PLANNING & ZONING COMMISSION

- 3 year term

- No special requirements for this position.

Planning & Zoning Commission - (3 year term)

Sandra Kilgore
Term to expire 08-14-20
Has served 1 unexpired term

-Interested & eligible for reappointment

Laura Berner Hudson
Term to expire 08-14-20
Has served 2 terms

- **Not** eligible for reappointment

Joe Archibald
Term to expire 08-14-20
Has served 1 term

-Interested & eligible for reappointment

CURRENT MEMBERS	TERM EXPIRES	APPOINTED	TERMS	RESIDENT	RACE	HOMEOWNER/RENTER	SEX	AREA	OCCUPATION
CITY APPOINTEES									
Sandra Kilgore sankilgore@gmail.com	08-14-20	10-03-17	1	City	AA		F	West	Broker & Owner Kilgore & Assoc.
Tony Hauser thauser@anchorqea.com	08-14-21	07-24-18	2	City	W	H	M	North	Engineer/Landscape Architect
Guillermo Rodriguez guillor@icloud.com	08-14-21	07-24-18	2	City	Hisp		M	Central	Landscape Architect/ Urban Designer
Laura Berner Hudson laura.bernhud@gmail.com	08-14-20	10-03-17 10-28-14	2 1	City	W	H	F	North	Architect
Joe Archibald narwhal1@icloud.com	08-14-20	10-03-17	1	City	W	R	M	North	Architect Woodworker
COUNTY APPOINTEES									
Jim Edmonds jedmonds@edmondsfirm.com	12-01-14	03-01-12	1	County	W		M		
Karl Koon karl@ashevilleoil.com	10-01-16	12-00-13	1	County	W		M		

Chair: Laura Berner Hudson
Vice: Tony Hauser
Staff management: Shannon Tuch

PLANNING AND ZONING COMMISSION

Name	Male	Female	Black	White	Other	North	East	South	West	Central	City	County
Kilgore		X	X						X		X	
Hauser	X			X		X					X	
Rodriguez	X				X					X	X	
Hudson		X		X		X					X	
Archibald	X			X		X					X	
Edmonds	X			X								X
Koon	X			X								X

Planning Zoning Commission - Resource List

APPLICANT NAME, ADDRESS, PHONE #	DATE SUBMITTED APPLICATION	RESIDENT	RACE	SEX	AREA	HOMEOWNER/ RENTER	OCCUPATION
Sherrye Coggiola Sherrye .coggiola@gmail.com	07-20-20	City	W	F	North	H	Co- Owner The Cantina @ Historic Bilt. Village
Kimberly Levi kim.levi@novusarchitects.com	08-25-20	City	W	F	East	H	Project Manager Novus Architects
Roosevelt Harvin rjharvin77@yahoo.com	09-02-20	City	B	M	Central	R	Deputy Clerk of Criminal Records Buncombe Co. Courts

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Planning and Zoning

Your name: SHERRYE COGGIOLA Home Phone #: 8646164325

Street address: 174 beaverdam rd City: Asheville Zip Code: 28802

Mailing address (if different): pob 7096 asheville 28802

Employer: The Cantina@ Historic Biltmore Village

Your position: Co-Owner Office Phone #: _____

Resident of City Asheville County Buncombe Race White * Sex M____F ✔ * Age 55 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central _____ North ✔ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I was born and raised in Asheville with about 17 years making a living in other cities, I have been fortunate to be able to return in 2008 and plan to reside here for the remainder of my life.

I am the daughter of a local real estate developer and received my real estate licenses in 1990. I have been an active Broker in NC and SC ever since. My background has been focused in Commercial real estate investing and development.

My Husband and I own our own home and are in process of building a home and ADU on adjacent lot. My family owns commercial real estate in the Biltmore Village area.

I have served as an active SCORE member since November 2019

I would be honored to be a part of assisting the City of Asheville on the planning and zoning committee.

I have a strong staff at The Cantina which allows me to have time available to assist as needed

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: SHERRYE COGGIOLA

Date: 7/20/20

E-Mail: sherrye.coggiola@gmail.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Planning and Zoning Commission

Your name: Kimberly Levi Home Phone #: 703-895-1217

Street address: 113 Arco Rd City: Asheville Zip Code: 28805

Mailing address (if different): kim.levi@novusarchitects.com

Employer: Novus Architects

Your position: Project Manager Office Phone #: 828-575-1308

Resident of City Ashevill County Buncombe Race White * Sex M___ F ✔ * Age 40 *

Are you a Homeowner or a Renter? * Homeowner

Residence location (check one): Central ____ North ____ South ____ East ✔ West ____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: Not currently, but I am willing to excuse myself. ____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

Please see cover letter and resume sent to Ms. Terwilliger via email.

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: eSigned via SeamlessDocs.com Kimberly Susan Levi Key: df76721a9fb98f4d2a1f402f0f5679

Date: August 25, 2020

E-Mail: kim.levi@novusarchitects.com

Fax #: ____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

KIMBERLY SUSAN LEVI, AIA

113 Arco Road - Asheville, NC 28805 - 703-895-1217 - levi.kim@gmail.com

August 25, 2020

Sarah Terwilliger
Deputy City Clerk
City of Asheville
70 Court Plaza
Asheville, NC 28801

Dear Ms. Terwilliger:

My background in the design and construction industry, along with my years of public service has prepared me for the duties and responsibilities required of a board member. While I enjoy my current work as an architect, the projects are located throughout the United States. I would love to have the opportunity to make an impact on my community by serving on the Planning and Zoning Commission.

Currently, I work at Novus Architects as a Project Manager serving a healthcare client with tenant upfit projects nationwide. During the past 2 years, I have successfully coordinated concurrent projects with expedited schedules, effectively advocated for process improvements, and served as building code subject matter expert to colleagues in the Asheville office.

Before working at Novus Architects, I was a Plans Reviewer for the City of Asheville. In this position, I reviewed construction plans for building code compliance and identified design issues that affected the health, safety, and welfare of the public. I also provided technical assistance to the public and city stakeholders for the permitting process, which allowed me to develop relationships with local business owners and residents.

Previously, I worked for AICI SP, a firm that builds embassies for the Department of State. Within this company, I served the role of a buyer, cost analyzer, and negotiator. Despite not having experience in this position, I quickly learned how to effectively communicate with vendors and build a database for this relatively new company. Most of my tasks involved following up with vendors on logistic issues and identifying discrepancies from purchase orders. I also provided cost analysis presentations to my manager.

While at the architecture firm Cooper Carry, I took the initiative on several projects by lending my advice to less experienced team members. My co-workers always appreciated my tact for identifying priorities, maintaining energy and a positive attitude even when work required long hours to meet a deadline. When a project was under construction, I was in charge of tracking changes to the project drawing set, developing a system for submittal review, and corresponding with contractors. In addition, I consistently took on a leadership role to solve problems throughout the design process by collaborating with co-workers and consultants.

Please find my attached resume, which clearly demonstrates my compatibility with your commission. I look forward to hearing from you about the next steps in the process. Please do not hesitate to contact me if I can provide additional information.

Sincerely,
Kimberly S. Levi

KIMBERLY SUSAN LEVI, AIA

113 Arco Road - Asheville, NC 28805 - 703-895-1217 - levi.kim@gmail.com

WORK EXPERIENCE

Novus Architects - Project Manager - Asheville, NC
07.2018 - Present

- *Conceptualizes and adapts design templates that enable efficient completion of sequential projects*
- *Utilizes strong process-management skills to make effective use of support staff in completing multiple projects in an accurate and timely way*
- *Maintains high level of document production while managing team efforts to assure that schedules and deadlines are consistently met, and that project communication is timely and effective*

City of Asheville - Development Services Department - Building Code Plans Reviewer - Asheville, NC
09.2013 - 07.2018

- *Performed technical research and inspections work that included checking residential and commercial construction documents to ensure compliance with established building, plumbing, mechanical, energy, and electrical codes*
- *Denied or approved building permits on the basis of plans submitted by applicant and communicated findings in tactful, courteous, and firm manner*
- *Provided technical assistance to homeowners, engineers, architects, designers, building inspectors, planning and zoning personnel, city officials, and the general public*

U.S. Dept. of H.U.D. - Office of Community Renewal - Grants Administrator / Intern - Washington, DC
01.2012 - 06.2012

- *Prepared weekly dashboard report on grantee activity for Disaster Recovery Grant Reporting System*
- *Reviewed applicant's budget data for conformance with budget policy and guidance*
- *Performed statistical analysis of data pertaining to recipients of Rural Innovation Fund grants by rating factor and grant type for internal use*

Urban Land Institute - Policy and Practice - Researcher / Intern - Washington, DC
09.2011 - 11.2011

- *Interpreted guidelines, compiled and consolidated research, and prepared articles to be included in annual publication presented at ULI conference*
- *Conducted research for Climate Change, Land Use, and Energy Initiative on the creation of public-private partnerships as a strategy for sustainable rehabilitation of civic buildings*
- *Conducted research on high-speed rail regulations and funding allocation in the United States for Infrastructure Initiative for yearly publication*

American International Contractors Inc. Special Projects - Buyer / Procurement Engineer - Arlington, VA
03.2010 - 01.2011

- *Procured materials for construction projects for U.S. Department of State's Bureau of Overseas Building Operations in Romania, Latvia, and Malta*
- *Negotiated best pricing and payment terms on the supply of materials through correspondence with vendor*
- *Processed requisitions, clarified specifications as outlined by the Construction Specifications Institute, issued Requests for Proposals, and generated purchase orders*

Cooper Carry - Architectural Designer - Alexandria, VA
01.2005 - 12.2008

- *Conducted site feasibility studies, researched local codes to check floor area ratio site studies and initial design compliance, and calculated leasable areas for office buildings to inform client of tenant possibilities*
- *Produced master planning sketches and presentations utilizing hand drawing and computer skills, prepared initial drawing set organization utilizing graphic mockups, recommended changes to drawing set after quality control review, created new drafting standards for team regarding upgrade of computer program*
- *Created filing system for construction administration phase of projects, modified and maintained automated systems for tracking contractor submittals in Excel throughout the construction administration phase of projects, and formulated responses to Requests for Information and suggested course of action*

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. - Architectural Designer - Atlanta, GA
10.2003 - 01.2005

- *Served as computer-aided drafting manager while team upgraded computer software*
- *Researched building prototype to make several design suggestions for housing projects in Jakarta and Shanghai*
- *Produced various physical models to finalize building form design for performing arts center*

Jacobs Engineering Group (formerly Kling Lindquist) - Intern Architect - Washington, DC
06.2001 - 02.2002

- *Presented several versions of building elevation to firm principal using physical models*
- *Researched precedents of campus size for project site and prepared graphic presentation*
- *Produced elevation studies utilizing MicroStation for US Food and Drug Administration campus*

VOLUNTEER EXPERIENCE

City of Asheville - Liaison + Administrator - Asheville, NC
2014 - 2017

- *Mayor's Committee for Citizens with Disabilities - facilitated discussion and provided building code knowledge to members during monthly meetings*
- *Noise Ordinance Appeals Board - served in quasi-judicial capacity for cases related to pertinent sections of Uniform Development Ordinance*
- *Employee Advisory Committee - represented Development Services Department on committee that focuses on a variety of issues including employee wellness, health care, service awards, and event planning*

Asheville Design Center - Researcher + Event Coordinator - Asheville, NC
2013

- *Manufactured Housing Prototype – worked with Enterprise Rose Fellow at Mountain Housing Opportunities to develop strategies for gathering information to formulate problem statement*
- *Redevelopment Plan for Riverside Drive – coordinated needs of key players heading projects in River Arts District in order to have a successful series of community input sessions*

Greater DC Cares - Project Coordinator + Participant - Washington, DC
2010 - 2011

- *A Wider Circle – sorted inventory for non-profit organization that provides clothing and furniture for families in need*
- *Atlas Performing Arts Center – served as an event usher for venue that helps to revitalize the H Street Corridor*
- *Carpenter's Shelter – provided childcare at homeless shelter that offers job training for adults staying at the facility*

Leukemia + Lymphoma Society - Team in Training - Team Leader & Participant - Alexandria, VA
2005 - 2008

- *America's Most Beautiful Bike Ride in Lake Tahoe – recruited volunteers and taught them fundraising methods to reach the Society's seasonal goals, worked with coaches to train volunteers to complete an endurance cycling event*
- *Seagull Century in Salisbury, MD – created fundraising campaign that raised money through letter writing and event planning*

EDUCATION

Virginia Tech - Graduate Studies - Urban + Regional Planning / Public Administration - Alexandria, VA
08.2011 - 08.2012

Krakow University of Technology - Study Abroad - Urban Planning + Architecture - Krakow, Poland
02.2002 - 06.2002

University of Tennessee - Bachelor of Architecture - Knoxville, TN
08.1998 – 05.2003

CERTIFICATIONS AND LICENSES

2013	NC Board of Architecture - Registered Architect	License # 12709
2012	National Council of Architecture Registration Boards - Certified Architect	Certificate # 74102
2012	VA Dept. of Professional + Occupational Regulation - Registered Architect	License # 0401014015

2006	USGBC - Leadership in Energy + Environmental Design - Accredited Professional
2003	Construction Specifications Institute - Construction Document Technologist

AWARDS

2016	Culture of Leadership
2015	Quality of Service

COMPUTER SOFTWARE PROFICIENCY

Microsoft Office	Word, Excel, Outlook, PowerPoint, Publisher
Adobe Creative Suite	Photoshop, Illustrator, InDesign, Acrobat
Drafting & Modeling	Form-Z, AutoCAD, ADT, REVIT, MicroStation, ArcGIS, SketchUP
Plan Review	Accela, Bluebeam Revu

City of Asheville

BOARDS & COMMISSIONS

Application Form

Applicants are strongly urged to attend several meetings of a board prior to applying

Name of board or commission: Planning and Zoning Commission

Your name: Roosevelt Harvin Home Phone #: 828-407-6970

Street address: 49 Madison Avenue City: Asheville Zip Code: 28801

Mailing address (if different): same

Employer: Buncombe County Courts

Your position: Deputy Clerk of Criminal Records Office Phone #: 828-259-3401

Resident of City yes County _____ Race Black * Sex M ✔ F ____ * Age 28 *

Are you a Homeowner or a Renter? * Renter

Residence location (check one): Central ✔ North _____ South _____ East _____ West _____

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: none _____. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

I was born and raised in Asheville. I went away to college but returned, and i want to better my community any way I can.

eSigned via SeamlessDocs.com
Roosevelt Harvin
Key: df76721e9fe98f4d2aa1f402f0fb5678

Return to:

Sarah Terwilliger, Deputy City Clerk
Post Office Box 7148
Asheville, N.C. 28802-7148

E-Mail: sterwilliger@ashevillenc.gov
Telephone: 259-5839
Fax #: 259-5499

Signature: _____

Date: 9/2/20

E-Mail: rjharvin77@yahoo.com

Fax #: _____

* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.