THE CITY OF ASHEVILLE

STAFF REPORT

City Council: March 9, 2021

Subject: Revised Fiscal Year 2021-2022 Budget Calendar

Staff Resource(s): Tony McDowell, Interim Chief Financial Officer

Action Requested: Motion to adopt a revised Fiscal Year 2021-2022 (FY22) Budget Calendar.

Background:

- At its January 12, 2021, meeting, City Council adopted the Fiscal Year 2021-2022 (FY22) Budget Calendar.
- Since adoption of that calendar, City Council's meeting schedule has been revised to move the Council Retreat from February to either late March or early April.
- In order to allow for time to incorporate input from the Council Retreat into the budget process prior to submission of the City Manager's Proposed Budget, staff is recommending changes to the calendar that are outlined in the attachment.
- Changes to highlight include:
    - Formal presentation of the City Manager's Proposed Budget moved from May 11, 2021 to May 25, 2021.
    - The Public Hearing on the Proposed Budget moved from May 25, 2021 to June 8, 2021.
    - Budget adoption moved from June 8, 2021 to June 22, 2021.

Council Goal(s):

- A Financially Resilient City
- A Connected and Engaged Community

Committee(s):

- None

Pro(s):

- Provides City Council, staff, and the community with a revised calendar of upcoming dates related to development of the FY22 budget.

Con(s):

- None.

Fiscal Impact:

- None.

Suggested Motion:

- Motion to adopt the revised Fiscal Year 2021-2022 Budget Calendar.

Attachment(s):

- Revised Fiscal Year 2021-2022 Budget Calendar

Revised FY 2021-22 Operating & Capital Budget
Budget Development Schedule

Item	Date
Internal budget process kickoff	November 16, 2020
Internal review of existing programs and services (operating)	December 2020
Internal review of infrastructure and facility needs (capital)	January - March 2020
City Council Formal Meeting - Adoption of Budget Calendar	January 12, 2021
Internal review of basic services and impact on social, economic and environmental justice.	January - February 2021
Community Engagement	March - June 2021
City Council Retreat	March/April 2021
Council Budget Work Sessions	March 9, 2021 March 23, 2021 April 13, 2020
City Council Formal Meeting - Adoption of FY 2021-22 Fees & Charges	April 27, 2021
Executive Team Finalizes City Manager Proposed Budget	May 7, 2021
Proposed Budget Document Published	May 21, 2021
City Council Formal Meeting - Proposed Budget Presentation to City Council - Set Public Hearing	May 25, 2021
City Council Budget Work Session (if needed)	June 8, 2021
City Council Formal Meeting - Budget Public Hearing	June 8, 2021
City Council Formal Meeting - Budget Adoption	June 22, 2021