# AUDIT COMMITTEE
# 3 year term

- Five members, including one Council member (voting)
  - Must have minimum of 5 years experience in the management of accounting, finance, or audit for corporation, non-profit, and/or government.
  - Two Certified Public Accountant and/or Certified Internal Auditor seats
  - All must be able to read and understand audit reports

**Audit Committee** - (3 year term)

Vacancy
Must be Certified Public Accountant
Was Scott Farkas
Term to expire 05-01-23

| CURRENT MEMBERS | TERM EXPIRES | APPOINTED | TERMS | RESIDENT | RACE | HOMEOWNER/ RENTER | SEX | AREA | OCCUPATION |
|---|---|---|---|---|---|---|---|---|---|
| **Gwen Wisler**<br>Councilmember | Until off Council | 1/9/18 | 1 | City | W | H | F | North | Council |
| **Amy Kemp**<br>(CPA seat)<br>aakemp111@gmail.com | 5/1/2021 | 4/10/18 | 1<br>original full term | City | W | H | F | North | Owner/Managing CPA<br>Kemp CPA PLLC |
| **W. Scott Powell**<br>spowell@msbdc.org | 5/1/2023 | 08/25/20<br>4/10/18 | 1<br>Unexp. (original 2 yr term) | City | W | H | M | West | Finance Director |
| **Gail S. Miller**<br>gsmiller57@me.com | 05/01/21 | 4/10/18 | 1<br>original full term | City | W | H | F | North | Retired |
| **VACANT (was Scott Farkas)**<br>(CPA seat) | 07/01/23 | 08/25/20 | | | | | | | |

**Chair: Gail Miller**
**Secretary: Amy Kemp**
**Staff: Internal Auditor**
**Council Member: Gwen Wisler**

ASHEVILLE TREE COMMISSION

| Name | Male | Female | Black | White | Other | North | East | South | West | Central | City | County |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| KEMP | | X | | X | | X | | | | | X | |
| MILLER | | X | | X | | X | | | | | X | |
| VACANT | | | | | | | | | | | | |
| POWELL | X | | | X | | | | | | | X | |

Resource List

AUDIT COMMITTEE

| APPLICANT FName | APPLICANT LName | DATE SUBMITTED APPLICATION | RACE | SEX | AREA | Homeowner/ Renter | OCCUPATION | OTHER BOARDS |
|---|---|---|---|---|---|---|---|---|
| **Travis** | **Keever** | 12/28/2020 | W | M | **COUNTY** | H | Senior Audit Mgr. Gould Killian CPA Group, PA | |
| **Susan** | **Darnell Hutchison** | 1/17/21 | W | F | City | R | Audit Senior Manager Carter, P.C. | |

City of Asheville

# BOARDS & COMMISSIONS

**Application Form**

**Applicants are strongly urged to attend several meetings of a board prior to applying**

Name of board or commission: Audit Committee

Your name: Travis Keever Home Phone #: 828-508-4563

Street address: 98 Gracie Lane City: Weaverville Zip Code: 28787

Mailing address (if different): same

Employer: Gould Killian CPA Group, PA

Your position: Senior Audit Manager Office Phone #: 828-258-0363

Resident of City No County Buncombe Race White * Sex M ✔ F ___ * Age 39 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ____ South ____ East ____ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: NO

_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I have worked at Gould Killian performing governmental audits since 2009 and have been a CPA since 2012. I have served in my current position since 2015. While I do not live in the City limits, I have worked within City limits at our office on Coxe Avenue for 11 years. I strongly believe in the important work a well functioning audit committee does and believe my experience and expertise could be a real benefit to the committee and to the City as a whole.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

eSigned via SeamlessDocs.com
Travis S. Keever, cpa
Key: d776721a6fe88f4d2aa1f402f06b5678

Signature: _____

Date: 12/28/2020

E-Mail: tkeever@gk-cpa.com

Fax #: 828-252-0528

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

# BOARDS & COMMISSIONS

**Application Form**

**Applicants are strongly urged to attend several meetings of a board prior to applying**

Name of board or commission: Audit committee

Your name: Susan Darnell Hutchison Home Phone #: 336-706-1469

Street address: 7 Robinwood Ave City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: Carter, P.C.

Your position: Audit Senior Manager Office Phone #: 828-259-9900

Resident of City Asheville County Buncombe Race White * Sex M ___ F ✔ * Age 32 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ___ North ___ South ___ East ___ West ✔

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: None. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I have expertise in preparing, auditing, and reviewing governmental financial statements and AFIRs. I have guided local governments in implementing new accounting standards. I possess an understanding of generally accepted accounting principles and strong knowledge of internal controls over financial reporting.

I graduated from Appalachian State University with a Masters of Science and a B.S.B.A in Accounting in 2012 and 2011, respectively. I obtained my CPA license in 2017 (license #41321) and am a member of the American Institute of CPAs and the North Carolina Association of CPAs. I have eight years of public accounting experience in industries including non-profit, government, manufacturing, single audit, and employee benefit plans. To stay informed on governmental accounting matters, I take continuing education courses and review updates from the State and Local Government Finance Division of the NC Treasurer. I understand the role of the audit committee and am experienced communicating and presenting critical audit matters to these committees. The pandemic has brought about new challenges and as a member of the audit committee I would provide oversight in the areas of fraud risk assessment, operations, and cybersecurity.

As an eight year resident of Asheville I want to see the city succeed in all avenues and I want to

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Susan Darnell

Date: 1/17/21

E-Mail: susan.darnell5@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

# SUSAN DARNELL, CPA

7 Robinwood Ave, Asheville NC 28806 • C: (336) 706-1469 • susan.darnell5@gmail.com

## SUMMARY

Skilled accounting professional with eight years of audit and public accounting experience. Strong understanding of all aspects of accounting and financial reporting. Proven ability to manage multiple assignments while meeting strict deadlines. Possess reputation as an ethical, self-directed professional with excellent problem solving, analytical, and communication skills. Specialized expertise includes GAAP and GASB standards and internal control process improvements. Audit portfolio comprises diverse industries; including non-profit, government, manufacturing, timeshare, single audit, and employee benefit plans.

## PROFESSIONAL EXPERIENCE

***Audit Senior Manager,* Carter, P.C. Accounting & Consulting (Asheville, NC)** Aug 2012–Present

- Report directly to partners and directors. Correspond with clients on various engagement related issues and project billing.
- Work in a team environment to complete audits of for-profit, non-profit, governmental, single audit, and employee benefit plans.
- Complete all sections of audit, including complex areas of inventory, investments, deferred taxes, revenue, risk assessment, and financial statement preparation.
- Oversee audit engagements while supervising and training staff, managing multiple project deadlines, and meeting project budgets.
- Write reports summarizing findings and recommended internal control and business process improvements. Present results to client management and governance.
- Lead the audit of a vacation ownership company with over $100M in revenue.
- Proficient with a range of financial reporting software packages.
- Retained all responsibilities of former positions as Audit Staff, Senior, and Manager

***Graduate Assistant,* Appalachian State University (Boone, NC)** Aug 2011–Jul 2012

- Proctored exams, graded assignments and exams, and tutored accounting students.
- Assisted professor with research activities.

***Audit Intern,* Dixon Hughes Goodman LLP (High Point, NC)** Jan–Mar 2011

- Conducted all substantive testing of audits of affordable housing companies.
- Worked with business valuation team in assisting clients with transfer pricing solutions.

## EDUCATION

- **M.S., Accounting,** Appalachian State University, Boone, NC 2012
- **B.S. Business Administration Accounting,** Appalachian State University, Boone, NC 2011
  Honors: magna cum laude

## CERTIFICATIONS AND AFFILIATIONS

- Certified Public Accountant, State of North Carolina (2017)
- American Institute of CPAs
- North Carolina Association of CPAs

## TECHNICAL SKILLS

Microsoft Office Suite • ProSystem fx • Creative Solutions Accounting • Microsoft Dynamics GP • Crystal Reports

**Susan Darnell Hutchison**

I have expertise in preparing, auditing, and reviewing governmental financial statements and AFIRs. I have guided local governments in implementing new accounting standards. I possess an understanding of generally accepted accounting principles and strong knowledge of internal controls over financial reporting. I graduated from Appalachian State University with a Masters of Science and a B.S.B.A in Accounting in 2012 and 2011, respectively. I obtained my CPA license in 2017 (license #41321) and am a member of the American Institute of CPAs and the North Carolina Association of CPAs. I have eight years of public accounting experience in industries including non-profit, government, manufacturing, single audit, and employee benefit plans. To stay informed on governmental accounting matters, I take continuing education courses and review updates from the State and Local Government Finance Division of the NC Treasurer. I understand the role of the audit committee and am experienced communicating and presenting critical audit matters to these committees. The pandemic has brought about new challenges and as a member of the audit committee I would provide oversight in the areas of fraud risk assessment, operations, and cybersecurity. As an eight year resident of Asheville I want to see the city succeed in all avenues. I want to serve the city and believe my technical accounting abilities would benefit the audit committee and the city as a whole.