AFFORDABLE HOUSING ADVISORY COMMITTEE
3 year term

- No more than eleven members
- Consist of Asheville residents who have housing experience, including:
  - a non-profit developer of affordable housing;
  - a for-profit housing developer;
  - an affordable housing advocate;
  - an architect; a real estate agent;
  - a neighborhood association representative;
  - a resident of affordable housing;
  - a representative of the housing authority;
  - a representative of the private philanthropic community;
  - a person from the disabled community

<u>Affordable Housing Advisory Committee-</u> (3 year term)

Vacancy -VACANT
Sage Turner
Term to expire 09-01-22

CURRENT MEMBERS	TERM EXPIF	APPOINTED	TERMS	RESIDEI	RACE	HOMEOWNER /RENTER	SEX	AREA	OCCUPATION
Dewana Little dewana.little@self-help.org	09-01-23	08-22-17	2	City	AA		F	South	Marketing and Admin Self-Help Credit Union
Parker Smith parker.smith@pisgahlegal.org	09-01-23	08-22-17	2	City	W		F	North	Attorney Pisgah Legal
Brian Methvin brian@methvin.com	09-01-23	09-22-20	1	City		H	M	North	President
Barry Bialik (Chair) barry@dirtandsticks.com	09-01-23	08-22-17 01-26-16	2	City	W		M	South	Pres - Compact Cottages, Thirsty Monk
Andy Barnett abarnett@ashevillehabitat.org	09-01-22	08-27-19 01-08-19	1 unexp.	City	W	H	M	North	Director Asheville Habitat for Humanity
Scott Adams russell.scott.adams@gmail.com	09-01-23	09-22-20	1	City	W	R	M	West	Warehouse Worker/ Sales Associate
Jo Ikelheimer jikelheimer@nchm.org	09-01-22	08-27-19 01-26-16	2	City	W	H	F	Central	Dir of Compliance- Center for Hsing Mgt
Margie Bukowski (Vice chair) mlrbukowski@gmail.com	09-01-22	08-27-19	1	City	W	R	F	East	Dir. of Corp. Client Relations WeaverCooke Const. LLC
Amber Banks alb0710.ab@gmail.com	09-01-22	08-27-19	1	City	W	R	F	West	Social Sec. Disability Income SSA
Paul S Heathman II (Banker/Le (Banker/Lender seat) paul.heathman@hometrustbank.com	09-01-22	08-27-19	1	City	n/a	H	M	Central	Asst. Vice President, Mortgage Loan Hometrust Bank

Affordable Housing Advisory Committee

Name	Male	Female	Black	White	Other	North	East	South	West	Central	City	County	Home owner
Little		X	X					X			X		
Smith		X		X		X					X		
Methvin	X									X	X		Y
Bialik	X			X				X			X		
Barnett	X			X		X					X		Y
VACANT													
Adams	X			X					X		X		N
Ikelheimer		X		X						X	X		Y
Bukowski		X		X			X				X		N
Banks		X		X					X		X		N
Heathman	X									X	X		Y

APPLICANT FName	APPLICANT LName	DATE SUBMITTED APPLICATION	RESIDENT	RACE	SEX	AREA	Homeowner /Renter	OCCUPATION	INTEREST IN OTHER BOARDS
Rodrigo	**Afanador**	8/29/2020	City	Colom	M	East	H	Owner Asheville Cash Buyers	
Damita Jo	**Wilder**	09-01-20	City	Africar	F	South	R	Retired	Apptd CPAC/Intestd NAC
Eric	**Howell**	09-10-20	City	W	M	East	H	Project Mgr-Associate Architect MHAworks, PA	
Michael G.	**Waddle**	09-11-20	City	Hispar	M	Central	R	Program Manager CASE Consultants	MMTC & Public Art
Joshua	**Katz**	09-11-20	City	W	M	West	R	N/A	
ZaKiya	**Bell-Rogers**	09-11-20	City	B	F	East	H	Com Engagement Specialist Helpmate	Resigned from HRCA
Henry	**Sannyasa**	09-11-20	City	W	M	West	R	Store Clerk The Hop	
Cyd	**Jaggers**	09-11-20	City	W	F	Central	R	Project Architect MHA Works	
Chris	**Woodward**	09-11-20	City	W	M	West	R	Organizer & Member Veles, LLC	

APPLICANT FName	APPLICANT LName	DATE SUBMITTED APPLICATION	RESIDENT	RACE	SEX	AREA	Homeowner /Renter	OCCUPATION	INTEREST IN OTHER BOARDS
DeLores	**Venable**	09-11-20	City	B	F	South	R	CNA/Med Aid/Lead Organize AVLBLM Carolina Pines of Asheville/Asheville Blakck Lives Matter	Serving on HRCA
Jessica	**Montanez**	09-26-20 12-09-20	City	B/H	F	Central	R	Student	
Shannon M.	**Watkins**	12-23-20	City	W	F	South/East	H	Real Estate Broker Self-employed (Beverly-Hanks & Assoc.)	
Barbara Ann (Babs)	**Philip**	12-28-20	City	B	F	West	H	Broker/Realtor Self-employed (eXp Realty)	
Chris	**Day**	12-28-20	City	W	M	East	H	Senior Engineer Civil Design Concepts	

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: AFFORDABLE HOUSING ADVISORY COMMITTEE

Your name: Rodrigo Afanador Home Phone #: 828-974-1509

Street address: 329 Haywood Rd City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: Asheville Cash Buyers

Your position: Owner Office Phone #: 828-974-1509

Resident of City Asheville County Buncombe Race Colombia * Sex M ✔ F ___ * Age 30 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ____ North ____ South ____ East ✔ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: I buy and sell houses here in the area and I also own and manage multiple rental properties. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

See Attached

eSigned via SecureDocs.com

Rodrigo Afanador

Key: d878731e9e9d7d3a81f0d3f0fc5878;

Signature: _____

Date: 8/29/2020

E-Mail: rodrigo@ashevillecashbuyers.co

Fax #: 877-810-0686

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

RODRIGO AFANADOR

329 Haywood Rd. #03 Asheville NC 28806
Cell: 828-974-1509 – email: rodrigo@ashevillecashbuyers.com

I am very interested in being part of the solution in regards to affordable housing here in Asheville. Because I buy, sell, and rent houses every single day I can bring first hand knowledge and insight to housing from an investors point of view. I have served on two different local non-profit boards and served two terms as President for CREIA – the local real estate investors association. Additionally, affordable housing has been extensively discuss, debated, and explored on the podcast I host ; Asheville Real Estate News. In short housing in Asheville is not only something I am passionate about, it is also something I live and breath every day.

EXPERIENCE

JUNE 2012 – CURRENT

OWNER, ASHEVILLE CASH BUYERS

Our vision is to create an environment where selling a house and/or property is stress-free, worry-free, and an enjoyable experience. Since 2012 we have purchased and sold hundreds of properties. Currently we have over 25 rental doors under ownership that we self manage. Our average rental rate for our units is under $900/month

MAY 2017 – CURRENT

HOST/OWNER, ASHEVILLE REAL ESTATE NEWS

Since 2017 we have recorded over 170 shows. The goal of the show is to be an outlet for conversations regarding, home ownership, affordable housing, being a real estate agent, and real estate investing. We have had guests on the show like Kirk Booth, Mayor Manheimer, Jeff Stewart, Rich Lee, Meredith Switzer, Amy Cantrell, Paul D' Angelo, and Nikki Reid.

2015 - 2017

PRESIDENT, CAROLINA REAL ESTATE INVESTORS ASSOCIATION

Led the organization and the board in its stated purpose of furthering the goals of real estate investors through education and networking. Since being President I have stayed involved by teaching courses on real estate investing for the yearly RE 101 boot camp that they hold.

EDUCATION

MAY 2015

JUDSON UNIVERSITY

Bachelor Degree in Leadership and Management

SKILLS

- I have served on two different non profit boards here in the Asheville area; Carolina Real Estate Investors and Community Roots.
- Experience in speaking and teaching to in person and online audiences
- Bi-lingual; Fluent in Spanish
- Extensive experience working with cloud based tools; Google Drive, Trello, Asana,

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Damita Jo Wilder Home Phone #: 336-926-2609

Street address: 10 Belvedere Road City: Asheville Zip Code: 28803

Mailing address (if different): PO Box 314, Asheville NC 28802

Employer: Retired

Your position: _____ Office Phone #: _____

Resident of City Asheville County Buncombe Race African * Sex M___ F ✔ * Age 66 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ____ North ____ South ✔ East ____ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: N/A

_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

As a resident of Asheville for over 40 years, I have witness the need for Affordable Housing. I am a retired AME Zion Pastor of over 25 years of service, where I also serviced as Christian Education Board Chairperson and Board of Examiners (Trained/taught classes for individuals just coming into the ministry).
As a Pastor, I was required to develop plans that would not only benefit the people I served, but also the community at large.
I have also submitted a Resume that will provide more detailed information. (Refer to email sent to Sarah Terwilliger)

See Attached

eSigned via SeamlessDocs.com
Damita Jo Wilder
Key: dff8f721a9fe98b6a2ea1f6029065e978

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: _____

Date: September 1, 2020

E-Mail: RedeemedDJW@Yahoo.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Damita Jo Wilder

PO Box 314
Asheville NC, 28801
336-926-2609
Email: RedeemedDJW@Yahoo.com

Organized, detail-oriented and resourceful in completing projects within time and budget constraints. Strong individual with a superb work ethic as well as effective in multi-tasking. Confident personality with ability to interact well with others at all levels. Engaged and connected to my community with expansive social and professional connections.

Experience

August 1996-May 2019
African Methodist Episcopal Zion Church-Blue Ridge Conference,Pastor
Provides weekly bible studies, prayer meetings and Sunday worship alongside study guides per request by members. Appoints and trains officers for the daily operations of the church.

June 2011-October 2012
Counselor-, Liberty Corners Enterprise; 147 Coxe Ave. Asheville, NC 28801
Assists clients with various levels of disabilities on their job sites as well as with everyday personal and family needs.

October 2001-October 2009
Site Coordinator, Jackson County Public Schools, 506 Hospital Rd. Sylva, NC 28779
Developes parent as well as volunteer and community partnerships. Demonstrated compliance administrator and hiring coordinator. Plans and implements parent, quarterly and annual reports for future funding purposes.

Education

January 2019
Master of Divinity, Hood Theological Seminary
Currently enrolled in the Master of Divinity program which encopasses a volunteer Chaplaincy with the Buncombe County Sheriff Department

January 2009

CERTIFICATION PROGRAM, NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Certified site coordinator for the 21st Century Learning Center Program

ACTIVITIES AND SPECIAL SKILLS

- Board Member-Asheville Buncombe Community Christian Ministry Medical Board
- Member of the Interdenominational Ministerial Alliance
- .MLK City Wide Celebration Board Member
- Asheville-Buncombe Community Land Trust Board Member
- Proficient in organizing and implementing programs to enhance productivity.
- Proficient in financial receipts/disbursements
- Proficient in Social Outreach programing to enhance company productivity.
- Productive and efficient in very demanding situations
- Team player, works well with others

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Eric Howell Home Phone #: 828-242-1250

Street address: 95 Cisco Road City: Asheville Zip Code: 28805

Mailing address (if different): _____

Employer: MHAworks, PA

Your position: Project Manager, Associate Architect Office Phone #: 828-251-5550

Resident of City Yes County Buncombe Race W * Sex M___F___* Age 47 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ____ South ____ East ✔ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: None at the moment. But in my line of work, it's _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I have worked and lived in Asheville since graduating Auburn University with a degree in Architecture. I have knowledge and experience with the local permitting, code officials and other city run development services. I want to have a voice in the decision making of the place that I live, work and play.

I am currently moving to the above address on September 17th after living 17 years in West Asheville on Vermont Avenue. I feel that with my background in schematic design, pre-planning, coordination with relevant consultants and strong communication skills can strengthen the commission in their roles and responsibilities.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Eric R. Howell

Date: 09-10-2020

E-Mail: ehowell@mhaworks.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Michael G Waddle Home Phone #: 865-742-7851

Street address: 85 W Walnut St APT 203 City: Asheville, NC Zip Code: 28801

Mailing address (if different): _____

Employer: CASE Consultants International

Your position: Program Manager Office Phone #: 865-742-7851

Resident of City Asheville County Buncombe Race Hispanic * Sex M ✔ F ___ * Age 34 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North ___ South ___ East ___ West ___

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: NO. _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

Please see Cover Letter and Resume.

See attached

eSigned via SeamlessDocs.com
Michael G Waddle
Key: df76721a9fe99f8432aa1f402f0c0c5678

Signature: _____

Date: September 11, 2020

E-Mail: michaelgwaddle@gmail.com

Fax #: _____

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Michael G. Waddle

Asheville, NC 28801 ▪ 865.742.7851 ▪ michaelgwaddle@gmail.com

September 11, 2020

Sarah Terwilliger
Deputy City Clerk
City of Asheville
70 Court Plaza
Asheville, NC 28801

Dear Sarah Terwilliger:

I am writing to be considered for a committee member of the Affordable Housing Advisory Committee for the City of Asheville. Over the past ten years, my career focus has been to develop expertise in services to vulnerable communities, notably by providing food that is nutritious, accessible, and affordable. This expertise has required a regular and in depth coordination and interaction with city, state, and federal government.

Since 2010, I have been involved in community organizing, program management, and regulation of programming for vulnerable groups. Over that time, I developed skills in group leadership, client service, and financial management. My career progression has afforded me opportunities to contribute to strategic planning beyond just my work unit, to include issue that span across the organization and local community. Through that collaboration, I identified and sought out solutions to better serve stakeholders: clients, volunteers, partners, employees, and funders. Further, I have been responsible for soliciting and reporting on government revenue to ensure needed resources are appropriately provided and utilized.

The Affordable Housing Advisory Committee excites me because it complements my history and interest in serving vulnerable populations. I believe my perspective will benefit the committee, and the city in advising affordable housing policies, developing action steps, and advising on the use of city-controlled funds. I understand the socio-economic context that these constituents live their lives, and am well versed in the funding restraints and policy considerations that the city operates under. Ultimately, I envision and Asheville that can meet the housing needs in an equitable and cost-effective manner.

To complement my practical experience, I recently earned a Master of Public Administration, which provides new breadth to my work experience. I believe that my background, skillset, and disposition will prove an asset to the Affordable Housing Advisory Committee. I hope to continue this conversation in the future.

Sincerely,

Michael G. Waddle

Michael G. Waddle

Asheville, NC 28801 ▪ 865.742.7851▪ michaelgwaddle@gmail.com

Executive Summary

- Innovative social sector professional with nine years of experience in program management, local advocacy, grants management, program improvement, and organizational administration.
- Gifted technical writer with significant experience in producing grant applications, project progress and technical reports to private and government sponsors and local and national partners.
- Program/project management expertise with seven years of experience implementing federal and state-financed programs in partnership with local private entities.
- Result-driven team leader that supervised a departmental restructure and programmatic overhaul to address government accountability and client accessibility issue.
- Demonstrated ability to develop and maintain strategic objectives, staffing standards, stakeholder communications, financial stability, and funder reporting.

Competencies

- Leadership
- Communication
- Collaboration
- Time Management
- Problem-Solving

Skills

- Strategic Planning
- Client Management
- Stakeholder Relations
- Financial Analysis
- Public Policy Analysis
- Grant Writing & Reporting
- Event Planning & Coordination
- Donor Identification & Cultivation
- Data Management & Analysis
- Program Management & Evaluation

Professional Experience

Program Manager | CASE Consultants International | Asheville, NC **Mar 2020 – Present**

- Oversee daily operations focused on the analysis, policy, and the public intersection of climate change.
- Operated several contract vehicles, including NOAA ProTech subcontracts (NESDIS, NWS, NMFS), doubling business revenue and staffing capacities.
- Analyzed business capacities and submitted capabilities matrices for future agreements.
- Initiated and maintained partnerships among for profit, non-profit, public, and university institutions.
- Formulated staffing policies and instituted across multifunctional company of 12 individuals via a Team Manual.
- Examined financial situation and forecasted future priorities, benefits, and functions of the business operations.
- Established, managed, and evaluated consultancy agreements and scopes of work of expert associates.
- Managed contract deliverables, progress reports, and budgets for private clients and companies.

Consultant, Poverty & Workforce Solutions | ICF Consulting | Fairfax, VA – Remote **Oct 2019 – Present**

- Led project and support regarding technical assistance, assessments, and research projects.
- Developed and implemented technical assistance tasks and activities across division.
- Implemented quantitative and qualitative data collection tools virtually and on-site visits.
- Produced deliverables, analyses, and program outcomes reports, and targeted stakeholder publications.
- Evaluated program performance through administrative and program data sets to explore deeper problems.

Consultant, Senior Hunger Programs Innovation | Capital Area Food Bank | Washington, DC **Jun 2019 – Oct 2019**

- Directed an advisory board of 12 senior citizens through a Human Centered Design process to identify issues, explore solutions, and refine programming to address food security concerns.
- Fostered relationships with national partner, consulting firm, and area service providers to advance organization reputation, coordinated grant activities, and ensure cost effective program solutions.
- Aligned grant activities with organizational strategic objectives, analyzed and projected budgetary expenses, and developed evaluation methodology to ensure vitality and success of overall project.
- Developed, executed, tracked, and reported on grant budget of $100,000.

Fiscal Policy Specialist | **Florida Department of Health** | Tallahassee, FL **Jan 2017 – May 2019**

- Led the fiscal policy section of the Bureau of Child Care Food Programs to train, monitor, and provide technical assistance for contracted agencies receiving $275,000,000 annually.

- Audited, reported on, and reviewed Corrective Action Plans for 10 contractors annually that received up to $12,000,000 yearly to determine compliance with program regulations.
- Evaluated 400 contractor applications annually to determine eligibility and administrative capability to implement federal programming in compliance with regulatory requirements.
- Developed policy memorandum, trainings for contracted agencies to clarify federal regulations, state requirements, and agency processes and expectations.
- Communicated regulatory interpretation and justification of bureau practices to U.S. Department of Agriculture's regional and national office to rebuff contractor complaints.
- Designed tools and methods for internal and external tracking and reporting that enabled compliance and process evaluation.

Government Analyst | Florida Department of Economic Opportunity | Tallahassee, FL **Oct 2016 – Jan 2017**

- Advanced economic development opportunities 6 municipal grantees through the: disbursement of $300,000 annually, engagement in technical assistance, and connection to available resources.
- Analyzed grantee applications, measured against deliverables, and maintained contractual terms.
- Developed new program mechanisms to: increase new grantee impact and efficiencies, measures to evaluate previous grantee performance, and communication tools to enhance educational efficacy.

Director, USDA Senior Hunger Programs | Capital Area Food Bank | Washington, DC **Mar 2015 – Jun 2016**

- Initiated a complete staffing restructure unifying programmatic and operational portions of the program into one department to address accountability, accessibility, and communication concerns.
- Led a department of 12 employees of diverse functions from client screening, account development, and grant reporting to inventory maintenance, volunteer management, and package delivery.
- Cultivated relationships with Federal Agencies, State Agencies, and national and community partners that bolstered program reputation, informed service practices, and enhanced client care.
- Streamlined inventory practices by: simplifying distribution methods, consolidating warehouse locations, unifying all program operations under a universal pre-packaged procedure.
- Advocated for policies that increased client accessibility: decreased required eligibility documentation, created program-wide application, established longer enrollment periods.
- Maximized program data infrastructure through integration with existing technology, upgrading product output procedures, and initiating regular managerial review of records.

Manager, USDA Senior Hunger Programs | Capital Area Food Bank | Washington, DC **Jan 2014 – Feb 2015**

- Evaluated the state of *Commodity Supplemental Food Program* and *Senior Farmers Market Nutrition Program*, researched best practices, and outlines strategic plan to align with organizational values.
- Managed a staff of 6, portfolio of 5,600 clients, collection of 70 subsidiary agencies, inventory valued at $2,300,000, and an administrative budget of $900,000.
- Engendered more client-oriented work environment through staff training and development, awareness and outreach campaigns, and rebranding the program as *Grocery Plus*.

Coordinator, USDA Child Hunger Programs | Capital Area Food Bank | Tallahassee, FL **Apr 2012 – Dec 2013**

- Distributed 1,000 meals daily to at-risk youth in two Maryland counties through the administration of the *Child and Adult Care Food Program* and *Summer Food Service Program*.
- Managed an administrative budget of $500,000 and a portfolio of 30 subsidiary agencies.
- Represented department in CRM software development, Maryland Governor initiative to end childhood hunger.

AmeriCorps*VISTA | Community Assistance Network | Crescent City, CA **Nov 2010 – Feb 2012**

- Convened 20 community stakeholders to create a county-wide food policy council as part of The California Endowment's *Building Healthy Communities* public health campaign.
- Collected data for a county-wide survey to measure food accessibility and affordability.

Education

Florida State University – Tallahassee, Florida Master of Public Administration
University of South Carolina – Columbia, South Carolina Bachelor of Arts in Religious Studies

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Joshua Katz Home Phone #: 8285450560

Street address: 94 Herron Avenue City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: N/A

Your position: N/A Office Phone #: _____

Resident of City Asheville County Buncombe Race White * Sex M ✔ F ___ * Age 24 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ____ North _____ South _____ East _____ West ✔ _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

See attached

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Joshua Katz

Date: 09/10/2020

E-Mail: joshua.samuel.katz@gmail.com

Fax #: 8285450560

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Joshua Katz -

Education (2013 – 2017) University of North Carolina Asheville, Asheville, NC B.S. in Chemistry, Minor in Math Undergraduate Research Scholar, Dean's List, Departmental Distinction in Chemistry I am a chemistry graduate from UNC Asheville. I completed my undergraduate research with Dr. Amanda Wolfe in synthetic medicinal chemistry, specifically optimizing the synthetic route for depsidone core analogs, to be tested against S. aureus and E. coli. While completing my research I also held a position as a facilities supervisor for UNC Asheville Campus Recreation. During this time I acquired management and organizational skills. For example, I was tasked with creating onboarding protocols for new employees, and I enhanced the interviewing and training processes. After graduating I worked as a brewer at Asheville Brewing Company, and was tasked with creating recipes and standard operating procedures (SOP) for brewing and lab processes. As a lifelong Asheville resident, I know very well the struggles of finding affordable housing in this town. However, many people from marginalized groups have the same struggle, but without any safety net. In a town that strives to be progressive, basic rights such as housing should not have to be fought so hard for. Asheville can do much better in this regard. I believe that with my familiarity of Asheville, and witnessing how certain changes have affected the city and its residents over the years, I have the knowledge to meet the required duties of this position, as well as the detail orientation and work ethic.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: City's affordable housing committee

Your name: Zakiya Bell-Rogers Home Phone #: 8282163423

Street address: 3 Parker Rd City: Asheville Zip Code: 28803-

Mailing address (if different): _____

Employer: Helpmate Inc

Your position: Community Engagement Specialist Office Phone #: 8282163423

Resident of City Asheville County Buncombe Race Black * Sex M___F___* Age 40 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central _____ North _____ South _____ East ✔ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: none

_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I am a 25 years resident of Asheville NC. I am the product of the Asheville City school system and a graduate of Western Carolina University.

I have served on many board including the Rec and Parks Board and currently on the YWCA, DSPAC, Alpha Kappa Alpha Sorority Inc and Women against Domestic Violence Committee.

As a contributing member of Asheville I feel housing is an issue that plagues our city. It would be a service to those who look like me to serve on this board.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Zbrogers

Date: 9/10/2020

E-Mail: zkbrogers@gmail.com

Fax #: 8282163423

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Asheville Affordable Housing Committee

Your name: Henry Sannyasa Home Phone #: 3307325179

Street address: 47 5th Ave City: Asheville Zip Code: 28806

Mailing address (if different): P.O. Box 682, Asheville, NC 28801

Employer: The Hop

Your position: Store Clerk Office Phone #: _____

Resident of City Asheville County Buncombe Race White * Sex M ✓ F ___ * Age 24 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ____ North ____ South ____ East ____ West ✓

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: N/A

_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

See attached

opportunities for the people that I know, and I would love to have the opportunity to expand

Henry Sannyasa

Key: d7f7f21a97e66f4d2aa1f402f0fc5678

Signature: _____

Date: 09/10/2020

E-Mail: yeaterda@gmail.com

Fax #: _____

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Henry Sannyasa -

I am interested in serving the Asheville Affordable Housing Committee because I believe that I would be able to represent many of the community concerns voiced around housing. I have a bachelor's degree and served as a Resident Assistant for my college. This position gave me experience doing community organizing and in being a liaison between student and administrative interests. I have also volunteered with Habitat for Humanity, working in my college's Habitat organization for several years, spending about 80 on-site hours building houses for folks. This experience gave me hands-on experience in creating support around housing insecurity as well as understanding how organizations can work within the system to create more opportunities for folks who need it. I have also lived in the Community First! Village in Austin, Texas. This is a creative project that has created affordable housing for unhoused folks in Austin city limits. My work with this project has given me not only more face-to-face experience hearing the needs of unhoused folks, but also experience executing tangible solutions in creating affordable housing. I have been very interested in expanding the work that I am doing with homeless issues in Asheville. I work with unhoused folks one-on-one to try to help distribute resources and create opportunities for the people that I know, and I would love to have the opportunity to expand the scope of that work by serving on the housing committee. I am interested in working with these issues on a more systemic level and investigating further how we can innovate and advocate for changes in legislation, create opportunities for equal access to housing, and expand the existing projects in Asheville that create affordable housing. I also am interested in serving this board because I am passionate about representing and boosting the voices of the Asheville community who, alongside myself, have so many innovative ideas and creative solutions to the pressing issue of housing insecurity and homelessness that our city faces. I believe that when we listen to and work together with the members of our community, we can create better systems. This approach to community is something that I can offer the Asheville Housing Committee. I believe that my personal experience can additionally offer critical first-hand knowledge and experience around these parts of the housing system in Asheville. I am someone who has been housing insecure, faced housing discrimination, and who previously and currently rents in Asheville. My personal housing history and experience is important because I can offer critical perspective to the Committee on how new projects and decisions may directly affect those who those projects and decisions serve. I am organized, self-motivated, and oriented towards problem-solving. I care very much about community-building, valuing each and all of the voices in our community, and finding solutions that work for everyone. I believe that what I can offer to the Asheville Affordable Housing Committee is valuable and relevant to the work that Asheville as a city and a community is working towards right now, as the city tackles old and new challenges. I believe that we can create a housing system that works for everyone and that I can offer needed perspective and skills to the Committee in the creation of that.

330 732 5179 yeaterda@gmail.com

Henry Sannyasa

He/Him/His

Bachelor of Arts Degree
Religious Studies & Philosophy
2018

Language Skills
English (*fluent*)
Spanish (*beginner*)

EXPERIENCE

Kitchen Supervisor
Full-time, Seasonal
Jun-Aug '17, Jun-Sep '18, May-Sep '19

Responsible for training and managing seven kitchen cooks, and for organizing timely and sufficient execution of daily meals. Also responsible as a community member and leader for developing connections with others and creating a positive, community-oriented environment. Developed skills in conflict resolution, leadership efficacy, executive function, and community-building.

Humanities Internship
Internship
Nov '18 - May '19

Served as an intern for the Hiram Connect Program, an initiative created by Hiram College to enhance the student experience so that their academic journeys are encouraged to be personally meaningful and contribute to a larger social responsibility. Organized information and materials for the program. Developed writing, communication, and information processing skills.

Mobile Fishes and Loaves Resident
Resident
Nov '18 - May '19

Lived in Mobile Fishes and Loaves' Community First! Village, a planned community which seeks to provide affordable, permanent housing and a supportive community for disabled, chronically unhoused people in Central Texas. Gained experience on executing solutions to the housing crisis, developed one-on-one relationships with members of high-need populations.

Resident Assistant
Salary
Aug-May '16, Aug-May '17, Aug-May '18

Responsible for fostering the growth of a residential community through emotional support, creating educational opportunity, and conflict resolution. Develop skills in leadership responsibility, understanding cultural diversity, time-management, event organization and networking, and community and team building. Received "Student Leadership Excellence Award" in 2017.

General Manager
Work trade
Aug-May '17, Aug-May '18

Responsible for managing a cooperative organization as a whole, including other organization leaders, and the organization's members. Within this responsibility, included is maintaining the infrastructure of the organization, training organization leaders, overseeing menu items and inventory, and organizing and leading organizational meetings. Developed knowledge of institutional function, skills in management and communication skills, and strategic thinking skills.

Habitat for Humanity Volunteer Crew Member
Volunteer
March 2016, March 2017

Volunteered with the Hiram Habitat for Humanity student organization which networks with other Habitat organizations nationally to create opportunities for volunteering. Contributed to fundraising efforts and the construction of several homes for low-income, housing-insecure families in need, around eighty total on-site volunteer hours. Gained experience in team-building and understanding social support systems focused on housing insecurity. Awarded "Hardest Working Volunteer Award" by site managers in March 2017.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Cyd Jaggers Home Phone #: 504 259 4750

Street address: 355 Cummins Road City: Asheville Zip Code: 28805

Mailing address (if different): _____

Employer: MHA Works

Your position: Project Architect Office Phone #: 828 251 5550

Resident of City Asheville County Buncombe Race White * Sex M___ F_✔_ * Age 33 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: NO _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

See attached

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Cydney Jaggers

Date: 09/10/2020

E-Mail: cydneyjaggers@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Cyd Jaggers -

To Whom It May Concern: I am interested in joining the Affordable Housing Advisory Committee. I have confidence in my ability to thrive in this role because of the passion that I have for both architecture and social justice. I am a licensed architect in North Carolina and have been practicing for nine years. I am familiar with the entitlement process for new buildings in Asheville, which I think would be an asset while serving on this committee. In my current position, I have worked with multiple real estate developers and have an understanding of their experiences with and perceptions of affordable housing. Throughout my career I have been fortunate to work on a variety of building types, including several multi-family housing projects. One of these was a developer led multi-family project that included work-force housing. The experience sparked my interest in learning more about affordable housing, and why it is lacking in Asheville and so many other cities across the country. I would like to learn more about how I could use my skills to positively impact society. I would like to be involved in the implementation of policy and incentives that will provide housing to the underserved members of our community. Thank you for your time and consideration. Sincerely, Cyd Jaggers RESUME Education University of Arkansas - Fayetteville, AR; 2005-2010 Bachelor of Architecture Licensure Licensed in North Carolina - #15109 Professional Experience MHA Works - Asheville, NC; February 2018 - Present Freelance Architectural Designer - Asheville, NC; September 2016 - January 2018 Marlon Blackwell Architects - Fayetteville, AR; July 2014 - September 2016 Eskew+Dumez+Ripple Architects - New Orleans, LA; March 2011 - July 2014 Distinction Samuel A. Alman Scholarship Recipient - Penland School of Craft; September - November 2016 Received a full scholarship to complete a three month weaving concentration American Institute of Architects, Arkansas Chapter; Citation Award, 2015 All Saints Episcopal Church, Marlon Blackwell Architects American Institute of Architects, Gulf States Chapter; Honor Citation Award, 2014 Civic Theater Restoration, Eskew+Dumez+Ripple Architects Chancellor's Scholar - University of Arkansas, 2005-2010 Full academic scholarship Community Involvement Northwest Arkansas Handweaver's Guild; 2015-2016 Women in Architecture, a subcommittee of the New Orleans Chapter of the American Institute of Architects - Treasurer; 2013-2014 ACE Mentor Volunteer, an after-school program designed to attract high school students into pursuing careers in the Architecture, Construction and Engineering industry; 2012-2013

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Committee

Your name: Chris Woodward Home Phone #: 8287731575

Street address: 296 Waynesville Ave City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: Self-employed by Veles L.L.C.

Your position: Organizer and Member Office Phone #: 8287731575

Resident of City Asheville County Buncombe Race W* Sex M ✔ F ___* Age 32*

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ____ North _____ South _____ East _____ West ✔ ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: I am not aware of any potential conflicts of _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I bring empathy, compassion, critical thinking, problem solving, interpersonal mediation, systems-thinking and optimism to any project I tackle.
I'm a graduate of Appalachian State University, with a BA in Philosophy.
I served for four years in AmeriCorps/Project POWER, working as a teacher, after-school program coordinator, and volunteer coordinator at MANNA Food Bank.
I worked for two years as an Associate Teacher at Evergreen Community Charter School.
I am now self-employed as a carpenter and builder.
I am interested in joining the Affordable Housing Committee because I know that housing presents a huge challenge to the economic and social stability of Asheville. Most of my time spent living and working in Asheville has been financially precarious, mostly due to cost-of-living expenses. During my time in AmeriCorps, I received a set monthly stipend that was just barely enough to pay rent. In fact, I received food stamps to offset my expenses.
Since my time in AmeriCorps, I have developed professionally and financially, and I am in a more comfortable position. However, I know that the struggles I went through trying to work and live in Asheville are similar to many folks' experiences.
I want to serve this city and community in a tangible, material way. I want to help develop a housing system open and accessible to everyone, and I want to work toward racial and economic justice in Asheville through housing.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: eSigned via SignatureDocs.com Chris Woodward Key: df7d721a5fe5f8432a81f402f0f3e578

Date: 9/11/2020

E-Mail: christopher.perry.woodward@g

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Commission

Your name: DeLores Venable Home Phone #: 8287476790

Street address: 136 Wyoming Road City: Asheville Zip Code: 28803

Mailing address (if different): _____

Employer: Carolina Pines of Asheville/ Asheville Black Lives Matter

Your position: CNA/Med Aide-Lead Organizer at AVLBLM Office Phone #: 8287476790

Resident of City Asheville County Buncombe Race Black * Sex M___F_✔_* Age 41 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ____ North _____ South _✔_ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

As someone whom works in the healthcare field, I often have patients who have to use long term care enviroments simply because they do not have homes to go to or family to stay with, and they can't afford rents and hotel rooms with their other costs. As an organizer, I have experienced myself the hardships of affordable and equitable housing, and have heard the many stories of so many others here in the Asheville area. I have served as the vice chair for the Human Relations Commission for the last 3 years and have heard community speak to the needs of affordable safe housing and how difficult it is to find it. Over the last few years, I have worked at the Real Asheville in data collection on housing and understand the correlation of healthcare as a disparity. I also have researched and understand the data that has driven costs and would embrace a chance to further my education and help create solutions to this issue for so many people in our great city of Asheville.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: DeLores Venable

Date: 9/11/20

E-Mail: Delo4sure@gmail.com

Fax #: 8287476790

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Committee

Your name: Jessica Montanez Home Phone #: 917-920-0381

Street address: 19 Eagle Street Apt 205 City: Asheville Zip Code: 28801

Mailing address (if different): _____

Employer: Student

Your position: Student Office Phone #: _____

Resident of City Asheville County Buncombe Race Black/Hisp* Sex M___F_✔_* Age 25 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: _____
_____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I am interested in serving on the Affordable Housing Committee board because I have some deas on how to solve the affordable housing crisis in Asheville. As a blue collar Ashevillian with section 8, I believe I have a life experience that would be an asset to the affordable housing committee.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Jessica Montanez

Date: 12/09/2020

E-Mail: jessicamontanez2013@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Jessica Montanez Home Phone #: 917-920-0381

Street address: 19 Eagle Street Apt 205 City: Asheville Zip Code: 28801

Mailing address (if different): _____

Employer: Student

Your position: N/A Office Phone #: _____

Resident of City Asheville County Buncombe Race Black/Hisp * Sex M___ F_✔_ * Age 25 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: Yes. I am on section 8. _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

In summer 2020, I received Section 8 and I noticed how difficult it is to find housing in the city of Asheville. I also noticed how outright discriminatory some landlords are. I have an idea of Asheville passing a source of income law that would help section 8 recipients find housing faster and with less headaches.

I don't have education experience. I have life experience.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: eSigned via SeamlessDocs.com Jessica Montanez Key: df4f7214...

Date: 09/26/2020

E-Mail: jessicamontanez2013@gmail.co

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Shannon M. Watkins Home Phone #: 828-713-2955

Street address: 9 W. Raleigh Rd City: Asheville Zip Code: 28803

Mailing address (if different): same

Employer: Self-Employed Real Estate Agent (Beverly-Hanks & Associates)

Your position: Real Estate Broker Office Phone #: _____

Resident of City Yes County Buncombe Race White * Sex M___ F ✔ * Age 39 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North _____ South ✔ East ✔ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: No conflicts of interest. I want to help the largest number of people to find affordable. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

Please see my attached resume as well. I am interested in serving on the Affordable Housing Advisory Committee to help our city help our citizens. Asheville is an incredibly unique city and I have enjoyed the benefits of living in and around the city for my whole life. I attended college at UNC-Asheville and I am proud that I stayed in the area to help make a difference in this community. I am a strong advocate for people that I support. The city needs more affordable housing for its teachers, firefighters, waitresses, and other front line workers who take care of us every day. These workers deserve to live in a convenient, safe location where they can enjoying walking or biking to work if they choose to. They contribute the diversity of our city and that makes us all more culturally rich and vibrant. Asheville needs more diversity that affordable housing will bring to our community. It is probably the most difficult task of our community due to the very limited land resources we have available for new construction. This lack of affordable land and housing is a difficulty that the city must be smart enough to overcome. When you have limited space, you need to build smarter, more efficient styles of homes. I have a very diverse background having been in real estate around 10 years and prior to that working in law and government in Asheville for ten years. I grew up in public housing and worked my way out so I was able to buy my first property in Asheville at age 24.

SEE ATTACHED

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

eSigned via SeamlessDocs.com
Shannon M. Watkins
Key: df76721a6b98f4d2aa1f4029f0c5678

Signature: _____

Date: 12/23/2020

E-Mail: shannonmwatkins@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

SHANNON WATKINS

9 W. Raleigh Road · Asheville, NC 28803 · (828)713-2955 · ShannonMwatkins@gmail.com

EMPLOYMENT EXPERIENCE:

NC LICENSED REAL ESTATE BROKER — NOVEMBER 2019 TO AUGUST 2016
Beverly-Hanks & Associates Realtors — ASHEVILLE, NC

- Worked with Buyers and Sellers of Real Property in Buncombe, Madison & Haywood Counties and sold over $2.1 million in property in 2015;
- Completed Offer to Purchase and Contract, Exclusive Right to Sell Listing Agreements, Amendments to Contracts for routine purchases and sales as well as foreclosures and short sales of property.
- Researched properties for clients to determine how much mortgage is owed, taxes on the property including delinquency, ownership of neighboring property, title history of property through deeds, zoning of property, Covenants & Restrictions for Subdivision, Deed Restrictions, approximate property boundary lines, flood zones, Orientation of property such as South or North-East using GIS mapping;
- Negotiated offers to purchase to successful contracts and closings on properties for Buyers and Sellers;

NC LICENSED REAL ESTATE BROKER — SEPTEMBER 2016 TO NOVEMBER 2019
Coldwell Banker King Real Estate — ASHEVILLE, NC

- Worked with Buyers and Sellers of Real Property in Buncombe, Madison, Haywood & Henderson Counties
- Completed Offer to Purchase and Contract, Exclusive Right to Sell Listing Agreements, Amendments to Contracts for routine purchases and sales as well as foreclosures and short sales of property.
- Researched properties for clients to determine how much mortgage is owed, taxes on the property including delinquency, ownership of neighboring property, title history of property through deeds, zoning of property, Covenants & Restrictions for Subdivision, Deed Restrictions, approximate property boundary lines, flood zones, Orientation of property such as South or North-East using GIS mapping;
- Negotiated offers to purchase to successful contracts and closings on properties for Buyers and Sellers;

NC LICENSED REAL ESTATE BROKER — AUGUST 2014 TO AUGUST 2016
Beverly-Hanks & Associates Realtors — ASHEVILLE, NC

- Worked with Buyers and Sellers of Real Property in Buncombe, Madison & Haywood Counties and sold over $2.1 million in property in 2015;
- Completed Offer to Purchase and Contract, Exclusive Right to Sell Listing Agreements, Amendments to Contracts for routine purchases and sales as well as foreclosures and short sales of property.
- Researched properties for clients to determine how much mortgage is owed, taxes on the property including delinquency, ownership of neighboring property, title history of property through deeds, zoning of property, Covenants & Restrictions for Subdivision, Deed Restrictions, approximate property boundary lines, flood zones, Orientation of property such as South or North-East using GIS mapping;
- Negotiated offers to purchase to successful contracts and closings on properties for Buyers and Sellers;

NC LICENSED REAL ESTATE BROKER — AUGUST 2013 TO AUGUST 2014
LandCrazy.com Real Estate Firm — ASHEVILLE, NC

- Worked with Buyers and Sellers of Real Property in Central Western North Carolina, focusing on niche of Land and Farms;
- Drafted Offer to Purchase and Contract, Exclusive Right to Sell Listing Agreements, Amendments to Contracts for routine purchases and sales as well as foreclosures and short sales of property.
- Researched properties for clients to determine how much mortgage is owed, taxes on the property including delinquency, ownership of neighboring property, title history of property through deeds, zoning of property, Covenants & Restrictions for Subdivision, Deed Restrictions, approximate property boundary lines, flood zones, direction property faces such as South or North-East using GIS mapping;
- Negotiated offers and counter offers to successful contracts and closings on properties for Buyers and Sellers;
- Interviewed over 10 people for Office Administrator position and successfully filled the position for Owner/Brokers;

LEGAL ASSISTANT, LITIGATION — AUGUST 2010 TO JULY 2013
VAN WINKLE LAW FIRM — ASHEVILLE, NC

- Drafted discovery requests and responses; drafted motions, notices of hearing, proposed orders and other pleadings;

- Created the firm's first 100% paperless file system for two partner attorneys; maintained file system of pleadings, discovery, case documents, notes, and more through NetDocuments online document management system;
- Electronic Document management: Bates stamped, organized and maintained document indexes and files of thousands of pages of project files from clients, experts, opposing counsel and others, including preparation of, sharing, and use of electronic Exhibits for Trials, Arbitrations and Mediations, and Depositions;
- Case file management, including coordinating court dates and hearings with trial court administrators in over 20 counties in North Carolina, Federal Court, and NC Business Court;
- Calculated and calendared due dates for responses and answers to pleadings and discovery using Outlook;
- Communicated with clients, experts, insurance reps, and other counsel for updates on case activity;
- Served pleadings, discovery and complaints pursuant to Rule 4 of the NCRCP.
- Managed all billing for insurance company clients including CNA, Builders Mutual, One Bacon, Travelers and more, as well as travel arrangements and reimbursements for travel expenses.

Accomplishments: Received bonuses at each semi- annual performance review, as well as accolades for assistance with trials and arbitration wins, including Superior Court Trials and AAA Arbitrations.

NC LICENSED REAL ESTATE BROKER — MAY 2010 TO OCTOBER 2010
NEST REAL ESTATE — ASHEVILLE, NC

- Passed NC Real Estate test on first attempt and gained Provisional Broker's License;
- Started Nest Real Estate Company by filing DBA and obtaining Real Estate Firm License from NC Real Estate Commission,
- Bought Internet Domain Name, Created Logo, Designed Website, and more;
- Successfully solicited listings for 2 homes and used Contract/Exclusive Right to Sell Listing Agreement;
- Listed properties for sale on the NCRMLS Website, Nest Real Estate Website, Syndicated Listings to 10 plus websites through Postlets.com, listed properties for sale on Craigslist.com, and other websites;
- Managed day to day activity of company to maintain listings, solicit new listings, and work with buyers;
- Met with buyers & sellers over the phone and in person for listings, to answer questions, and more;
- Hosted broker open houses and traditional open houses for marketing purposes.

TEMPORARY JUDICIAL ASSISTANT — SEPTEMBER 2009 TO OCTOBER 2009
HON. DENNIS L. HOWELL, US MAGISTRATE JUDGE WDNC — ASHEVILLE, NC

Filed documents, calendared dates for hearings, drafted case management orders, Answered phones, greeted guests to Judge's chambers, processed incoming mail, and more.

ADMINISTRATIVE ASSISTANT — MARCH 2009 TO AUGUST 2009
LANDCRAZY.COM — ASHEVILLE, NC

- Obtained property information for listings such as aerial, topo, and plats from Geographic Information System (GIS) as well as online deeds and more;
- Photographed properties for listings, made video for YouTube and other websites for marketing purposes;
- Uploaded listings for properties for sale on the NCRMLS Website, LandCrazy.com, Syndicated Listings to 10 plus websites through Postlets.com, listed properties for sale on Craigslist.com, and other websites;
- Filed and uploaded documents online and communicated with banks to assist in negotiating foreclosure and short sale purchases for clients.

PARALEGAL — OCTOBER 2006-MARCH 2009
BUNCOMBE COUNTY DEPARTMENT OF SOCIAL SERVICES — ASHEVILLE, NC

- Drafted 80-100 proposed Juvenile District Court Orders every 3-4 weeks, such as: Adjudication Judgments, Termination of Parental Rights Judgments, Permanency Planning and Review Orders, Non-Secure Custody Orders, Motions in the Cause, Notices of Hearing and more for abuse, neglect, and dependency cases pursuant to NCGS § 7B, *et seq.;*
- Investigated and conferred with attorneys, members of the Court, social workers, and others to reach consensus on corrections and changes to proposed orders before submitting to Court for signature;Processed (copied, mailed, and more) all court orders to ensure that all parties receive copies in a timely manner by using order tracking logs and other software;
- Communicated with agents (social workers) to gain correct information and to ensure that federal and state mandated deadlines are met for court hearings;
- Made travel arrangements for attorneys with credit card, using Authority for Payment of legal unit invoice for professional services, subscriptions, and publication services;

- Maintained organized file systems, opened/closed files; notarized Juvenile Petitions, verifications for pleadings and more.

Accomplishments: Managed files and court orders so well that I was able to archive files and help others catch up on work.

CLERK (LEGAL ASSISTANT) — MARCH 2003-JUNE 2006
UNITED STATES ATTORNEY'S OFFICE, DOJ — ASHEVILLE, NC

- Assisted federal prosecutors and litigators in trial/exhibit preparation as well as processing and organizing evidence/discovery and redacting confidential victim/witness information to produce documents for discovery purposes, provided technology related support, assisted with monitoring bankruptcy and foreclosure cases that the US Government was a party to;
- Drug Task Force/General Criminal/Appellate divisions worked to maintain discovery/evidence, helped prepare Briefs and Joint Appendices for filing and technological support for scanning/Bates stamping documents for trial preparation, including damages support spreadsheet for a million plus dollar fraud case;
- Opened/closed files in docket system, archiving and updating files/records using National Archive policy and procedures, returning any evidence to the proper agencies;
- Reception duties: answered multi-line telephone, greeted/assisted the public, processed all incoming/outgoing mail/faxes/shipping & other communications as main point of contact for front office;
- Work in administration: ordered/maintained inventory of office supplies, maintained office equipment in good working order, calculated/processed travel arrangements and vouchers for attorneys and other general administrative procedures;
- Routinely communicated with attorneys, Court employees, federal, state, and local law enforcement agents, federal government administrators, other government officials, and the general public.

Accomplishments: Recognized by the US Attorney several times for dedication, responsibility, and commitment to projects assigned (with cash bonus awards). Permitted to travel to/work in Charlotte office for an archiving project.

EDUCATION:

- BACHELOR OF ARTS IN POLITICAL SCIENCE — MAY 2006
  UNIVERSITY OF NORTH CAROLINA AT ASHEVILLE — ASHEVILLE, NC
  Concentration in Constitutional and Criminal Law, Government Studies, and American Political Philosophy.
- NC REAL ESTATE BROKER LICENSEE — MAY 2010 TO PRESENT
- NC NOTARY PUBLIC CERTIFICATION — 2006-PRESENT

SKILLS:

Typing 90+ wpm, Internet Research Expertise, Software Skills: Microsoft Word, Outlook, Excel, PowerPoint, Adobe Professional Expertise, NetDocuments, Lexis for Legal Research and Locating People; Corel WordPerfect, PACER Federal Court Info, ECF (Electronic Case Filing for Federal Courts), NC Business Court Electronic Filing; MLS (Multiple Listing Service), GIS (Geographic Information System) for many WNC Counties, Google Gmail, Google Documents (Drive), Lotus Notes Email Software, Constant Contact Marketing Email Software, Mac OS basic skills, & more.

Office Equipment: Electronic Pitney-Bowes Postage Machine; scanners, printers, copiers, binding machines.

Over 10 years of Experience in the Legal Field; Detail oriented; Ability to learn very quickly and perform well under pressure and deadlines; Proven ability to work with initiative and independence or very well as part of a team for a common goal; Adaptable to change and highly motivated.

PROFESSIONAL REFERENCES:

- David K. Davis, Esq. (Retired) Law Clerk for Hon. Max O. Cogburn, Jr., (828) 606-9689,
  Email: david_davis@ncwd.uscourts.gov;
- W. James Johnson, Esq., Partner at Smith Terry & Johnson Law Firm, (828) 552-4080;
  Email: wjjohnson@smithterrylaw.com
- Monica Rousseau, Formerly Broker in Charge of Coldwell Banker King, (828) 676-7264
  Email: monica@rogpivot.com

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Barbara Ann (Babs) Philip Home Phone #: (732) 619-6204

Street address: 153 Hanover Street City: Asheville Zip Code: 28806

Mailing address (if different): _____

Employer: Self-Employed (affiliated with eXp Realty)

Your position: Broker/REALTOR® Office Phone #: 828-333-7251

Resident of City Asheville County Buncombe Race Black * Sex M___F_✔_* Age 55 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North _____ South _____ East _____ West ✔_____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: I am unaware of any potential conflicts of _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I am a new REALTOR® and a 6 year resident of the City of Asheville (West Asheville) with over 20 years of corporate banking experience. I've worked variously for American Express, Bank of America and Citigroup on initiatives intended to improve operational efficiency, reduce waste and eliminate defects. Success in those roles required strong communication skills, meeting facilitation, document preparation, and an organized approach. I also negotiated project implementation across functions, led cross functional project teams, and delivered process improvement training.

I have a Bachelor's degree in Marketing from Wilberforce University, and a Master's Degree in International Management, obtained from Thunderbird, the American Graduate School of International Management (now housed within Arizona State University).

I am deeply interested in contributing to closing the home ownership gap within the African American community, which will allow for individuals to begin to building generational wealth and to have increased access to the 'pursuit of happiness' as described by America's founders. I am an immigrant, having moved to the United States from a small Caribbean island, and my first real home in this country was one shared with my sister, in Montgomery County, Maryland. That purchase was made possible by an affordable housing program in that

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Barbara Ann Philip

Signature: _____

Date: 12/28/2020

E-Mail: bannphilip@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

Babs Philip
Babs Philip Realty
REALTOR®, Licensed Broker
Office (828) 333-7251
Cell (732) 619-6204



December 28th, 2020

Office of the City Clerk
City of Asheville Boards & Commissions
Asheville, North Carolina

RE: Application to Asheville Affordable Housing Advisory Committee

I am a new REALTOR® and a 6 year resident of the City of Asheville (West Asheville) with over 20 years of corporate banking experience. I've worked variously for American Express, Bank of America and Citigroup on initiatives intended to improve operational efficiency, reduce waste and eliminate defects. Success in those roles required strong communication skills, meeting facilitation, document preparation, and an organized approach. I also negotiated project implementation across functions, led cross functional project teams, and delivered process improvement training.

I have a Bachelor's degree in Marketing from Wilberforce University, and a Master's Degree in International Management, obtained from Thunderbird, the American Graduate School of International Management (now housed within Arizona State University).

I am deeply interested in contributing to closing the home ownership gap within the African American community, which will allow for individuals to begin building generational wealth and to have increased access to the 'pursuit of happiness' as described by America's founders. I am an immigrant, having moved to the United States from a small Caribbean island, and my first real home in this country was one shared with my sister, in Montgomery County, Maryland. That purchase was made possible by an affordable housing program in that state.

As Black woman who understands the barriers to home ownership as well as the opportunities afforded by the same, I would like to contribute in some small way to increasing access for others.

Thank you for considering my application.

Babs Philip
Personal Email: bannphilip@gmail.com

This is not intended to solicit a currently listed home Information is deemed reliable, but not guaranteed.



City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Affordable Housing Advisory Committee

Your name: Chris Day Home Phone #: 808-216-8398

Street address: 2 Silverstone Drive City: Asheville Zip Code: 288005

Mailing address (if different): _____

Employer: Civil Design Concepts

Your position: Senior Engineer Office Phone #: 828-252-5388

Resident of City Yes County Buncombe Race White * Sex M ✔ F ___ * Age 47 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ____ South ____ East ✔ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: I am a civil engineer who works on local market rate and affordable housing projects. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I am a local civil engineer with 22 years of experience in all types of site development. I have a degree in Civil Engineering and Environmental Engineering from NC State and have lived and worked in Asheville for over 15 years.

My experience with local site development of both market rate and affordable housing will benefit AHAC and it's efforts with City policy.

Please find attached my resume and cover letter for more information.

I appreciate you consideration of my application for this position.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: Charles Christopher Day

Date: December 28, 2020

E-Mail: cday@cdcgo.com

Fax #: 828-252-5365

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

December 28, 2020

Mayor Manheimer & Councilmembers
City of Asheville
70 Court Plaza
Asheville, NC 28801

Re: Affordable Housing Advisory Committee Application

Dear Mayor Manheimer & Councilmembers,

As a City resident interested in providing housing to our community, I am submitting my application for the current vacancy on the Affordable Housing Advisory Committee (AHAC). I am a professional civil engineer with over 22 years of experience building all types of residential and commercial development. My wife and I moved to Asheville in 2005 and since that time my experience has been primarily focused in the City of Asheville and Buncombe County.

My site development experience includes both market rate and affordable multifamily housing as well as single family homes. I know how development works in the City of Asheville, including the existing policies to incentivize affordable housing and the opportunities and constraints of the Unified Development Ordinance. Furthermore, I understand how these items directly relate to the cost of site construction.

The diverse culture of our city is a large part of why my wife and I chose Asheville to raise our family. All people deserve the opportunity for quality housing regardless of their socioeconomic status. I feel that my experience will be a benefit to AHAC and the City's efforts to implement the Affordable Housing Plan.

Please feel free to contact me with any questions regarding my application or experience.

Respectfully,

C. Chris Day, P.E., LEED AP
Civil Design Concepts, PA

Mailing Address: P.O. Box 5432, Asheville, NC 28813
168 Patton Avenue Asheville, NC 28801 52 Walnut Street – Suite 9, Waynesville, NC 28786
Phone 828-252-5388 Fax 828-252-5365 Phone: 828-452-4410 Fax: 828-456-5455



Chris Day, P.E.
Director of Pre-Development

Beginning his professional career in 1998, Chris brings design experience from a variety of project types throughout the southeast. He is a fact finder by nature and identifies alternative solutions during the master planning stage. This a pproach allows him to incorporate the design team's objectives while remaining grounded in realisms that hold true in every project.

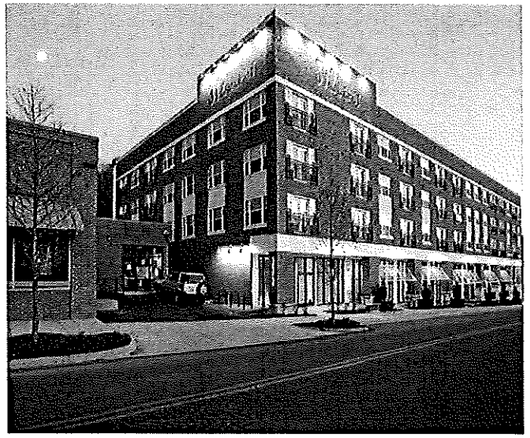
As Director of Pre-Development, he works with the client and design team from the project inception through the entitlement process by navigating through the appropriate agencies to ensure that the project expectations are exceeded. Positive communication skills permit him to be an advocate for clients while fostering strong relationships with the regulatory personnel.

Experience
22 Years in the Industry
15 Years with Civil Design Concepts

Education
NC State University B.S. Civil Engineering and Environmental Engineering

Registrations
Registered Professional Engineer
North Carolina PE# 31114 (2005)
Tennessee PE# 107693 (2002)

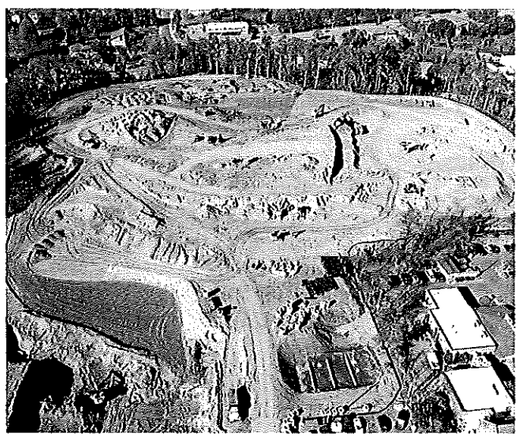
Project Experience
Lee Walker Heights
City Centre and Hilton Garden Inn
Eagle Market Place
Glen Rock Mixed Use
Rabbit Rabbit Event Space
Ironwood (Coxe Asheland Mixed Use)
Carrier Park Velodrome
Jewish Community Center



Glen Rock Mixed Use - Asheville, NC



155 Biltmore - Asheville, NC



Lee Walker Heights - Asheville, NC

CDC Civil Design Concepts, PA