Prepares journal entries for two large manufacturing operations.
  -Prepares monthly financial statements for the above operations.
  -On a monthly basis vouches and reconciles each operating account for said operations.
  -Issues credit and debit memos to outside suppliers
  -Responsible for all aspects of fixed asset accounting for a large manufacturing operation.
  -Communicates with controller and project managers to assure that
  -Assists with some internal auditing to include fixed assets and SOX testing.

- **Staff Accountant** **Crawley Lee and Company** **2017-2018**

  Duties:
  -Prepares tax returns of both flow-through entities as well as corporations.
  -Extensive error correction with business clients in order to prepare returns.
  -Prepares individual tax returns of varying complexity.
  -In all areas of tax preparation worked to minimize tax consequences to the client.
  -Provides book keeping and payroll service and advice.
- **Tax Intern** **Ray, Bumgarner, Kingshill, & Assoc., P.A.** **2015-2015**

Duties:
-Prepared individual tax returns for the 2015 season.
-Prepared partnership returns.
-Worked to minimize tax consequences to the client.

Computer Skills

- QuickBooks, Oracle, Excel, Microsoft Word & Office, PowerPoint, CSA, Ultra-Tax (2015-18)

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Audit Commission

Your name: Tim Kelley Home Phone #: 828-777-1514

Street address: 52 Starmount Dr City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: Diane Bauknight State Farm Insurance

Your position: Office Manager Office Phone #: 828-687-1130

Resident of City X County _____ Race Caucasian * Gender Identity: (non-trans) man

Are you a Homeowner or a Renter? * Renter Age: 51

Residence location (check one): Central _____ North _____ South _____ East _____ West ✔

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: None that I am aware of. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

In my job as Office Manager, it is my responsibility to be the "detail" person, to be able to review applications and files for errors or problems. In addition, I have participated in audits as a volunteer for the Knights of Columbus, a not-for-profit faith-based charitable organization. Back in 1994, when I was graduating from UNC-Asheville, I scored a 780 out of a possible 800 in the problem solving area of the GRE. All of these combined make me think I would be a good candidate for this position.

My educational experience includes a Bachelors Degree in Drama from UNC-Asheville, as well as a Masters in Religious Education, which I achieved online from Felician University (then College) while working a full and part-time job, which speaks to my ability to capably handle several duties and responsibilities simultaneously.

I have completed previous applications to the city for positions that have become available over the past several months. I feel it is time for me to provide some service to my community and am looking for a role that plays to my strengths where I may make a positive impact.

Return to:

City Clerk's Office
PO Box 7148
Asheville, NC 28802-7148

Email: boards@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Timothy G. Kelley

Date: 03/15/2021

E-Mail: wodahstar2@yahoo.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

TIMOTHY G. (TIM) KELLEY

52 Starmount Dr.
Asheville, NC 28806
828-777-1514
Wodahstar2@yahoo.com

Experience:

June 1999-Present — Diane Bauknight State Farm – Office Manager

Originally hired as a sales person before being promoted several years ago. Tasks include supervising employees in a busy insurance office with over three thousand customers; assisting in hiring and training employees; problem solving involving payment plan accounts, including assisting co-workers with their problems; understanding and explaining insurance coverages; assisting with office marketing strategies; programming our LED sign to maximize marketing efforts; researching marketing opportunities and providing my recommendations to employer; quoting insurance premiums; completing insurance applications; office tasks, including constant daily use of Microsoft Word, Excel, and Outlook; typing at 83 WPM; faxing/copying/scanning with a multi-function device; memorization of ever-changing procedures; taking homeowners insurance claims and providing advice; composing and proofreading letters; keeping up with software updates and assisting co-workers with same; soft sales including some telemarketing; certified to teach licensing classes for life insurance.

July 2004-Present — St. Joan of Arc Church – Faith Formation Coordinator

Coordinator of the bilingual Faith Formation program; meeting with and supervising a group of volunteer catechists; working independently with no set schedule (aside from the monthly meeting and Wednesday evening classes); providing email updates to pastor; meeting with parish Faith Formation Commission; providing announcements at Masses and in the church bulletin promoting the program; communicating with parents of children in program; returning all emails and phone messages within a 24-hour period, sooner if urgent; composing weekly pages for our church bulletin using Microsoft Word, Microsoft Publisher, and clip art; using Microsoft Excel to maintain a roster of children and families' contact information; calendaring classes and events throughout the year; preparing, with the Faith Formation Commission, an annual budget, an annual fundraiser, and the Faith Formation portion of the Parish Pastoral Plan; reviewing catechetical materials; helping to prepare Sacramental liturgies; serving as catechist when needed; making Mass announcements to the congregation as needed.

2006-Present — Notary Public – Buncombe County, North Carolina

Prior employment history available on request.

Skills:

Microsoft Windows (all versions since 3.1); Microsoft Office (all versions since '97); social media including but not limited to Facebook and Twitter; Microsoft Internet Explorer (all versions since 3); Microsoft Edge; Google Chrome; Safari; 83 wpm typing speed; public speaking; providing entertainment, including theatre and disc jockey services; above average math and spelling skills.

Education:

Felician College (now University) – Lodi, NJ
MA, Religious Education, 4-year online Masters program – class of 2012

University of North Carolina at Asheville – Asheville, NC
BA, Drama, cum laude with distinction as a university scholar – class of 1994

Manchester Community College – Manchester, CT
AS, Theatre, 3.7 GPA on a 4 point scale – class of 1989

Connecticut School of Broadcasting – Farmington, CT
Graduate of high school broadcasting class – class of 1986

East Catholic High School – Manchester, CT
Graduate – class of 1986, class rank 36 of 291

Knights of Columbus:

Recruiting Chair for Western North Carolina (2013-2015, 2019-present)
District Deputy (2015-2019)
Helped to develop two new councils
Member since 2008

Volunteer Work:

Impact Text Team Member and Social Media Team, 2020 Coalition Sacramento (July 2020 – present)
Chairman, Advisory Board, Catholic Charities Diocese of Charlotte (2019-present; member since 2015)
Wish Granter/Wish Enhancer, Make-A-Wish Foundation (2015-present)
30 Year Reunion Planning Committee, East Catholic High School (2016)
Muscular Dystrophy Association telethon telephone volunteer (2004-2007)
Parish Finance Council, St. Joan of Arc Church (2004-2007)
Lector, Choir, other miscellaneous roles, St. Joan of Arc Church (1999-present)
Board of Directors, Montford Park Players (2001-2003)

Awards/Honors:

Diocese of Charlotte, NC nominee for Catholic Extension Lumen Christi Award (2014)
13-Time Regional Team Trivia Champion
Member, MENSA (1996-1997)
Golden Poet Award, World of Poetry (1990)
Sophomore Class President, East Catholic High School (1983-1984)
3-Time Manchester, CT Town Spelling Bee Champion (1980-1982)

Appt. 4/10/18
Exp. 5/1/21
CPA seat

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Audit Committee

Your name: Amy Kemp Home Phone #: 8289892892

Street address: 25 N Liberty St City: Asheville Zip Code: 28801

Mailing address (if different): _____

Employer: Kemp CPA PLLC

Your position: Owner/Managing CPA Office Phone #: 8289892892

Resident of City Asheville County Buncombe Race White * Sex M___ F ✔ * Age 54 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ✔ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: None
_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

CPA for the past 25 years, multiple years' audit and compliance experience, public, private and government experience throughout my career.

Prior Board & Commission experience on the Tree Commission, 2010-2017, 2017 commission chair.

Active in the community, having participated in various organizations, including:
* Chair, Asheville Mardi Gras - 2011-2013
* Treasurer, Arts 2 People - 2009 - 2010
* Chair, Coalition of Asheville Neighborhoods (CAN) - 2017-Present
* Executive Director, Model Communities Association (MCA) - 2014-Present

Availability restrictions: None

Dedication and level of desire for this assignment: High

Signature: Amy CA Kemp

Date: 1/3/2018

E-Mail: aakemp111@gmail.com

Fax #: _____

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Amy Kemp, CPA, CISA, CRISC, CISSP
Telephone: (828) 989-2892
Email: aakemp111@gmail.com

SUMMARY: Analytical, pro-active, innovative information and cybersecurity and finance professional, with over twenty years of experience, including IT and cybersecurity audits (including Sarbanes-Oxley), IT and corporate compliance and governance, accounting management, financial analysis and reporting. My work experience in conjunction with a diverse range of special projects has given me deep insight into how to effectively execute change in complex entities, leading to transformational outcomes achieved by contextualizing personalities, processes, regulatory requirements and the optimal use of available resources. With a keen interest in futuristic, technology-driven business and exchange models, I am specifically interested in projects and/or engagements that involve blockchain technology.

CERTIFICATION & PROFESSIONAL AFFILIATIONS

Certified Public Account **(CPA),** licensed in Alabama and North Carolina
Certified Information Systems Auditor **(CISA)**, issued by ISACA in 2011
Certified in Risk and Information Systems Control **(CRISC)**, issued by ISACA in 2012
Certified Information Systems Security Professional **(CISSP)**, December, 2015
Member, American Institute of Certified Public Accounts (AICPA)
Member, North Carolina Association of Certified Public Accountants (NCACPA)
Member, Institute Systems Audit and Control Association (ISACA), 2007
Member, ISC(2), 2015
Member, Institute of Internal Auditors (IIA), 2017
Member, Infragard (citizen/FBI partnership), 2017

EDUCATION & CAREER DEVELOPMENT

UNIVERSITY OF ALABAMA IN HUNTSVILLE, Huntsville, AL, BSBA, Accounting, 1993

EXPERIENCE

Kemp CPA PLLC, Asheville, NC 09/2017 - Present
Owner/Operator
Owner and managing CPA of a technology-focused accounting practice offering virtual accounting, IT and cybersecurity audits, and general consulting services.

Elliott Davis Decosimo, PLLC, Charlotte, NC 02/2016 - 08/2017
Senior Consultant, Risk Advisory Services
Responsible for managing internal and external FFIEC, SOX, and ITGC IT audit, risk assessment and cybersecurity engagements. Oversaw vulnerability scanning, penetration and social engineering testing and reporting activities. Clients include financial, governmental, and educational institutions, public and private entities.
Special projects: cybersecurity assessment/scan and reporting tool analysis, social engineering campaign initiatives, FFIEC work program updates, risk assessment templates, cybersecurity insurance and governmental entity cybersecurity analyses, and cybersecurity marketing assessments.

SANMINA CORP. (SANM), San Jose, CA / Huntsville, AL / Asheville, NC 01/2007 - 01/2016
Senior IT Compliance Analyst
SOX IT audit, governance and compliance specialist, with responsibility for managing corporate IT audits and compliance concerns for a multi-billion dollar international electronics manufacturing company.

- Coordinated Sarbane's Oxley (SOX) general and application control IT audits;
- IT risk and control analysis;
- Restructure of corporate IT documentation;
- System scoping assessments;
- Investigate IT compliance-related issues, including control failure evaluation and remediation;
- Vendor and customer-driven compliance and security assessments;

- Special projects: Policy and procedure restructuring; Risk assessment compliance integration; System diagramming standardization; System scoping audit assessment methodology; Restructure of the IT organization's technology inventory system.

AVOCENT CORP. (AVCT), Huntsville, AL
2005 - 2006

Assistant Corporate Controller

Managed the corporate accounting department for Avocent (now Emerson - EMR), a multi-million dollar publicly traded electronic design and distribution company. Responsibilities included managing accounting department personnel, financial statement consolidation and reporting, SOX audit, including control design and testing activities, merger and acquisition activities, design and implementation of engineering project costing system.

SANMINA CORP. (SANM), Huntsville, AL 2002 – 2005

Corporate Accounting Manager

Managed the global fixed asset department, including daily oversight of all activities associated with managing, reporting and tracking movement of international fixed assets, acquired restructured and impaired asset management, currency translation, property tax and business license filings, census reporting and satisfaction of audit requirements. Consolidated worldwide fixed asset departments post-merger.

SAFETY-KLEEN, INC., Huntsville, AL 2001 – 2002

Financial Specialist / Marketing Specialist

Worked with the Marketing division's South-Central Total Environmental Activity Management (TEAM), analyzing financial implications of production offerings to customers in Alabama, Central and Western Tennessee. The program, designed to review customer's waste management, environmental, health & safety needs, bundled Safety-Kleen's products and services in a manner that satisfied customer through a value pricing model.

NICHOLS ALUMINUM INC. (Division of **Quanex Corporation – QX**), Davenport, IA 1999 - 2001

Plant Controller / Decatur, AL Manufacturing Plant

Full financial reporting / accounting management responsibility for one of the company's four unionized aluminum sheet finishing plants, supplying customers in the US, Canada and Mexico. Directed and monitored a four-member accounting / payroll processing staff.

HART & COOLEY INC. – TUTTLE & BAILIEY PRODUCTS, Holland, MI 1998 - 1999
(Company sold to Air System Components, 12/99)

Plant Controller / Huntsville, AL Plant

Managed financial administration / reporting functions for the leading U.S. air distribution products manufacturing company's $60 million, unionized facility. Administered both standard and product costs analyses, as well as gross profit and overhead rate analyses with adjustments.

FALCON FABRICATION INC., Lacey's Spring, AL 1997 - 1998

Plant Controller

Managed financial functions for government control manufacturer.

AMERICAN HARDWOODS INC., Madison, AL 1993 - 1997

Controller / General Manager

Managed and monitored a 15-member accounting / support staff. Directed business and accounting functions, as well as sales, credit & collections, and warehousing. Established operating policies, procedures and controls. Oversaw implementation of inventory and cost accounting systems.

FAULKNER, SHANNON, HILL & FOGG, PC, Huntsville, AL 1992 – 1993

Staff Accountant / Public Accounting Firm

Staff accountant at local CPA firm, working in corporate and individual income tax preparation, financial statement preparation, and payroll processing.

VOLUNTEER ACTIVITIES

Asheville Tree Commission, 2009-Present, City Council-appointed Member, 2017 Chair.

Model Community Properties, 2014-Present, Executive Director: Founder and Executive Director.

Coalition of Asheville Neighborhoods (CAN), 2014-present, Secretary.

Appt'd. 4/10/18
Exp. 5/1/21

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Audit Committee

Your name: Gail S. Miller Home Phone #: 828-275-0175

Street address: 101 Windsor Rd City: Asheville Zip Code: 28804

Mailing address (if different): _____

Employer: Retired

Your position: _____ Office Phone #: _____

Resident of City Asheville County Buncombe Race W * Sex M___ F ✔ * Age 61 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ✔ South ____ East ____ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: NO _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

Most of career spent in local government finance.
Experience includes:
Financial management
Audit
Operations management
Human Resources

Resume provided

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: _____

Date: 03/06/2018

E-Mail: gsmiller57@me.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

GAIL S. MILLER, ~~CPA~~ Retired
~~7686 Fairway Woods Drive~~ 101 Windsor Rd
~~Sarasota, Florida 34238~~ Asheville, NC 28804
~~H (941) 925-3616~~
~~W (941) 861-7284~~ C (828) 275-0175

EDUCATION

B.S., ACCOUNTING – December 1981
University of North Carolina at Greensboro, Greensboro, NC

B.A., BUSINESS ADMINISTRATION/MARKETING – June 1979
University of South Florida, Tampa, FL

WORK EXPERIENCE

SARASOTA COUNTY GOVERNMENT

June 2004 to ~~Present~~ May 2007

Chief Financial Planning Officer: Responsible for the Office of Financial Planning (OFP) and the area of Talent and Performance Management (TPM). OFP responsibilities include planning, implementing and updating the County strategic financial plans to assure fiscal sustainability; fiscal planning and budget; accounting operations; risk management and safety; benefits and wellness; asset management; financial and asset management systems; automotive resources; and procurement. TPM includes human resources; organization and employee development; performance management; and process improvement.

March 2003 to June 2004

Director Of Internal Audit: Evaluated the adequacy and application of the Board of County Commissioners operational, administrative and financial control environment, and reported to Board Management and the Clerk of Circuit Court. Assisted all levels of management to meet their objectives and to discharge their responsibilities by providing independent analyses, appraisals, recommendations, advice and information concerning operations and activities reviewed.

May 1989 to March 2003

Assistant Director Of Finance: Independently directed top quality team of thirty in providing full accounting services to the Board of County Commissioners for annual budget in excess of $650 million. Treasury Management of $500 million portfolio results were consistently 30-40 basis points above State Board of Administration Investment Pool. Automation of Accounts Payable and Payroll activities resulted in savings of two full time positions. Professional accounting staff produced Comprehensive Annual Financial Report more than three months ahead of deadline which resulted in improved bond ratings on County debt issues. Annual County audit with "Big Four" accounting firm brought raves of "the best Finance Department in the State."

W.H. WEAVER CONSTRUCTION COMPANY
June 1984 to May 1989, Greensboro, NC

Assistant Controller: Supervised staff of ten to provide timely, accurate financial reporting for construction management. Management and investment of daily cash flows resulted in prompt payment to vendors and employees. External audit resulted in clean opinions annually.

MCGLADREY & PULLEN, CERTIFIED PUBLIC ACCOUNTS
January 1982 to June 1984, Greensboro, NC

Staff auditor for national accounting firm: Audit clients included apparel manufacturers, paper product distributor and not-for-profit organizations. Assignments included various aspects of virtually every business cycle with increasing in-charge responsibilities.

SHONEY'S SOUTH, INC.
January 1981 to June 1984, part-time, Greensboro, NC
October 1979 – December 1980, Winston-Salem, NC

Executive Manager: Planned, directed, coordinated, and controlled all phases of the restaurant's operations. Trained and motivated staff of 40. Responsible for annual expenditures of $450,000. Consistently earned bonuses for achieving cost objectives and increasing sales.

May 1973 – August 1979, part-time work, Various locations

PERSONAL Previously Licensed as Certified Public Accountant in states of Florida and North Carolina, Director and Treasurer of Fairway Woods Condominium Association, Past Director and Treasurer of Sarasota Coastal Credit Union, Recognized as leader in Greater Sarasota Chamber of Commerce Leadership Class of 2002, Government Finance Officers Association (GFOA), Served on GFOA Standing Committee on Accounting, Auditing and Financial Reporting, AICPA, FICPA, CFO.com, Balanced Scorecard Collaborative, WorldatWork Organization, Sarasota Tiger Bay Club. Other interests include exercise, gardening, cooking, reading, and sewing.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Audit Committee

Your name: Andrew Emory Home Phone #: 865.216.4885

Street address: 32 Johnston Bvld City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: ABA Advisors

Your position: Tax Staff Accountant Office Phone #: 352.364.5559

Resident of City Asheville County Buncombe Race White * Gender Identity: (non-trans) man

Are you a Homeowner or a Renter? * Homeowner Age: 39

Residence location (check one): Central _____ North _____ South _____ East _____ West ✔

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: No _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I hold both a Bachelors and a Masters in accounting from WCU. In addition to that education I have several years experience both in public accounting as well as working in industry.

Return to:

City Clerk's Office
PO Box 7148
Asheville, NC 28802-7148

Email: boards@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: William A Emory

Date: 3/16/2021

E-Mail: waemory1@gmail.com

Fax #: 352.364.5559

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

William Andrew Emory

32 Johnston Bvld.
Asheville NC, 28806
865.216.4885
waemory1@gmail.com

Education

Western Carolina University

Master of Accountancy

Bachelor of Science in Business Administration in Accounting

Highlights

- GAAP Knowledge
- Detail Oriented
- Excellent Time Management Skills
- Excellent Team Player
- Solid Communicator

Experience

- **Tax Staff Accountant** **Accountants & Business Advisors** **2020-Present**

  Duties:
  -Prepares tax returns for business entities as well as individuals.
  -Ensures clients returns are filed timely and are in accoradance with regs. & codes.
  -Assists in tax planning to minimize tax liablities for each entity & client.
  -Assists with book keeping and financial statement preperation.

- **Staff Accountant** **Meritor** **2018-2020**
- Duties:
  -Prepares journal entries for two large manufacturing operations.
  -Prepares monthly financial statements for the above operations.
  -On a monthly basis vouches and reconciles each operating account for said operations.
  -Issues credit and debit memos to outside suppliers
  -Responsible for all aspects of fixed asset accounting for a large manufacturing operation.
  -Communicates with controller and project managers to assure that
  -Assists with some internal auditing to include fixed assets and SOX testing.

- **Staff Accountant** **Crawley Lee and Company** **2017-2018**

  Duties:
  -Prepares tax returns of both flow-through entities as well as corporations.
  -Extensive error correction with business clients in order to prepare returns.
  -Prepares individual tax returns of varying complexity.
  -In all areas of tax preparation worked to minimize tax consequences to the client.
  -Provides book keeping and payroll service and advice.
- **Tax Intern** **Ray, Bumgarner, Kingshill, & Assoc., P.A.** **2015-2015**

Duties:
-Prepared individual tax returns for the 2015 season.
-Prepared partnership returns.
-Worked to minimize tax consequences to the client.

Computer Skills

- QuickBooks, Oracle, Excel, Microsoft Word & Office, PowerPoint, CSA, Ultra-Tax (2015-18)